



Building Department
Town Hall, 363 Underhill Avenue, Yorktown Heights, NY 10598
Tel. (914) 962-5722 ext. 233

Application for Change of Ownership/Occupancy/Use

SUBJECT PROPERTY INFORMATION

Street Address _____ Zoning District: _____

Section: _____ Block: _____ Lot: _____ Floor #: _____ Suite #: _____

OWNER INFORMATION

Owner Name: _____

Address _____ City: _____ State: _____ Zip: _____

Phone #: _____ Email: _____

FORMER & PROPOSED TENANT INFORMATION

Former Tenant Name: _____ Former Business Name: _____

Proposed Tenant Name: _____ Proposed Business Name: _____

Address: _____ City: _____ State: _____ Zip: _____

Phone #: _____ Email: _____

USE AND OCCUPANCY CLASSIFICATIONS

(Refer to Chapter 3 of NYSBC)

ASSEMBLY-A BUSINESS-B EDUCATIONAL-E FACTORY-F HIGH HAZARD-H INSTITUTIONAL-I
MERCANTILE-M RESIDENTIAL-R STORAGE-S UTILITY-U

EXISTING USE AND OCCUPANCY CLASSIFICATION: _____

PROPOSED USE AND OCCUPANCY CLASSIFICATION: _____

EXISTING FIRE SPRINKLER SYSTEM: NO YES

HAZARDOUS MATERIALS STORED ON SITE: NO YES If yes, attach list of materials & amounts to be stored.

DETAILED DESCRIPTION OF PROPOSED TENANT'S USE:

PERMIT NO: _____ DATE: _____ App Fee: _____

Building Inspector Town of Yorktown