



Building Department

Town Hall, 363 Underhill Avenue, Yorktown Heights, NY 10598
Tel. (914) 962-5722 ext.233 | Fax (914) 962-1731 | Email: building@yorktownny.org

Application for a Special Use Permit

(Please legibly complete all lines on the application)

Office use only

Application #: _____ Fee Paid: _____ Date: _____ Received by: _____

A total of **6 copies** of the following are to be submitted to the Legal Assistant:

- Application Form
- A site plan of the premises, including existing and proposed structures for which relief is requested, location of watercourses and other topographical features if applicable
- Elevation drawings of all buildings and structures involved in the application
- A survey map of premises, prepared by a Licensed Land Surveyor
- Any supporting documents as required by the specific application (Please see Chapter 300, "Zoning", of the Code of the Town of Yorktown for documentation by specific use)
- *Please check with the Building Department to determine if you need to fill out an Environmental Assessment Form

Fee of \$625.00 New, \$312.00 Renewal

Date: _____

All items (1-8) must be completed

1. New Application or Renewal (check one)

2. Premises located on the _____ side of _____
(North, South, East, West) (Street, Road, Drive)

near _____

3. Section _____ Block _____ Lot _____

4. The Special Use Requested is as follows: _____

5. Telephone Number (Home) _____ (Work) _____

6. Email _____

7. Address of Subject Property: _____

8. Address of Applicant/Owner: _____

In the event the permit is issued, the undersigned applicant will comply with all provisions of the Code of the Town of Yorktown and all other applicable laws, codes, rules and regulations of any Federal, State, or County Government, bureau or department thereof, having jurisdiction over said premises and the use to be conducted thereat.

Name of Applicant (please print)

Signature of Applicant

Date

Name of Owner (If not applicant)

Signature of Owner

Date