

Instructions:

A Notice of Claim for personal injury or property damage, asserting a claim against the Town of Yorktown, must be served on the Town at the following address, in person or by certified mail, return receipt requested. Improperly served claims will be rejected. Claims must be signed by the claimant and notarized. Emails and faxes are not accepted.

Address for Claims:

Town of Yorktown  
Town Clerk  
363 Underhill Avenue  
Yorktown Heights, NY 10598

**TOWN OF YORKTOWN**  
**NOTICE OF CLAIM**

1. Claimant Information:

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email Address \_\_\_\_\_

Attorney Name and Address (if any): \_\_\_\_\_

\_\_\_\_\_

2. Nature of Claim (check one or both):

Personal Injury

Property Damage

3. Date, time where claim arose: \_\_\_\_\_

\_\_\_\_\_

4. Place where claim arose: \_\_\_\_\_

\_\_\_\_\_

