

Meeting of the Town Board, Town of Yorktown held on Tuesday, January 7, 2020 at the Town Hall, 363 Underhill Avenue, Yorktown Heights, New York 10598.

Present: Matthew J. Slater, Supervisor  
Thomas Diana, Councilman  
Edward Lachterman, Councilman  
Vishnu V. Patel, Councilman  
Alice E. Roker, Councilwoman

Also Present: Diana L. Quast, Town Clerk  
Adam Rodriguez, Interim Town Attorney

#### TOWN BOARD MEETING

Supervisor Matthew Slater called the meeting to order.

#### EXECUTIVE SESSION

Upon motion made by Councilman Diana, seconded by Councilman Lachterman, the Town Board moved into Executive Session to discuss police investigation regarding acts of vandalism against Town property and houses of worship. Upon motion made by Councilwoman Roker, seconded by Councilman Patel, the Town Board moved out of Executive Session and proceeded with the meeting.

#### PLEDGE OF ALLEGIANCE

Supervisor Matthew Slater led the Pledge of Allegiance.

#### MOMENT OF SILENCE

A moment of silence was observed in honor of our men and women serving in the Armed Forces.

#### SUPERVISOR MATTHEW SLATER'S REPORT TO THE TOWN

Supervisor Slater thanked all who supported him at his inauguration ceremony. He thanked former Supervisor Ilan Gilbert and his Executive Assistant, Stewart Glass, for making it a smooth transition. Supervisor Slater thanked his transition team and Yorktown staff members for their assistance. He also announced that he held his first department head meeting.

Supervisor Slater then discussed the string of vandalism that occurred over the weekend and recognized Chief Noble and the Yorktown Police Department for their superior response. The J.C. Hart Library had 17 windowpanes smashed, the First Presbyterian Church also had glass panes broken, the Yorktown Theatre's glass doors were smashed, the menorah in Veterans' Field was toppled, St. Patrick's Church also had stained glass windows broken, and a menorah at St. Mary's Church was also toppled. Supervisor Slater said the police performance has been stellar and they have increased their presence throughout town, particularly at houses of worship. A \$2,500 reward has been offered by Westchester Crime Stoppers for information regarding the vandalism. Supervisor Slater stated that adversity comes in many forms and presents many challenges and the town government has met those challenges; particularly the building facilities group who helped clean up and replace glass. The library has been repaired. Supervisor Slater thanked Yorktown Glass who supplied the replacement glass at some of the locations. He also thanked Library Director Jennifer O'Neill and her staff for keeping the library open and programs running over the weekend. Safety procedures at town facilities are being reviewed and updated. Supervisor Slater thanked Congresswoman Lowey for personally checking on our community over the weekend. Supervisor Slater stated that we will not let these events define us. Everything possible is being done to bring this disturbing episode to an end. If anyone has any information, please contact the police department. Supervisor Slater said he is very proud of our community and our ability to say no to hate.

#### REPORTS FROM THE TOWN COUNCIL

Councilman Lachterman announced that the Parks & Recreation Commission meeting will be held in the Town Hall boardroom at 7:00 P.M. this Thursday. The Senior Advisory Group will meet at 1:00 P.M. in the Town Hall boardroom this Friday. He thanked all who attended the Sons of the American Legion breakfast this past Sunday; it was well attended and all proceeds go to veterans' causes. He also announced the ceremony of the Four Chaplains that will be held in February – more information will be announced at a future date.

Councilman Diana announced that former Senator Terrance Murphy wanted to thank the Yorktown Heights Engine Co. No. 1 for their quick response to a fire at this mother's home in Yorktown. He also thanked all first responders that assisted that day.

Councilman Diana said that our community does not deserve nor condone the acts of criminal mischief that took place over the weekend and thanked the police department for their outstanding performance.

Councilwoman Roker said that on February 7 at 7:00 P.M. a fundraiser will be held at the AACCCC and all proceeds will go to scouting in Yorktown. She will also be a judge for the event, Yorktown's Got Talent.

Councilman Patel wished all a happy New Year – health, happiness, and prosperity as we begin a new decade. He thanked all department members who came out to help clean up over the weekend.

#### REPORT FROM HIGHWAY SUPERINTENDENT

Highway Superintendent David Paganelli welcomed Supervisor Slater to the Town Board and said he was looking forward to working with him. He wished a happy and healthy New Year to all residents.

Supervisor Slater interrupted the meeting to announce that it was just reported that Iran has begun missile strikes on American military installations in Iraq.

#### POET LAUREATE

John McMullen, Yorktown Poet Laureate, read his original poem "It Was Not How I Wanted to Start 2020."

#### REAPPOINT PATRICIA CAPORALE TO THE POSITION OF TOWN COMPTROLLER RESOLUTION #1

Upon motion made by Councilman Lachterman, seconded by Councilman Patel,

RESOLVED, that Patricia Caporale be and is hereby reappointed to the position of Town Comptroller and shall have all the powers and perform all of the duties of the Town Comptroller not inconsistent with the law, at the pleasure of the Town Board or until the first day of January next succeeding the first biennial Town Election at an annual salary of \$125,265.00.

Slater, Diana, Lachterman, Patel, Roker Voting Aye  
Resolutions adopted.

#### REAPPOINT BARBARA A. KORSACK TO THE POSITION OF RECEIVER OF TAXES RESOLUTION #2

Upon motion made by Councilman Lachterman, seconded by Councilman Patel,

RESOLVED, that Barbara A. Korsack be and is hereby reappointed Receiver of Taxes and shall have all the powers and perform all of the duties of the Receiver of Taxes not inconsistent with the law, at the pleasure of the Town Board or until the first day of January next succeeding the first biennial Town Election at an annual salary of \$97,733.00, be it

FURTHER RESOLVED, it shall not be a requirement of this appointment that the Receiver of Taxes reside in the Town of Yorktown.

Slater, Diana, Lachterman, Patel, Roker Voting Aye  
Resolutions adopted.

#### REAPPOINT MAURA WEISSLEDER TO THE POSITION OF DEPUTY TOWN CLERK RESOLUTION #3

Upon motion made by Councilman Lachterman, seconded by Councilman Patel,

RESOLVED, that Maura Weissleder be and is hereby reappointed Deputy Town Clerk and shall have all the powers and perform all of the duties of the Deputy Town Clerk not inconsistent with the law, at the pleasure of the Town Clerk, at an annual salary of \$80,000.00, be it

FURTHER RESOLVED, it shall not be a requirement of this appointment that the Deputy Town Clerk reside in the Town of Yorktown.

Slater, Diana, Lachterman, Patel, Roker Voting Aye  
Resolutions adopted.

REAPPOINT DIANA L. QUAST TO THE POSITION OF REGISTRAR OF VITAL STATISTICS  
RESOLUTION #4

Upon motion made by Councilman Lachterman, seconded by Councilman Patel,

RESOLVED, that Diana L. Quast be and is hereby reappointed to serve as Registrar of Vital Statistics until the first day of January next succeeding the first biennial Town Election held after the time of her appointment and to receive compensation as prescribed by law.

Slater, Diana, Lachterman, Patel, Roker Voting Aye  
Resolutions adopted.

REAPPOINT MAURA WEISSLEDER TO THE POSITION OF DEPUTY REGISTRAR OF VITAL  
STATISTICS  
RESOLUTION #5

Upon motion made by Councilman Lachterman, seconded by Councilman Patel,

RESOLVED, that Maura Weissleder be and is hereby reappointed to serve as Deputy Registrar of Vital Statistics until the first day of January next succeeding the first biennial Town Election held after the time of her appointment and to receive compensation as prescribed by law.

Slater, Diana, Lachterman, Patel, Roker Voting Aye  
Resolutions adopted.

REAPPOINT ELENA PANAGI TO THE POSITION OF SUB REGISTRAR OF VITAL STATISTICS  
RESOLUTION #6

Upon motion made by Councilman Lachterman, seconded by Councilman Patel,

RESOLVED, that Elena Panagi be and is hereby reappointed to serve as Sub Registrar of Vital Statistics until the first day of January next succeeding the first biennial Town Election held after the time of her appointment and to receive compensation as prescribed by law.

Slater, Diana, Lachterman, Patel, Roker Voting Aye  
Resolutions adopted.

REAPPOINT PETER CAPEK TO THE BOARD OF ASSESSMENT REVIEW  
RESOLUTION #7

Upon motion made by Councilman Lachterman, seconded by Councilman Patel,

BE IT RESOLVED, that Peter Capek is hereby reappointed as a member of the Board of Assessment Review for a five-year term expiring September 30, 2024.

Slater, Diana, Lachterman, Patel, Roker Voting Aye  
Resolutions adopted.

COURTESY OF THE FLOOR

Rich Romanski, resident, business owner, Yorktown Soccer Club member, and alternate member of the Parks & Recreation Commission, read a statement regarding the appointments made to the Parks & Recreation Commission at a previous meeting. He requested the Town Board task the interim Town Attorney to confirm the legality of the appointments, since they involve elected officials. He stated that he believes this is a violation of public officer's law and spoke of a conflict of interest. He asked the Board to review the charter of the commission.

Mr. Sergio Esposito, President of the Yorktown Chamber of Commerce, thanked the Board for helping out with the New Year's Eve Ball Drop. He congratulated Supervisor Slater, Councilman Diana, and Councilman Lachterman upon their re-election. He and the Board discussed having fireworks for this year's Fourth of July celebration. He particularly thanked Councilman Diana for all of his help on New Year's Eve.

Mr. Eric DiBartolo, resident and business owner, thanked the Board and the police department for the work they have done and will continue to do regarding the events of the weekend.

Major Mike Sheridan, resident, requested that when setting up any commission such as the Veterans Commission on this evening's agenda, that the Town Board take a look at best practices of any other commissions that are viable under the Town to avoid any situations such as suggested by the earlier speaker and we eliminate those right from the start.

Mr. John Campobasso, resident and Yorktown Athletic Club President, congratulated recently elected and re-elected Town Board members. He also thanked the Yorktown Police Department for protecting the Town.

Mr. John Kincart, resident and Planning Board member and Board of Assessment Review member, said he appreciated all that has been done in the very short time since the acts of vandalism. He also thanked Supervisor Slater's wife, Kellie, for what she has done and will continue to do during the next two years.

Upon motion made by Councilman Lachterman, seconded by Councilwoman Roker, Courtesy of the Floor was closed.

Councilman Lachterman responded to Mr. Romanski's comments by agreeing that he does not believe elected officials should be commission members because it brings the commission into the political arena. He said he was perturbed that it was on the previous agenda and asked for this issue to be on the agenda at next week's work session meeting.

Councilwoman Roker said she may not agree with what was said about commission membership but does not know what the law states and it needs to be discussed.

Councilman Diana said he made his opinion clear at the last meeting. He believes that it needs to be addressed and the charter reviewed.

Highway Superintendent Dave Paganelli (and member of the Parks & Recreation Commission) said he understands Mr. Romanski's position. However, he will always continue to do what needs to be done to save the Town money.

Supervisor Slater said he believes all commissions and boards should be reviewed. He requested that the interim Town Attorney, Adam Rodriguez, look into the legality of having elected officials serve on commissions. He also commended Sergio Esposito on the New Year's Eve Ball Drop. He thanked the Chamber for all the good work they do in the community.

Councilwoman Roker said that the Board met with the Interfaith Council during closed session this evening and they brought up the idea of having an open conversation (houses of worship, government, schools, police department, etc.) to let people know about the Town of Yorktown and how we are a strong community.

Supervisor Slater spoke about the extraordinary work that Chief Noble and the Yorktown Police Department do all of the time, not just in response to events.

Chief Noble thanked the Board and the residents for their support. He also thanked his officers, not just for their professionalism, but also for their community involvement. He spoke of the diversity of the Town and how Yorktown is a "large" small town. He said that they are accepting help from outside agencies to assist in the investigation of the vandalism. Chief Noble said the Yorktown Police Department is at its best when the community works with them. If residents have any information, please get in touch with them. Since they are not yet sure of the motivation behind the acts of vandalism, they are casting a wide net for information.

Chief Noble reminded everyone that Yorktown is still a safe place to live, work, and raise a family. He stated that this is an opportunity for everyone to have conversations about this type of vandalism with their families.

CONDEMNATION OF HATE CRIMES AND ANY OTHER FORM OF RACISM, RELIGIOUS OR ETHNIC BIAS, DISCRIMINATION, OR VANDALISM

RESOLUTION #8

Upon motion made by Councilman Lachterman, seconded by Councilman Patel,

WHEREAS, on January 4, 2020, a string of vandalism was discovered in the Town, including a toppled menorah at Veterans Memorial Park, destroyed windows at the First Presbyterian Church and St. Patrick's Old Stone Church, four shattered glass doors at the Yorktown Stage and multiple windows broken at the John C. Hart Memorial Library; and

WHEREAS, these incidents appear to be related and are being investigated as a possible series of hate crimes; and

WHEREAS, in the past several years, violent crimes, threats of violence, vandalism, and other incidents of hate-motivated targeting of religious, racial, and ethnic minorities have increased across the Hudson Valley and the United States; and

WHEREAS, the Town is a welcoming community to everyone, regardless of religion, race, national origin, ethnicity, or culture; and

WHEREAS, the Town is an incredibly diverse community, made up of many religions, races, national origins, ethnicities and cultures; and

WHEREAS, the Town stands united in condemning hate and evil in all of its very ugly forms:

NOW, THEREFORE, BE IT RESOLVED, that the Town Board:

- (1) affirms that the Town stands united in condemning hate and evil in all forms;
- (2) rejects hate-motivated crime as an attack on the fabric of the society of the Town and the ideals of pluralism and diversity;
- (3) condemns hate crime and any other form of racism, religious or ethnic bias, discrimination, incitement to violence, vandalism, or animus.

Slater, Diana, Lachterman, Patel, Roker Voting Aye  
Resolutions adopted.

CREATION OF VETERANS ADVISORY COMMITTEE

RESOLUTION #9

Upon motion made by Councilman Lachterman, seconded by Councilman Patel,

WHEREAS, the Town Board is desirous of supporting the Town's veterans' community, enhancing services to, raising awareness of and coordinating support for active military personnel as well as veterans;

NOW, THEREFORE BE IT RESOLVED, that the Town Board hereby creates a Veterans Advisory Committee for the purpose of: (1) advising the Town Board on how best to support the veterans' community in the Town; (2) raise awareness of and coordinate support for military veterans; (3) enhance services to local veterans and their families; (4) coordinate support of active military personnel and their families; and

BE IT FURTHER RESOLVED, that the Committee shall consist of at least five (5) volunteer members; and

BE IT FURTHER RESOLVED, that each Committee member shall be appointed by and serve at the discretion of the Town Board; and

BE IT FURTHER RESOLVED, that the Committee shall select its own Chairperson; and

BE IT FURTHER RESOLVED, that all Committee meetings will be open to the public, the public will be permitted to participate in the Committee's discussions, and the Committee's meeting dates are to be posted on the Town's website; and

BE IT FURTHER RESOLVED, that detailed minutes will be prepared of all Committee meetings; and

BE IT FURTHER RESOLVED, that the Committee shall submit a report, on or before the 31st day of January, setting forth for the prior calendar year: (1) the dates the Committee met, (2) all votes taken by the Committee, (3) all memoranda prepared by the Committee and submitted to the Town Board, (4) all activities undertaken by the Committee, and (5) all minutes of the Committee's meetings.

Slater, Diana, Lachterman, Patel, Roker Voting Aye  
Resolutions adopted.

CREATION OF A 2020 CENSUS COMPLETE COUNT COMMITTEE

RESOLUTION #10

Upon motion made by Councilman Lachterman, seconded by Councilman Patel,

WHEREAS, once every decade, the federal government conducts a census of the entire population to count everyone in the United States and record basic information about them and this census will be taken in 2020; and

WHEREAS, the Town Board recognizes the importance of an accurate count of the Town of Yorktown for many reasons including, but not limited to, determining state representation in Congress, forecasting a community's future needs and services, distribution of federal funding allocations, and the determination of County sales tax reimbursement for the next 10 years;

WHEREAS, the formation of a 2020 Census Complete Count Committee is recommended to increase awareness and motivate residents to respond to the 2020 Census and to provide resources for those in the community that may require assistance in responding; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby establishes a Town of Yorktown Complete Count Committee; and

BE IT FURTHER RESOLVED, members of the committee should be from a cross section of the Town in order to best reach all community groups, however members may be any resident of the Town of Yorktown interested in raising awareness about the 2020 Census.

Slater, Diana, Lachterman, Patel, Roker Voting Aye  
Resolutions adopted.

AUTHORIZE CREATION OF A CLIMATE SMART COMMUNITIES TASK FORCE

RESOLUTION #11

Upon motion made by Councilman Lachterman, seconded by Councilman Patel,

WHEREAS, New York State introduced the Climate Smart Community ("CSC") certification program in 2014 to recognize the leadership of communities that go beyond the CSC pledge to implement and document a suite of actions that mitigate and adapt to climate change at the local level; and

WHEREAS, the Town Board adopted a "Climate Smart Communities" Pledge on December 8, 2009, recognizing the threat of climate change to our Town operations, citizens, and the planet and outlining initial steps that should be taken to mitigate this threat, increase energy efficiency, and build resilience and sustainability in our Town; and

WHEREAS, the next step toward certification is appointing a Climate Smart Task Force to guide documentation of the Town's action steps toward certification;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby creates a task force which shall be known as the "Climate Smart Communities Task Force;" and

BE IT FURTHER RESOLVED, that the Task Force is charged with developing a strategy and work plan for establishing a baseline for the Town's current emissions, for recommending reduction targets,

for identifying new strategies for reductions and energy efficiency, and for recommending ways in which these strategies can be incorporated into the Town's economic development and planning efforts; and

BE IT FURTHER RESOLVED, that the Task Force shall consist of no more than seven (7) volunteer members; and

BE IT FURTHER RESOLVED, that each Task Force member shall be appointed by and serve at the discretion of the Town Board; and

BE IT FURTHER RESOLVED, that the Task Force shall have a Chair, which shall be appointed by the Town Board from among the members of the Task Force; and

BE IT FURTHER RESOLVED, that all task Force meetings will be open to the public, that the public will be permitted to participate in the Task Force's discussions, and that the Task Force's meeting dates are to be posted on the Town's website; and

BE IT FURTHER RESOLVED, that detailed minutes will be prepared of all Task Force meetings; and

BE IT FURTHER RESOLVED, that the Task Force shall submit a report, on or before the 31st day of January, setting forth for the prior calendar year: (1) the dates the Task Force met, (2) all votes taken by the Task Force, (3) all memoranda prepared by the Task Force and submitted to the Town Board, (4) all activities undertaken by the Task Force, and (5) all minutes of the Task Force's meetings.

Slater, Diana, Lachterman, Patel, Roker Voting Aye  
Resolutions adopted.

AUTHORIZE SUPERVISOR TO SIGN AN AGREEMENT WITH BLEAKLEY, PLATT & SCHMIDT LLP TO PROVIDE INTERIM MUNICIPAL LAW SERVICES TO THE TOWN OF YORKTOWN

RESOLUTION #12

Upon motion made by Councilman Lachterman, seconded by Councilman Patel,

WHEREAS, the Town entered into an agreement with Oxman Law Group PLLC for the provision of municipal law services to the Town; and

WHEREAS, the agreement with Oxman Law Group PLLC expired on December 31, 2019; and

WHEREAS, an emergency agreement for the provision of municipal law services was entered into between the Town and Bleakley Platt & Schmidt, LLP on January 1, 2020; and

WHEREAS, said emergency agreement engaged Bleakley Platt & Schmidt, LLP to provide municipal legal services from January 1, 2020 through and including January 7, 2020, and recognized Adam Rodriguez, Esq., of Bleakley Platt & Schmidt, LLP, as Acting Town Attorney;

NOW, THEREFORE BE IT RESOLVED, that the Town Board hereby finds that the emergency agreement with Bleakley Platt & Schmidt, LLP was in the Town's best interests; and

BE IT FURTHER RESOLVED, that it is in the best interests of the Town for the Supervisor to sign an agreement with Bleakley, Platt & Schmidt LLP to provide municipal law services to the Town of Yorktown on an interim basis, upon the same terms as those services were provided to the Town by the Oxman Law Group, PLLC; and

BE IT FURTHER RESOLVED, that the Supervisor is authorized to sign an agreement with Bleakley, Platt & Schmidt LLP to provide Municipal Law Services to the Town of Yorktown on an interim basis, upon the same terms as those services were provided to the Town by the Oxman Law Group, PLLC ("Interim Agreement"); and

BE IT FURTHER RESOLVED, that Adam Rodriguez, Esq., of Bleakley Platt & Schmidt, LLP, shall serve as Town Attorney during the Interim Agreement.

Slater, Diana, Lachterman, Patel, Roker Voting Aye  
Resolutions adopted.

RENEW AAA CARTING & RUBBISH REMOVAL COMMERCIAL GARBAGE LICENSES FOR 2020  
RESOLUTION #13

Upon motion made by Councilman Lachterman, seconded by Councilman Patel,

RESOLVED, that AAA Carting & Rubbish Removal be and is hereby granted renewal of their Garbage License to service commercial properties in the Town of Yorktown for the year 2020.

Slater, Diana, Lachterman, Patel, Roker Voting Aye  
Resolutions adopted.

RENEW SANI-PRO DISPOSAL SERVICES CORP. D/B/A SUBURBAN CARTING COMMERCIAL GARBAGE LICENSES FOR 2020  
RESOLUTION #14

Upon motion made by Councilman Lachterman, seconded by Councilman Patel,

RESOLVED, that Sani-Pro Disposal Services Corp. d/b/a Suburban Carting be and is hereby granted renewal of their Garbage License to service commercial properties in the Town of Yorktown for the year 2020.

Slater, Diana, Lachterman, Patel, Roker Voting Aye  
Resolutions adopted.

RENEW CARLO MINUTO CARTING COMPANY, INC. COMMERCIAL GARBAGE LICENSES FOR 2020  
RESOLUTION #15

Upon motion made by Councilman Lachterman, seconded by Councilman Patel,

RESOLVED, that Carlo Minuto Carting Company, Inc. be and is hereby granted renewal of their Garbage License to service commercial properties in the Town of Yorktown for the year 2020.

Slater, Diana, Lachterman, Patel, Roker Voting Aye  
Resolutions adopted.

AUTHORIZE COMPTROLLER TO PAYOUT THE CASH VALUE OF UNUSED TIME FOR STEWART GLASS  
RESOLUTION #16

Upon motion made by Councilman Lachterman, seconded by Councilman Patel,

BE IT RESOLVED, the Town Board hereby authorizes the Town Comptroller to pay Stewart Glass the cash value of unused time as of his separation date:

Rate of Pay: \$47.5129

Vacation 161.00 hours x \$47.5129 = \$7,649.58

Total: \$7,649.58

Be It Further Resolved, the Comptroller is hereby authorized to transfer funds for the purpose of this payout as follows:

From:

A1220.101 Salary – Supervisor - \$7,649.58

To:

A1220.108 Lump Sum Payments – Supervisor - \$7,649.58

Slater, Diana, Lachterman, Patel, Roker Voting Aye  
Resolutions adopted.



AUTHORIZE THE CORRECTION OF TWO RESOLUTIONS PASSED ON DECEMBER 17, 2019  
RESOLUTION #17

Upon motion made by Councilman Lachterman, seconded by Councilman Patel,

WHEREAS, the Town Board adopted two resolutions at its regular meeting held on Tuesday, December 17, 2019, and

Whereas, the incorrect group number and salary amounts were inadvertently placed on these two resolutions,

NOW, THEREFORE BE IT RESOLVED, that effective January 1, 2020 Patricia Dickan will be paid as a Heavy Motor Equipment Operator in the Highway Department, Job class code 0429-02, Yorktown CSEA Salary Schedule A, Group 12, Step 3, \$67,068 annually, and

BE IT FURTHER RESOLVED, that effective January 1, 2020 Peter Goldberg will be paid as a Heavy Motor Equipment Operator in the Highway Department, Job class code 0429-02, Yorktown CSEA Salary Schedule A, Group 12, Step 4, \$69,930 annually.

Slater, Diana, Lachterman, Patel, Roker Voting Aye  
Resolutions adopted.

AUTHORIZE SUPERVISOR TO SIGN THE RENEWAL ORDER FORM WITH SPRINGBROOK,  
AN ACCELLA COMPANY FOR ACCOUNTING SOFTWARE  
RESOLUTION #18

Upon motion made by Councilman Lachterman, seconded by Councilman Patel,

RESOLVED, that the Supervisor is authorized to sign the renewal order form with Springbrook, an Accella Company, for accounting software, for the term of January 1, 2020 to December 31, 2020 in the amount of \$ 24,093.00.

Slater, Diana, Lachterman, Patel, Roker Voting Aye  
Resolutions adopted.

AUTHORIZE TOWN SUPERVISOR TO SIGN AN AGREEMENT WITH GALLAGHER BASSETT  
TO PROVIDE INSURANCE COVERAGE TO THE TOWN FOR THE YEAR 2020  
RESOLUTION #19

Upon motion made by Councilman Lachterman, seconded by Councilman Patel,

BE IT RESOLVED that the Town Supervisor is authorized to sign an agreement with Gallagher Bassett to provide insurance coverage to the Town for 2020.

Slater, Diana, Lachterman, Patel, Roker Voting Aye  
Resolutions adopted.

AUTHORIZE EXTENSION OF BIDS FOR BODYWORK ON TOWN CARS AND TOWN TRUCKS  
RESOLUTION #20

Upon motion made by Councilman Lachterman, seconded by Councilman Patel,

WHEREAS, on February 7, 2017 the bid for “Bodywork on Town of Yorktown Cars” was awarded to Yorktown Auto Body Inc., 1798 Front Street, Yorktown Hts., NY and the bid for “Bodywork on Town of Yorktown Trucks” was awarded to Luposello’s Auto Body Inc., 2030 Albany Post Road, Croton-On-Hudson, NY, and

WHEREAS, the bids provided that the Town has the option to extend said bids for two (2) additional one-year terms upon the same terms and conditions as set forth in the original contracts,

BE IT RESOLVED, the Town Board authorizes the Supervisor to exercise the option to extend the contracts for one additional year. The date of the final extension will run from February 12, 2020 through February 11, 2021.

Slater, Diana, Lachterman, Patel, Roker Voting Aye  
Resolutions adopted.

REAPPOINT KEN BELFER AS THE TOWN'S REPRESENTATIVE TO THE CDAG FOR A TERM EXPIRING ON DECEMBER 31, 2020  
RESOLUTION #21

Upon motion made by Councilman Lachterman, seconded by Councilman Patel,

WHEREAS, the Community Development Advisory Group ("CDAG"), established in 1976, complements the citizen participation for the federal Community Development Block Grant ("CDBG"), the Emergency Solutions Grant ("ESG") and the HOME Investment Partnership Programs for the Westchester Urban County Consortium; and

WHEREAS, each year, the group advises the County Executive, through the Planning Department staff, on the programs and priorities contained in the application to the U.S. Department of Housing and Urban Development;

WHEREAS, the CDAG is made up of members from each participating municipality; and

WHEREAS, Ken Belfer has been the Town's CDAG representative for a number of years;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby reappoints Ken Belfer to be the Town's representative to the CDAG for a term expiring December 31, 2020.

Slater, Diana, Lachterman, Patel, Roker Voting Aye  
Resolutions adopted.

Town Engineer Michael Quinn spoke about the following budget transfer requests from his department. The Tighe and Bond resolution was passed in September 2019 and is now requesting a correction to a budget line. The EDR resolution is a correction to a budget number (a reallocation) and there is no change in the agreement price. He also stated that the EDR resolution for the rehabilitation of four pump stations should have been charged to the Peekskill Sewer District.

AUTHORIZE COMPTROLLER TO PROCESS THE FOLLOWING BUDGET TRANSFERS  
RESOLUTION #22

Upon motion made by Councilman Lachterman, seconded by Councilman Patel,

WHEREAS, on 9/24/19 the Town Board passed a resolution that authorized the Town Supervisor to sign a Professional Services Agreement with Tighe & Bond for assistance with a SPDES flow variance for the Not-to-Exceed Amount of \$14,300. As noted in the resolution the Comptroller was authorized to transfer \$14,300 from Sewer Fund- Fund Balance into Cost Code YS.1440.490 Professional Services. After the resolution was passed, we noted the transfer should have been made into Cost Code YS.8130.490 Professional Services.

WHEREAS, on 12/3/19 the Town Board passed a resolution that authorized the Town Supervisor to sign a Professional Services Agreement with Environmental Design & Research, D.P.C. for an inflow and infiltration flow study in the Not-to-Exceed Amount of \$119,900. As noted in the resolution the Comptroller was authorized to transfer \$119,900 from Sewer Fund Balance into Budget Code YS.8130.490 Professional Services.

WHEREAS, upon further discussion with the Comptroller, we request the \$119,900 in funds for this project be allocated as follows:

- \$16,566 from Hunterbrook Sewer District (GD), Tax District 42
- \$16,277 from Hunterbrook Sewer District (GD), Tax District 46
- \$49,919 from Osceola Lateral Sewer District (OS), Tax District 38
- \$1,157 from Bonnie & Jill Sewer District (GE), Tax District 43
- \$12,200 from Mohegan East Sewer District (GB), Tax District 60
- \$5,998 from Mohegan West Sewer District (GC), Tax District 30
- \$4,179 from Oakside Sewer District (GF), Tax District 44
- \$8,373 from Hunterbrook Sewer District (GJ), Tax District 48
- \$1,100 from Suncrest Sewer District (GH), Tax District 51
- \$1,580 from Gomer Street Sewer District (GI), Tax District 47

- \$2,551 from Overlook Sewer District (GG), Tax District 50

WHEREAS, on 12/3/19 the Town Board passed a resolution that authorized the Town Supervisor to sign a Professional Services Agreement with Environmental Design & Research, D.P.C. for the rehabilitation of four (4) wastewater pump stations (Crystal Lake, Hanover East, Mohansic & Salem) in the Not-to-Exceed Amount of \$363,616. As noted in the resolution the Comptroller was authorized to transfer \$363,616 from Sewer Fund Balance into Budget Code YS.8130.490 Professional Services.

WHEREAS, upon further discussion with the Comptroller, we request the \$363,616 in funds for this project be allocated as follows:

- \$7,200 from Osceola Lateral Sewer District (OS), Tax District 38
- \$356,416 from Sewer Fund Balance

WHEREAS, the Town Engineer confirmed with the Comptroller that there are adequate funds available to make the requested transfers.

RESOLVED, the Town Board authorizes the Comptroller to make the budget transfers into as noted in the preceding section:

1. Transfer \$14,300 from Sewer Fund- Fund Balance into Cost Code YS.8130.490 Professional Services to fund the Tighe & Bond professional service agreement.
2. Transfer \$119,900 in funds for the inflow and infiltration flow study be allocated as follows:
  - a. \$16,566 from Hunterbrook Sewer District (GD), Tax District 42
  - b. \$16,277 from Hunterbrook Sewer District (GD), Tax District 46
  - c. \$49,919 from Osceola Lateral Sewer District (OS), Tax District 38
  - d. \$ 1,157 from Bonnie & Jill Sewer District (GE), Tax District 43
  - e. \$12,200 from Mohegan East Sewer District (GB), Tax District 60
  - f. \$ 5,998 from Mohegan West Sewer District (GC), Tax District 30
  - g. \$ 4,179 from Oakside Sewer District (GF), Tax District 44
  - h. \$ 8,373 from Hunterbrook Sewer District (GJ), Tax District 48
  - i. \$ 1,100 from Suncrest Sewer District (GH), Tax District 51
  - j. \$ 1,580 from Gomer Street Sewer District (GI), Tax District 47
  - k. \$ 2,551 from Overlook Sewer District (GG), Tax District 50
3. Transfer \$363,616 in funds for the rehabilitation of four (4) wastewater pump stations (Crystal Lake, Hanover East, Mohansic & Salem) be allocated as follows:
  - a. \$7,200 from Osceola Lateral Sewer District (OS), Tax District 38
  - b. \$356,416 from Sewer Fund Balance

Slater, Diana, Lachterman, Patel, Roker Voting Aye  
Resolutions adopted.

AUTHORIZE RELEASE OF PERFORMANCE BOND IN THE AMOUNT OF \$250.00 FOR WORK COMPLETED AT 12 WINCHESTER COURT  
RESOLUTION #23

Upon motion made by Councilman Lachterman, seconded by Councilman Patel,

WHEREAS, Paul & Melissa Zumbo as applicants, posted check #538 in the amount of \$250 which was deposited to the T33 account on March 22, 2019 to serve as the Performance Bond for construction of a pool at 12 Winchester Court, and

WHEREAS, Paul Zumbo has requested his money be released as the site is now complete, and

WHEREAS, the Town Engineer has informed this Board that a representative of his department has inspected the property and determined that the work has been satisfactorily completed, and that the above referenced monies may be released,

NOW, THEREFORE BE IT RESOLVED, that the above referenced \$250 bond be and is hereby released to Mr. & Mrs. Paul Zumbo, 12 Winchester Court, Yorktown Heights, NY 10598.

Slater, Diana, Lachterman, Patel, Roker Voting Aye  
Resolutions adopted.

Councilman Patel spoke of the importance of the census, its financial and economic impacts to the Town, and the importance of residents completing the census.

Supervisor Slater noted that Yorktown had been undercounted in the previous census.

#### ORGANIZATIONAL RESOLUTIONS FOR 2020

##### RESOLUTION #24

Upon motion made by Councilman Lachterman, seconded by Councilwoman Roker,

##### SALARIES

RESOLVED, that the Supervisor be hereby authorized and directed to pay salaries of all elected and appointed Town officials and employees without prior audit.

##### MILEAGE RATE

RESOLVED, that the rate of 57.5 cents per mile be allowed to those Town officials and employees who use their own automobiles in the performance of their official duties in accordance with the budgetary appropriations, provided however, the expense incurred is presented to the Town Board in the proper manner and on the proper claim form.

##### BLANKET AUTHORITY/SIGN CONTRACTS

RESOLVED, that the Town Board hereby grants blanket authority to sign contracts for the Town, without the necessity of express advance approval by the Town Board to the Supervisor in the event the contract involves any expenditure of not more than \$12,500, not to exceed \$50,000 in any calendar year and is limited to one year in duration and be it

FURTHER RESOLVED, that this blanket authorization shall remain in effect until amended.

##### FISCAL REPORT FILING TO STATE COMPTROLLER

RESOLVED, that by the authority vested pursuant to Paragraph 10-a of Section 29 of the Town Law, the Supervisor shall submit to the Town Clerk within one hundred twenty days after the close of the fiscal year, a copy of the report to the State Comptroller required by Section 30 of the General Municipal Law and the Town Clerk shall cause a summary of such report to be published within 10 days after receipt thereof in a form approved by the State Comptroller.

##### COMPTROLLER TO REFUND CERTAIN CORRECTIONS OF ERROR

RESOLVED, that the Comptroller is appointed, as per Section 554 of the Real Property Tax Law to make refunds for correction of error up to a maximum of \$2,500.00.

##### NEW YORK STATE DIVISION OF YOUTH STATE AID RECREATION/YOUTH SERVICES PROJECT

RESOLVED, that the Supervisor be directed to make application to the New York State Division of Youth for State Aid for a Recreation and Youth Service Project Grant for 2020. The Parks and Recreation Department receives \$10,000 of this application for youth recreation, and the Police Department receives another \$10,000 for the Youth Officer.

##### AGREEMENT WITH NOR-WEST

Authorize the Supervisor to sign an agreement with Nor-West for therapeutic recreational programs.

##### AGREEMENT WITH SPORTS CLUBS

Authorize the Supervisor to sign an agreement with the following Sports Clubs:

Shrub Oak Athletic Club  
Yorktown Athletic Club

##### AGREEMENT WITH SENIOR CLUBS

Authorize the Supervisor to sign an agreement with the following Senior Clubs:

Jefferson Owners Foundation  
AARP Chapter 3297

Shrub Oak Senior Citizens Club  
St. Patrick's Seniors  
Yorktown Senior Club Chapter 1

APPOINTMENT MARRIAGE OFFICER - MATTHEW J. SLATER, TOWN SUPERVISOR

WHEREAS, Chapter 49 of the Laws of 1988 added a new Section 11-c to the New York Domestic Relations Law, empowering the governing body of any Village, Town or City to appoint one or more Marriage Officers and fix their compensation; and

WHEREAS, the Town Board of the Town of Yorktown, a duly constituted Town of the Suburban Class, deems it necessary and proper to create the position of Marriage Officer, possessing statutory authority to solemnize marriages within the Town;

NOW, THEREFORE, BE IT RESOLVED, that pursuant to the provisions of such Section 11-c of the Domestic Relations Law, Matthew J. Slater, Town Supervisor, is hereby appointed a Marriage Officer of the Town of Yorktown, and be it

FURTHER RESOLVED, that said Town Supervisor shall be paid \$75 as compensation for solemnizing marriages within the Town, which compensation shall be in addition to the compensation received as Town Supervisor, and be it

FURTHER RESOLVED, that this appointment shall take effect on January 1, 2020, and shall continue for a term ending on December 31, 2021.

REAPPOINTMENT MARRIAGE OFFICER - DIANA L. QUAST – TOWN CLERK

WHEREAS, Chapter 49 of the Laws of 1988 added a new Section 11-c to the New York Domestic Relations Law, empowering the governing body of any Village, Town or City to appoint one or more Marriage Officers and fix their compensation; and

WHEREAS, the Town Board of the Town of Yorktown, a duly constituted Town of the Suburban Class, deems it necessary and proper to create the position of Marriage Officer, possessing statutory authority to solemnize marriages within the Town;

NOW, THEREFORE, BE IT RESOLVED, that pursuant to the provisions of such Section 11-c of the Domestic Relations Law, Diana L. Quast, Town Clerk, is hereby reappointed a Marriage Officer of the Town of Yorktown, and be it

FURTHER RESOLVED, that said Town Clerk shall be paid \$75 as compensation for solemnizing marriages within the Town, which compensation shall be in addition to the compensation received as Town Clerk, and be it

FURTHER RESOLVED, that this appointment shall take effect on January 1, 2020, and shall continue for a term ending on December 31, 2023.

DESIGNATE OFFICIAL NEWSPAPERS

RESOLVED, that the official newspaper for the Town of Yorktown is hereby designated to be The Yorktown News, and

BE IT FURTHER RESOLVED, that should a daily Newspaper be required, the Journal News is hereby designated.

DESIGNATED DEPOSITORIES

RESOLVED, that the following banks located in the Town of Yorktown are hereby designated as depositories for the Town of Yorktown:

JP Morgan Chase  
2002 Commerce Street  
Yorktown Heights, New York 10598

PCSB Bank  
Yorktown Green Shopping Center  
Yorktown Heights, NY 10598

Signature Bank  
1C Quaker Ridge Road  
New Rochelle, NY 10804,

and be it

FURTHER RESOLVED, that the Supervisor of the Town of Yorktown, is hereby authorized, pursuant to Town Law Section 29(2), to act on behalf of the Town of Yorktown with said banks, and be it FURTHER RESOLVED, that the above named banks are hereby required to provide a surety bond or pledge securities when applicable as required by Town Law Section 64(1) and General Municipal Law Article 2, Section 10, and be it

FURTHER RESOLVED, that the following banks are designated depositories for the following officers of the Town of Yorktown:

JP Morgan Chase, Yorktown Heights, New York:

Justice Raniolo Account  
Justice Lagonia Account  
Joint Bail Account - Justice Lagonia & Justice Raniolo

MEETING DATES

RESOLVED, that the following meeting dates of this Town Board shall be as follows:

January 7  
January 14  
January 21  
January 28  
February 4  
February 11  
February 18  
February 25  
March 3  
March 10  
March 17  
March 24  
April 7 - Meeting will take place at the John C. Hart Library  
April 14  
April 21  
May 5  
May 12  
May 19  
May 26  
June 2  
June 9  
June 16  
July 7 - outdoor site, 6:00 p.m.  
July 14  
July 21  
July 28  
August 4 - outdoor site, 6:00 p.m.  
August 11  
September 1  
September 8  
September 15  
September 22  
October 6  
October 13  
October 20  
October 27  
November 10

November 12 (Budget Review)  
November 13 (Budget Review)  
November 17  
November 24  
December 1 (Budget Hearing)  
December 8  
December 15  
December 22, and be it

FURTHER RESOLVED, that the Town Board meetings will begin at 6:45PM, with television coverage beginning at 7:30PM unless otherwise noted and be it

FURTHER RESOLVED, that the Town Board will hold its budget review with department heads during regular business hours on November 12 and 13, and be it

FURTHER RESOLVED, that the Town Board will hold its regular budget meeting at 7:00 PM on the following date: December 1, 2020 (Tuesday)  
and, be it,

FURTHER RESOLVED, the Town of Yorktown will hold its annual Record Management Inventory on February 6 and February 7, 2020.

DELEGATES/ASSOCIATION OF TOWNS MEETINGS

RESOLVED, that Councilman Vishnu Patel be and is hereby designated as the voting delegate to represent the Town of Yorktown at the Association of Towns Meeting to be held in February 2020, and be it

FURTHER RESOLVED, that Supervisor Matthew Slater be and is hereby designated the alternate delegate to the aforementioned meeting.

Slater, Diana, Lachterman, Patel, Roker Voting Aye  
Resolutions adopted.

SUPERVISOR MATTHEW SLATER ANNOUNCED HIS PERSONAL APPOINTMENTS AS FOLLOWS:

Mrs. Jenna Belcastro as the Executive Assistant to the Supervisor.

Councilman Thomas P. Diana as Deputy Supervisor to serve during the absence or inability of the Supervisor to act, or while the office of Supervisor is vacant, pursuant to Section 42 of the Town Law.

APPOINTMENTS OF LIAISONS TO THE FOLLOWING VARIOUS BOARDS, COMMITTEES, AND COMMISSIONS:

Liaison to ABACA:	TBD
Liaison to the ALS Commission:	Thomas Diana
Liaison to the Board of Assessment Review:	TBD
Liaison to the Cable Committee:	Matthew Slater
Liaison to the Citizens Emergency Response Team (CERT):	Edward Lachterman
Liaison to the Chamber of Commerce:	Matthew Slater
Liaison to the Climate Smart Communities Task Force:	Matthew Slater
Liaison to the Community Housing Board:	Alice Roker
Liaison to the Conservation Board:	Alice Roker
Liaison to the Economic & Business Revitalization Committee:	Edward Lachterman
Liaison to the Ethics Board:	Adam Rodriguez
Liaison to the Fire Prevention Board:	Thomas Diana
Liaison to the Industrial and Commercial Incentive Board:	Matthew Slater
Liaison to the Landmarks Preservation Commission:	Alice Roker
Liaison to the Library Board of Trustees:	Vishnu Patel
Liaison to the Open Space Committee:	Vishnu Patel
Liaison to the Museum:	Alice Roker
Liaison to the Planning Board:	Matthew Slater
Liaison to the Police Advisory Board:	Thomas Diana
Liaison to the Public Safety Committee:	Thomas Diana

Liaison to the Recreation Commission:	Edward Lachterman
Liaison to the Senior Advisory Committee:	Edward Lachterman
Liaison to the Teen Advisory Committee:	Jenna Belcastro
Liaison to the Tree Conservation Advisory Commission:	Alice Roker
Liaison to the Veterans Advisory Committee:	Edward Lachterman
Liaison to the Yorktown Small Business Committee:	Matthew Slater
Liaison to the Zoning Board of Appeals:	Edward Lachterman
<b>Liaison to School Districts:</b>	
Croton School District:	Vishnu Patel
Lakeland School District:	Vishnu Patel
Ossining School District:	Diana Quast
Yorktown Central School District:	Vishnu Patel

MONTHLY REPORTS

Receiver of Taxes – December 2019

ADJOURN MEETING

Upon motion made by Councilman Lachterman, seconded by Councilman Patel, the Town Board meeting was adjourned.

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DIANA L. QUAST, TOWN CLERK  
TOWN OF YORKTOWN  
CERTIFIED MUNICIPAL CLERK