

Ethics Committee Meeting Minutes – *Approved*

Date: November 15, 2010

The meeting began at 7:30 pm.

Members attending: Chairman, Ira Forman, Joan Landzberg, Richard Rubenstein, Laurie Noonan

Town Liaison attending: Jeanette Koster, Town Attorney

1. Regular Business: A review of the September 13, 2010 minutes was completed. It was agreed that the minutes would be abbreviated and labeled as a draft until review and accepted.

A review of sample Disclosure forms continued. Discussion also included a proposal to develop formal Committee Rules and Regulations. Ethics Training for the Committee members was also covered.

2. President's Comments: Ira suggested that we use the NYSBA/MLRC Model Annual Disclosure Form. It was agreed that language to address municipal contracts would be added.

3. New Business: No new issues or items of business were brought to the Committee at this meeting.

4. Next Steps:

- Jeanette suggested that all Committee members review the Town of Yorktown Ethics Code. It was agreed that the Code would be reviewed for the next meeting that was scheduled for December 13, 2010.
- Rich indicated that he would speak with the Town Board regarding use of the Model Disclosure Form.
- Joan agreed to begin a draft of the Committee's Rules and Regulations.
- Laurie and other members will investigate available Ethics training for municipalities.

The meeting adjourned at 8:30 pm.

The next meeting is scheduled for December 13, 2010 at 8:00 pm.

Minutes submitted by: Laurie Noonan