

Posted: March 3, 2015
Dept: Sewer
Grade 12, Step 1
Salary: \$56,685.00
Respond to: Town of Yorktown
Human Resources Department
By March 11, 2015

MAINTENANCE MECHANIC (ELECTRICIAN)

GENERAL STATEMENT OF DUTIES:

Performs electrical work; does related work as required.

DISTINGUISHING FEATURES OF THE CLASS:

Under general supervision, installs, maintains and repairs electrical supply and power systems, appliances and equipment. Work assignments are initiated by oral instructions or written work orders and are checked upon completion with only occasional supervision during the course of a job. Supervision may be exercised over a small subordinate staff.

EXAMPLES OF WORK: (Illustrative Only)

Maintains and repairs fire alarm system including alarm boxes, test pedestals, punch registers, gongs, generators, batteries, circuit protector boards, sirens, air whistles, cables, and related equipment;

Installs, maintains, and repairs motors, transforms, air conditioners, fans, buzzers, public address system;

Installs wiring, outlets and fixtures;

Maintains and repairs traffic signals and road signs;

May operate special vehicles at times in order to perform work;

Maintains generators and auxiliary generators for police, fire, and civil defense activities, and police radio systems;

Performs other electrical installation, repair, and maintenance tasks as directed.

REQUIRED KNOWLEDGE, SKILLS, ABILITIES AND ATTRIBUTES:

Thorough knowledge of the tools, processes, terminology and techniques associated with electrical trades; good knowledge of accident and safety precautions of the trade; ability to do a wide variety of electrical repair work with a high degree of skill; ability to coordinate work with the work of other trades; ability to read blueprints and rough sketches; ability to follow oral and written instructions; ability to get along with others; resourcefulness in work performance; initiative in completing assigned work; physical strength; ability; physical condition commensurate with the duties of the position.

MINIMUM ACCEPTABLE TRAINING AND EXPERIENCE:

Either: (a) graduation from a standard high or possession of a general equivalency degree or trade school course and four (4) years of experience in electrical work, an apprentice or helper; or (b) completion of a two year post-high or trade school course in electrical work at a school of applied arts and sciences and two (2) years of experience as described in (a); or (c) eight (8) years of experience as described in (a); or (d) a satisfactory equivalent combination of the foregoing training and experience.

SPECIAL REQUIREMENT FOR APPOINTMENT IN SCHOOL DISTRICTS:

In accordance with the Safe Schools Against Violence in Education (SAVE) legislation, Chapter 180 of the Laws of 2000, and by the Regulations of the Commissioner of Education, candidates for appointment in school districts must obtain clearance for employment from the State Education Department prior to employment based upon a fingerprint and criminal history background check.

***Send, fax or e:mail resume, including salary history, to Town of Yorktown, Attn: Human Resources, 363 Underhill Avenue, Yorktown Heights, NY 10598, FAX (914) 962-0326 or e:mail mgsburning@yorktownny.org.
Equal Opportunity Employer.***

Towns, Villages,
Special Districts,
Cities of Rye and Peekskill
School Districts
J.C.: Non-competitive
S462
1a

Job Class Code: 0462