

RECREATION ATTENDANT

GENERAL STATEMENT OF DUTIES: Performs routine work in connection with the conduct of a public recreation activity or the care of a physical facility, including pools, while in use; does related work as required.

DISTINGUISHING FEATURES OF THE CLASS: This is routine work performed under specific instructions, but with little direct supervision. The position is concerned with the use of a physical facility, the conduct of an activity, controlling the movement of crowds, and handling daily transactions. This position involves responsibility for the orderly assignment of facilities, the collection of tickets and fees, the distribution and collection of equipment and supplies, enforcing the rules and regulations of the facility, the orderly conduct of participants and the maintenance of facilities.

EXAMPLES OF WORK: (Illustrative Only)

Maintains and prepares courts, fields, locker rooms, facilities;

Maintains order and enforces rules and regulations;

Performs routine custodial and maintenance tasks (i.e. cleans and disinfects locker rooms, cleans up courts and fields, cuts grass, picks up rubbish, paints and repairs equipment,);

Keeps logs and prepares summaries;

Collects fees and turns in same to the proper authority;

Collects tickets from participants and facility users;

Assigns courts and other facilities;

Controls entrance to pool facility;

Checks permits;

Issues equipment and supplies;

Supplies, tidies and otherwise maintains order in locker-rooms.

REQUIRED KNOWLEDGE, SKILLS, ABILITIES AND ATTRIBUTES: Ability to deal with the public and to secure cooperation without unnecessary antagonism; ability to read and write; ability to keep simple records; ability to give and enforce simple instructions; ability to perform light manual labor; ability to get along well with others; good observation; mental alertness; physical condition commensurate with the demands of the position.

MINIMUM ACCEPTABLE TRAINING AND EXPERIENCE: NONE

Towns, Villages, Cities of Peekskill and Rye
J. C.: Labor
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Job Class Code: 0270