



# Town of Yorktown

*Office of the Town Clerk*

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## **TENTATIVE TOWN BOARD AGENDA**

**March 6, 2018**

Spadaccia Meeting Room  
363 Underhill Avenue, Yorktown, NY 10598

### **6:45 PM EXECUTIVE SESSION (Closed Session):**

- A motion will be made to go into Executive Session to discuss the following item(s):

#### **LITIGATION AND NEGOTIATIONS**

- Legal Department

### **7:30 PM TELEVISED TOWN BOARD MEETING**

1. PLEDGE OF ALLEGIANCE
2. MOMENT OF SILENCE
3. INTRODUCTIONS
4. SUPERVISOR ILAN GILBERT'S REPORT TO THE TOWN
5. REPORTS FROM THE TOWN COUNCIL
6. REPORTS FROM THE HIGHWAY SUPERINTENDENT
7. PRESENTATION – ALLIANCE FOR SAFE KIDS - SAVE A LIFE EVENT
8. COURTESY OF THE FLOOR
9. PERSONNEL

**Appoint Allison Egan to the position of Librarian I - John C. Hart Memorial Library**  
BE IT RESOLVED, that Allison Egan of Yorktown Hts., NY is hereby appointed Librarian I, job class code 0224-01, from eligible list No. 62-705 at the John C. Hart Memorial Library, effective March 29, 2018, to be paid from the Yorktown CSEA Salary Schedule A, Group XI step 1 which is \$56,492 annually,

BE IT RESOLVED, contingent upon successful completion of a drug test and reference checks.

BE IT FURTHER RESOLVED, that this appointment is subject to a probationary period of not less than 12 nor more than 52 weeks, commencing on March 29, 2018.

10. RESOLUTIONS

**From Supervisor Ilan Gilbert**

**Authorize Supervisor to sign an Intermunicipal (IMA) Agreement with Westchester County for Enhanced 911 Services**

RESOLVED, that the Town Supervisor is authorized to enter into an IMA agreement with Westchester County for enhanced 911 services. The County will provide enhanced 911 services for a five (5) year term commencing on October 1, 2017 and continuing through September 30, 2022. There is no charge to the Town for this enhanced service.

**Authorize Yorktown Planning Department to coordinate the respective petitioners and their professional representatives in cooperation toward producing a targeted limited master plan for the Weyant Property and Roma Building**

WHEREAS, the Town Board wishes to ratify and extend the contract with Valuation Plus, Inc. through December 31, 2018 and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board ratifies and extends the contract with Valuation Plus, Inc. through December 31, 2018.

WHEREAS, the Town of Yorktown Town Board has received two petitions to rezone property within the Yorktown Heights hamlet; and

WHEREAS, said petitions are for adjacent and abutting properties known as The Weyant, located at 2040 Crompond Road and known on the tax maps of the Town of Yorktown as tax ID 37.14-2-32, and the Roma Building, located at 2038 Saw Mill River Road and known on the tax maps of the Town of Yorktown as tax ID 37.14-2-33; and

WHEREAS, the Town of Yorktown Town Board, desiring to investigate and understand the cumulative impacts of the proposed uses, planning and layout characteristics, architectural considerations, traffic impacts, inter alia, and to identify appropriate mitigation measures, wishes to study the properties together and produce a targeted limited master plan for both properties; and

THEREFORE BE IT NOW RESOLVED, that the Town of Yorktown Town Board authorizes the Yorktown Planning Department to coordinate the respective petitioners and their professional representatives in cooperation toward producing a targeted limited master plan, and further authorizes the Planning Department to produce any necessary technical material required for completion of same; and

BE IT FURTHER RESOLVED, that no funds for outside consultants are authorized by this resolution, and any necessary service identified by the Planning Department that is required to complete the said master plan shall be reviewed and authorized by the Town Board prior to any service being rendered.

**From Town Clerk Diana Quast**

**Advertise RFP for Town Attorney and General Municipal Legal Services**

NOTICE IS HEREBY GIVEN that the Town of Yorktown will be accepting sealed request for proposals for TOWN ATTORNEY and GENERAL MUNICIPAL LEGAL SERVICES within said municipality. Request for proposals will be received by the Town Clerk of the Town of Yorktown at the Office of the Town Clerk, Town Hall, 363 Underhill Avenue Yorktown Heights, New York 10598 until 2:00 p.m. local prevailing time on March 30, 2018.

**Advertise RFP for Environmental Consultant Services**

NOTICE IS HEREBY GIVEN that the Town of Yorktown will be accepting sealed request for proposals for professional consulting services from qualified planning firms to provide Environmental Planning Services to the Town of Yorktown. Request for proposals will be received by the Town Clerk of the Town of Yorktown at the Office of the Town Clerk, Town Hall, 363 Underhill Avenue Yorktown Heights, New York 10598 until 2:00 p.m. local prevailing time on March 30, 2018.

**Refer out Journeys End Road Request Wetlands Permit**

RESOLVED, that the Town Clerk is hereby authorized to refer out to the agencies listed below for their review and/or recommendation the Wetland Permit Application received from Victor Conte for property located at 1515 Journeys End Road, Croton-on-Hudson, NY 10520, Town of Yorktown, also known as Section 69, Block 10, Lot 1-22. The request is to remedy a Notice of Violation for unauthorized tree removal.

BE IT FURTHER RESOLVED, the Town Board declares its intent to act as Lead Agency, and

BE IT FURTHER RESOLVED, that the Town Board would like your comments and/or recommendations back before March 16, 2018, and

BE IT FURTHER RESOLVED, that a Public Hearing is scheduled to take place on Tuesday, March 20, 2018 at the Yorktown Town Hall, 363 Underhill Avenue, Yorktown Heights, NY at 7:30 pm o'clock or as soon thereafter can be heard.

Town of Yorktown:  
Conservation Board  
Highway Superintendent  
Planning Board  
Planning Department  
Town Engineer

**From the Assessor's Office**

**Extend Contract with Valuation Plus, Inc. for Professional Appraisal Services**

WHEREAS, the Town Board entered into a professional service contract with Valuation Plus, Inc. to provide appraisal services with respect to non-residential properties in the Town of Yorktown on July 19, 2011, as amended by resolution dated May 1, 2012 and WHEREAS, Valuation Plus, Inc. has been providing services to at the 2011 prices in said contract since that time, and

WHEREAS, by communication dated December 14, 2017 from Steve Sherwood, MAI, the owner of Valuation Plus, Inc. to Kim Adams Penner Sole Assessor of the Town of Yorktown, Valuation Plus, Inc. has offered to extend the 2011 contract through December 31, 2018 with no change in fees.

**Authorize Supervisor to sign an agreement with The Liro Group for Tax Map Maintenance**

Resolved, the Supervisor is authorized to sign a Professional Service Agreement with The Liro Group (formerly known as Bowne AE&T Group) for Tax Map Maintenance.

**From the Building Department**

**Authorize Supervisor to sign an agreement with DCIS, Inc. for inspection services of blasting operations**

Resolved, that the Supervisor is authorized to sign an agreement with DCIS, Inc. for inspection services of blasting operations at a cost of \$150 per inspection not to exceed a total of \$14,400, retroactive to February 28, 2018.

Be It Further Resolved, that the Comptroller is authorized to transfer \$14,400.00 from A1990.499, Contingency to 3620.490, Professional Services.

**From the Police Department**

WHEREAS, bids for Uniform Cleaning Services for the Police Department were received and opened on April 15, 2016 and

WHEREAS, said bids were awarded to Rite Price Cleaners, the sole bidder; and

WHEREAS, said contract commenced April 17, 2017 and will expire April 16, 2018, and

WHEREAS, the town has the option to extend said bid for two additional years in one-year increments; and

THEREFORE BE IT RESOLVED, that the Uniform Cleaning Services Bid for the Police Department awarded to Rite Price Cleaners is hereby extended for one year, per the terms of the bid; and

FURTHER RESOLVED, the dates of the extension will be April 17, 2018 to April 16, 2019.

11. **ADJOURN MEETING**

- A motion will be made to adjourn the Town Board meeting.

Dated: March 3, 2018

DIANA L. QUAST, RMC  
TOWN CLERK  
TOWN OF YORKTOWN

**AGENDAS ARE SUBJECT TO CHANGE**

**Americans with Disabilities Act:** If you need special assistance to participate in a Town meeting or other services offered by this Town, please contact the Town Clerk's office, (914) 962-5722, x210. Assisted listening devices are available at all meetings.