

**FINAL TOWN BOARD WORK SESSION AGENDA
TOWN OF YORKTOWN
363 Underhill Avenue
Yorktown Heights, NY 10598
July 8, 2014**

CLOSED SESSION:

6:45 **Town Board will Open Meeting, then call for a vote to go into Executive Session to discuss personnel, negotiation and litigation**

OPEN SESSION:

7:30 **Textile/Recycling**

Contact: Jeannette Koster, Town Attorney, Kim Gage, R&R

Discussion: Review draft of local law

7:40 **Collection and Disposal of Residential Refuse & Recyclable Materials**

Contact: Kim Gage, Recycling Coordinator

Discussion: Request to renew the contract

7:55 **BJ's Shopping Center**

Contact: David Steinmetz, Zarin & Steinmetz

Discussion:

8:10 **Yorktown Senior Living (East Main Street)**

Contact: David Steinmetz, Zarin & Steinmetz, Dan Ciarcia, Engineer

Discussion: Request to Rezone Property

8:25 **2358 Broad Street**

Contact: Gregory Kravtsov

Discussion: Discussion

8:35 **Water Department**

Contact: David Rambo, Water Superintendent

Discussion: Request to hire architect for Water Dept. brick building roof replacement

Request to purchase new vehicle

8:45 **Highway Department**

Contact: David Paganelli, Highway Superintendent

Discussion: Request to purchase new vehicles

8:50 **Yorktown Mews Subdivision**

Contact: Michael J. Grace, Supervisor

Discussion: Request to change name of street in new subdivision

9:00 **Generator**

Contact: Dan Ciarcia, Engineer

Discussion: Update

- 9:05 Vacant Properties**
Contact: Jason Zeif, Code Enforcement Officer and John Winter, Building Inspector
Discussion: Maintenance
- 9:15 Mount Kisco Medical Group**
Contact: John Winter, Building Inspector
Discussion: Request to place freestanding sign within Town Right of Way
- 9:20 Ethics, Financial Disclosure Requirement**
Contact: Jeannette Koster, Esq.
Discussion: Proposed Legislation to add Deputy Court Clerk to requirement for financial disclosure
- 9:30 Special Election Law**
Contact: Jeannette Koster, Esq.
Discussion: Versions 2.1 and 3.1 for consideration

MISCELLANEOUS

- ✓ Request from Yorktown Historical Society to waive fee (\$347.52) for use of the Nutrition Room

RESOLUTIONS (to be passed July 8, 2014)

Building:

Request from Building Inspector to authorize Supervisor to sign a license agreement with 3680 Hill Blvd, Realty to permit a freestanding sign in the town right of way along Hill Blvd. in compliance with the Planning board Memo of June 6, 2014.

Finance

- ✓ Request from Finance to pass resolution authorizing the Town Comptroller to pay Barbara Forbes the cash value of unused time and pro-rated longevity as of her retirement date

Rate of Pay: \$32.2233 hourly

Sick	1078.75 hours @	50%	=	539.38 hours
	539.38 hours x	\$32.2233	=	\$17,380.61

Vacation	Total Hours 129			
	101.5 hours x	\$32.2233	=	\$ 3,270.67

<i>Grandfathered</i>	27.5 hours x	\$20.92	=	\$ 575.30
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Personal Days	9.5 hours x	\$32.2233	=	\$ 306.13
Floating Holiday	14. hours x	\$32.2233	=	\$ 451.13

Longevity
 \$1,400 / 261 days = \$5.36 per day
 09/02/13 to 06/27/14 = 215 days

215 days	x	\$ 5.36	=	\$ 1,152.40
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Total \$23,136.24

Be it further resolved that the Comptroller is hereby authorized to transfer funds for the purpose of this payout at retirement to transfer funds as follows:

From:
L.909.8 Library Fund Reserve for Employee Accrued Benefits
To:
L.7410.108 Library Lump Sum Payments
Amount: \$23,136.24

- ✓ Request from Town Comptroller to award Computer Networking Equipment Bid to Sullivan Data.

WHEREAS, the Town solicited bids for the purchase of Computer Networking Equipment for the Town's computer system, and

WHEREAS, one bid was timely received, and said bid was opened on Monday, July 7, 2014 pursuant to the published Notice to Bidders, and

WHEREAS, the bid amount is as follows:

Sullivan Data – \$47,001.82 with the following options

Option 1 -\$1,565.00

Option 2 -\$1,850.00

Option 3 -\$3,482.95

Option 4 - \$ 241.05

Option 5 - \$1,331.82

Housing/Section 8

Request to advertise for public hearing 9/2 on 5-year agency plan

Legal

Request to advertise bids for pavement markings and highway equipment

Water Department

- ✓ Request to refund \$55.43, account #4102491473 for a billing penalty that was charged in error.
- ✓ WHEREAS, it is the intention of the Water Distribution Superintendent to purchase one 2015 dark blue (blue jean) Ford F250 Pickup Truck as specified in the Westchester County contract #RFB-WC-13330 for Pickup Trucks 2014/2015 Model Year and,
WHEREAS, monies have been allocated in the 2014 Water Department budget for the purchase of one new pickup truck and,
THEREFORE BE IT RESOLVED, the Town Board authorizes the Yorktown Water Department to purchase one 2015 Ford F250 Pickup Truck off of the Westchester County Contract #RFB-WC-13330 for Pickup Trucks 2014/2015 Model Year from Vance Country Ford located in Mamaroneck, NY for a total of \$27,922.25 broken down as follows:
 - 2015 Ford F250 4x4 Base w/ all standard factory equipment \$22,773.00
 - X4M 430 Limited Slip (rear) \$ 370.50
 - 67D 200 AMP Alternator \$ 71.25
 - Trailer Brakes \$ 118.75

• Bed Liner	\$ 475.00
• Light Bar	\$ 3,995.00
• TBM All Terrain Tires	<u>\$ 118.75</u>
	\$27,922.25

✓ **WHEREAS** the existing roof on the brick building (old pump house) located at the Water Department has reached a point where a replacement is necessary due to its old age; and **WHEREAS**, a proposal for asbestos abatement and roof replacement specifications was obtained from David A. Tetro – Architect, P.C.; and

WHEREAS, the Water Distribution Superintendent, David Rambo, has reviewed this proposal and is recommending hiring David A. Tetro – Architect, P.C. for a design services fee of \$3,250.00.

NOW, THEREFORE, BE IT RESOLVED, the Town Board authorizes the Town Supervisor to sign an agreement with David A. Tetro – Architect, P.C. of 302 Lewis Avenue, Yorktown Heights, NY to provide asbestos abatement and roof replacement specifications in the amount of \$3,250.00.