



Town of Yorktown

Office of the Supervisor

FINAL TOWN BOARD WORK SESSION AGENDA **March 13, 2018**

6:45 PM EXECUTIVE SESSION (Closed Session):

A motion will be made to go into Executive Session to discuss the following item(s):

Litigation and Negotiations

Highway Department

Legal Department

7:30 PM WORK SESSION (Open Session)

Discussion Items

Landmarks Preservation – Application for a Grant

Storm Debris Removal – Highway Department

Intervene as a Party in the Proceeding before the New York State Department of Public Service In the Matter of Utility Preparation and Response to Power Outages During the March 2018 Winter Storms

The following items will be placed on the Town Board Agenda for March 20, 2018:

PERSONNEL:

Appoint Allison Egan to the Position of Librarian I - John C. Hart Memorial Library

BE IT RESOLVED, that Allison Egan of Yorktown Hts., NY is hereby appointed Librarian I, job class code 0224-01, from eligible list No. 62-705 at the John C. Hart Memorial Library, effective March 29, 2018, to be paid from the Yorktown CSEA Salary Schedule A, Group XI step 1 which is \$56,492 annually,

BE IT RESOLVED, contingent upon successful completion of a drug test and reference checks.

BE IT FURTHER RESOLVED, that this appointment is subject to a probationary period of not less than 12 nor more than 52 weeks, commencing on March 29, 2018.

RESOLUTIONS:

FROM SUPERVISOR ILAN GILBERT

Authorize Supervisor to Sign an Intermunicipal (IMA) Agreement with Westchester County for Enhanced 911 Services

RESOLVED, that the Town Supervisor is authorized to enter into an IMA agreement with Westchester County for enhanced 911 services. The County will provide enhanced 911 services for a five (5) year term commencing on October 1, 2017 and continuing through September 30, 2022. There is no charge to the Town for this enhanced service.

Authorize Yorktown Planning Department to coordinate the respective petitioners and their professional representatives in cooperation toward producing a targeted limited master plan for the Weyant Property and Roma Building

WHEREAS, the Town of Yorktown Town Board has received two petitions to rezone property within the Yorktown Heights hamlet; and

WHEREAS, said petitions are for adjacent and abutting properties known as The Weyant, located at 2040 Crompond Road and known on the tax maps of the Town of Yorktown as tax ID 37.14-2-32, and the Roma Building, located at 2038 Saw Mill River Road and known on the tax maps of the Town of Yorktown as tax ID 37.14-2-33; and

WHEREAS, the Town of Yorktown Town Board, desiring to investigate and understand the cumulative impacts of the proposed uses, planning and layout characteristics, architectural considerations, traffic impacts, inter alia, and to identify appropriate mitigation measures, wishes to study the properties together and produce a targeted limited master plan for both properties; and

THEREFORE BE IT NOW RESOLVED, that the Town of Yorktown Town Board authorizes the Yorktown Planning Department to coordinate the respective petitioners and their professional representatives in cooperation toward producing a targeted limited master plan, and further authorizes the Planning Department to produce any necessary technical material required for completion of same; and

BE IT FURTHER RESOLVED, that no funds for outside consultants are authorized by this resolution, and any necessary service identified by the Planning Department that is required to complete the said master plan shall be reviewed and authorized by the Town Board prior to any service being rendered.

Authorize Emergency Purchase of a Generac Industrial Diesel Generator for the Town Hall

Resolved, that the Town Board hereby authorizes the purchase of a Generac SD series 50kw Industrial Diesel Generator with low sound enclosure as per New York State contract PC66786 pricing to be installed at Town Hall,

Be It Further Resolved, that all payments associated with this purchase will be processed to Contingency Capital Projects (A1990.499.1)

Authorize the Town of Yorktown to Intervene as a Party in the Proceeding before the New York State Department of Public Service known as Case No. 18-00618 - In the Matter of Utility Preparation and Response to Power Outages During the March 2018 Winter Storms

WHEREAS, the Department of Public Service has initiated, at the request of Governor Cuomo, an investigation into the Utility Preparation and Response to the Power Outages during the March 2018 Winter Storms; and

WHEREAS, the electrical utility companies: Consolidated Edison Company of New York, Inc. and New York State Gas & Electric, provide electrical utility services to the residents of the Town of Yorktown; and

WHEREAS, the Town of Yorktown was severely impacted by the winter storms of March 2018, in that the storms caused interruption to electrical service to approximately Eighty-Five (85%) percent of the residents of the Town of Yorktown; and

WHEREAS, a significant number of those residents were without power for an extended period of time; and

WHEREAS, the Town Board of the Town of Yorktown, desiring to participate in the investigation of the utilities' response to the March 2018 Winter Storms, provide information to the Department of Public Service as to the utilities' response and the impact on the Town of Yorktown's residents and businesses, and understand the reasons behind the slow and delayed response of the electrical utilities in restoring electrical power to its residents, now

THEREFORE BE IT NOW RESOLVED, that the Town Board of the Town of Yorktown authorizes the Town Attorney to file on its behalf and join the Town of Yorktown as a Party to the recently filed case at the New York State Department of Public Service, designated as *Case No 18-00618, In the Matter of Utility Preparation and Response to Power Outages During the March 2018 Winter Storms.*

FROM TOWN CLERK DIANA QUAST

Advertise RFP for Town Attorney and General Municipal Legal Services

NOTICE IS HEREBY GIVEN that the Town of Yorktown will be accepting sealed request for proposals for TOWN ATTORNEY and GENERAL MUNICIPAL LEGAL SERVICES within said municipality. Request for proposals will be received by the Town Clerk of the Town of Yorktown at the Office of the Town Clerk, Town Hall, 363 Underhill Avenue Yorktown Heights, New York 10598 until 11:00 a.m. local prevailing time on April 16, 2018.

Advertise RFP for Environmental Consultant Services

NOTICE IS HEREBY GIVEN that the Town of Yorktown will be accepting sealed request for proposals for professional consulting services from qualified planning firms to provide Environmental Planning Services to the Town of Yorktown. Request for Proposals will be received by the Town Clerk of the Town of Yorktown at the Office of the Town Clerk, Town Hall, 363 Underhill Avenue Yorktown Heights, New York, 10598 until 11:00 a.m. local prevailing time on April 16, 2018.

Advertise Request for Proposal (RFP) for Food and Refreshment Services at Junior Lake Pool and the Brian J. Slavin Aquatic Facility

NOTICE IS HEREBY GIVEN, that the Town of Yorktown (“Town”) is accepting sealed request for proposals from qualified proposers (“Proposer”) interested in providing high quality, reasonably priced food and refreshment service (snack bar service) at the Town of Yorktown’s pools located on Edgewater Street, Yorktown Heights (Junior Lake Pool) and Sunnyside Street, Shrub Oak (Brian J. Slavin Aquatic Center). Request for Proposals will be received by the Town Clerk of the Town of Yorktown at the Office of the Town Clerk, Town Hall, 363 Underhill Avenue, Yorktown Heights, New York, 10598 until 11:00 a.m. on April 16, 2018.

FROM THE TOWN ATTORNEY’S OFFICE

Authorize Supervisor to sign a Regional Kitchen agreement with the Town of Somers

RESOLVED, the Town Supervisor is authorized to sign a Regional Kitchen Agreement with the Town of Somers to prepare meals for a cost of \$4.10 per meal. This is for the period of January 1, 2018 through December 31, 2018.

Authorize Supervisor to sign an Intermunicipal Agreement with Westchester County Department of Senior Programs and Services

RESOLVED, the Town Supervisor is authorized to sign an Agreement with Westchester County Department of Senior Programs and Services for Title IIIC-1 in the amount of \$22,770, with an estimate of an additional \$8,426 (NSIP) Nutrition Services Incentive Program, and Title IIIC-2 in the amount of \$47,799, with an estimate of an additional \$20,213 (NSIP). This is for the period January 1, 2018 through December 31, 2018.

FROM THE ASSESSOR’S OFFICE

Extend Contract with Valuation Plus, Inc. for Professional Appraisal Services

WHEREAS, the Town Board entered into a professional service contract with Valuation Plus, Inc. to provide appraisal services with respect to non-residential properties in the Town of Yorktown on July 19, 2011, as amended by resolution dated May 1, 2012 and

WHEREAS, Valuation Plus, Inc. has been providing services at the 2011 prices in said contract since that time, and

WHEREAS, by communication dated December 14, 2017 from Steve Sherwood, MAI, the owner of Valuation Plus, Inc. to Kim Adams Penner Sole Assessor of the Town of Yorktown, Valuation Plus, Inc. has offered to extend the 2011 contract through December 31, 2018 with no change in fees.

WHEREAS, the Town Board wishes to ratify and extend the contract with Valuation Plus, Inc. through December 31, 2018 and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board ratifies and extends the contract with Valuation Plus, Inc. through December 31, 2018.

Authorize Supervisor to sign an agreement with The Liro Group for Tax Map Maintenance

Resolved, the Supervisor is authorized to sign a Professional Service Agreement with The Liro Group (formerly known as Bowne AE&T Group) for Tax Map Maintenance.

FROM THE RECEIVER OF TAXES

Authorize Comptroller to refund Duplicate Tax Payments

BE IT RESOLVED, that the Town Comptroller is hereby authorized to refund the following duplicate tax payments:

Account #0322000 in the amount of \$ 2,142.31
Account #2276007 in the amount of \$ 1,460.59
Account #2547500 in the amount of \$ 2,808.78
Account #2837500 in the amount of \$ 3,629.05
Account #2837000 in the amount of \$ 3,167.64
Account #2475630 in the amount of \$ 5,575.92
Account #1974000 in the amount of \$ 3,564.06
Account #3047000 in the amount of \$11,874.90
Account #4083625 in the amount of \$11,016.17
Account #4056050 in the amount of \$10,384.77
Account #4505000 in the amount of \$ 4,300.11
Account #4452032 in the amount of \$ 4,349.18
Account #4394700 in the amount of \$ 4,030.23
Account #2793000 in the amount of \$ 4,661.63
Account #0408550 in the amount of \$ 5,011.62
Account #3555010 in the amount of \$ 4,569.99
Account #2475520 in the amount of \$ 7,434.08
Account #0133000 in the amount of \$ 3,731.58
Account #1377000 in the amount of \$ 3,564.06
Account #1559500 in the amount of \$ 2,877.08
Account #4244000 in the amount of \$ 4,888.95
Account #1947130 in the amount of \$ 4,910.72
Account #1006540 in the amount of \$ 5,183.37
Account #4057130 in the amount of \$ 8,569.18
Account #4075000 in the amount of \$ 6,133.73
Account #4901040 in the amount of \$ 7,382.84
Account #4853500 in the amount of \$ 5,674.06
Account #4917500 in the amount of \$ 3,261.42
Account #4928000 in the amount of \$ 5,624.01
Account #0900500 in the amount of \$ 2,116.67
Account #0806500 in the amount of \$ 4,013.55
Account #4347500 in the amount of \$ 5,348.61
Account #1947120 in the amount of \$ 4,614.01
Account #0630000 in the amount of \$ 76.90
Account #1437000 in the amount of \$ 2,778.94
Account #4720000 in the amount of \$ 4,005.69
Account #3667500 in the amount of \$ 3,907.55
Account #4513500 in the amount of \$ 4,931.52
Account #1711500 in the amount of \$ 3,883.02
Account #1500000 in the amount of \$ 4,938.02
Account #1216000 in the amount of \$ 2,680.61
Account #1249500 in the amount of \$ 2,680.61
Account #1442000 in the amount of \$ 3,269.64
Account #2683545 in the amount of \$ 6,485.25

Account #2797000 in the amount of \$ 5,618.49
Account #1744500 in the amount of \$ 5,078.73
Account #1394000 in the amount of \$ 4,440.82
Account #2762000 in the amount of \$ 5,544.89
Account #3038000 in the amount of \$ 8,709.89
Account #4795000 in the amount of \$ 5,282.75
Account #0542507 in the amount of \$ 1,512.37
Account #1054000 in the amount of \$ 2,936.94
Account #4612500 in the amount of \$ 4,833.38
Account #4232020 in the amount of \$ 4,833.38
Account #4757500 in the amount of \$ 5,466.53
Account #4901000 in the amount of \$ 217.35
Account #2514500 in the amount of \$ 342.40

ADJOURN MEETING

A motion will be made to adjourn the Town Board meeting.

Dated: March 13, 2018

DIANA L. QUAST, RMC
TOWN CLERK
TOWN OF YORKTOWN

AGENDAS ARE SUBJECT TO CHANGE

Americans with Disabilities Act: If you need special assistance to participate in a Town meeting or other services offered by this Town, please contact the Town Clerk's office, (914) 962-5722, x210. Assisted listening devices are available at all meetings.