

Ethics Committee Meeting Minutes - *Approved*
Date: November 14, 2012

The meeting began at 7:30 pm in the Town Hall Conference Room.

Members attending: Aviah Pierson, Joan Landzberg, Laurie Noonan and Rich Rubenstein.

1. Regular Business:

Attendance was noted.

2. President's Comments:

Rich called the Open meeting to order.

3. New Business:

- a. Minutes of the September and October meetings were reviewed and approved.
- b. The Board of Ethics members present revised and approved the internal guidelines and operating procedures for the Ethics Board at this meeting. The final version will be distributed to Jeannette Koster and the Town Board for their approval.
- c. The issue of outstanding 2012 Disclosure Forms was once again discussed.
 - i. Rich contacted one Town Board member for further clarification of some responses on his Disclosure Form during the meeting.
 - ii. Members agreed that a meeting with the Town Board should be scheduled to determine how to proceed and follow-up with those Town officials and volunteers who did not complete the 2012 Disclosure Forms.

Next Steps:

The next meeting was scheduled for Weds. Dec 5th, at 7:30 pm in the Town Hall Conference Room.

The meeting adjourned at 8:00 pm.

Minutes submitted by Laurie Noonan