

**Posted: August 15, 2019**  
**Dept: Highway**  
**Grade 14, Step 1**  
**Salary: \$67,422.00**  
**Respond to Human Resources Dept.**  
**By August 23, 2019**

## **ROAD MAINTENANCE FOREMAN**

### **GENERAL STATEMENT OF DUTIES:**

Supervises and participates in the construction, maintenance and repair of roads; does related work as required.

### **DISTINGUISHING FEATURES OF THE CLASS:**

Under general supervision, supervises and assists in the construction, maintenance and repair of roads. Supervision is exercised over motor equipment operators, laborers, and road maintainers.

### **EXAMPLES OF WORK:** (Illustrative Only)

Supervises and participates in the construction of gravel, macadam, asphalt, or concrete roads, curbs and sidewalks;

Supervises and assists in excavation, grading, drainage, and embankment projects;

Supervises and participates in the patching and repairing of roads;

Supervises and assists in the cleaning of ditches, culverts, and basins;

Plans and directs the cleaning, painting, and maintenance of road equipment and real property;

Supervises and plans planting of grass and flowers in recreation parks;

Supervises and participates in the construction, cleaning and repairing of sanitary sewers;

Makes reports and keeps records;

Responds to municipal emergencies as needed.

### **REQUIRED KNOWLEDGE, SKILLS, ABILITIES AND ATTRIBUTES:**

Thorough knowledge of modern road construction and maintenance equipment, thorough knowledge of the tools, equipment and terminology used in road maintenance work; ability to understand and interpret blueprints; ability to follow written and/or oral instructions; ability to organize and layout work for others; leadership; accuracy; honesty, courtesy and tact when dealing with the public; physical condition commensurate with the demands of the position.

**MINIMUM ACCEPTABLE TRAINING AND EXPERIENCE:**

Either (a) graduation from high school course or possession of a high school equivalency diploma and three years of experience in the construction and/or maintenance of roads; or (b) six years of business experience, three years of which must have been in the construction and/or maintenance of roads; or (c) a satisfactory equivalent combination of the foregoing training and experience.

**SPECIAL REQUIREMENT:**

Possession of a valid license to operate a motor vehicle in New York State at time of appointment.

**Send, fax or e:mail resume, to Town of Yorktown, Attn: Human Resources, 363 Underhill Avenue, Yorktown Heights, NY 10598, FAX (914) 962-0326 or e:mail [mqspurning@yorktownny.org](mailto:mqspurning@yorktownny.org). Equal Opportunity Employer.**