

Ethics Board Meeting Minutes: May 11, 2022

Town Board Meeting Room

Present: James Martorano, Chair, Mary Capoccia, Robert Giordano, Lawrence Kilian and Lynette Waterhouse

The meeting was called to order by the chair at 7:00 PM

- 1) The minutes from the 4/27/2022 meeting were approved.
- 2) We received a preliminary list of officials and employees who have filled out their annual disclosure forms which are due May 15th.
- 3) We returned to the parts of our proposed revision of the ethics code which we designated for further review at prior meetings. By the end of the meeting, we reviewed such designated parts in sections 45-1 through 45-14 of the proposed 3/14/2020 draft. The proposed changes, listed below were approved unanimously, unless otherwise noted:
 - a. Section 45-4 Definitions:
 - i. in the definition of Recusal, the following words were added to the end of the first sentence, "in which there is a conflict of interest."
 - ii. In the definition of Town official or employee, 3 of 5 voted to include former officials and employees
 - b. Section 45-5 Rules of ethical conduct, paragraph A: 4 of 5 voted to remove the words, "or indirect".
 - c. Section 45-5, Rules of ethical conduct, paragraph I, Revolving door: 3 of 5 voted to keep the original wording of this paragraph.
 - d. Section 45-8 A, Transactional disclosure, paragraph (1): 4 of 5 voted to remove the words, "or indirect".
 - e. Section 45-8 Disclosure requirements, paragraph C 4(c): the list of boards whose members are required to fill out the annual disclosure statement was not revised.
 - f. Section 45-8 Disclosure requirements, paragraph E(2): The following words were removed, "and otherwise upon request of the Ethics Board." The following sentence was added, "Once the envelopes are opened, the annual disclosure forms shall remain in the sole and exclusive custody of the Board of Ethics."
 - g. Section 45-12 Investigations by the Board: All approved of the first two sentences; 4 of 5 voted to approve the last sentence, to make public the result of the investigation; 5 of 5 agreed to the addition of the following sentence, "At the discretion of the Town Board, the name and identifying information of the subject of the investigation may be redacted."
 - h. Section 45-14 Training and education: 4 of 5 voted to not include annual required training for Town officials and employees.
- 4) The next meeting is scheduled for Wednesday June 8, at 6:00 PM in person at Town Hall. Our review will continue with section 45-15.