

Ethics Board Meeting Minutes: April 13, 2022

Town Board Meeting Room

Present: James Martorano, Chair, Mary Capoccia, Robert Giordano and Lawrence Kilian

Absent: Lynette Waterhouse

The meeting was called to order by the chair at 6:05 PM

- 1) The minutes from the 3/9/2022 meeting were approved
- 2) Section 45-4 (H) (re. party official serving on approval board) was rediscussed and as a result, 4 of 4 approved.
- 3) Sections 45-6 through 45-12 of the proposed 3/14/2020 draft of the ethics code were discussed paragraph by paragraph. All proposed changes were approved unanimously with the following exceptions or changes:
 - a. Section 45-8 A. Transitional Disclosure paragraph (1) was held for further discussion.
 - b. Section 45-8 B. Applicant-related disclosure was approved with the following words removed:
 - i. "the Town or"
 - ii. "both to the requestor and to any Town official or employee"
 - iii. "to the extent known to the requester at the time of the request"
 - c. Section 45-8 C Annual Disclosure. Paragraph (b). The word, "title" was changed to, "positions" to ensure that deputies and assistants who perform the same functions are also included.
 - d. Section 45-8 C Annual Disclosure. Paragraph (c). The first 6 items were approved. Item 7 was held for further discussion to determine if it should be removed or if other non-approval boards should be added.
 - e. Section 45-8 D Annual Disclosure, timing and content. The timing was changed as follows, "The annual disclosure statement shall be provided to town officials and employees by January 15 of each year and returned to the Town Clerk by March 15."
 - f. A definition of "recusal" will be discussed at our next meeting.
 - g. Section 45-9 Board of Ethics established. Consecutive terms of service extended from a possible two to three terms.
 - h. Section 45-10 Jurisdiction B Meetings. "or to fulfil its duties" was added to the end.
 - i. Section 45-10 Jurisdiction C. The word, "have" was changed to "seek" the advice of the Town attorney.
 - j. Section 45-12 Investigations. In the first line, "if requested," was inserted before "of the Town attorney". The last line was held for further discussion.
- 4) The next meeting was set for Wednesday April 27, at 6:00 PM in person at Town Hall.