



# Town of Yorktown

*Office of the Supervisor*

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## **TOWN BOARD WORK SESSION AGENDA**

**January 12<sup>th</sup>, 2020**

**Spadaccia Meeting Room**

**363 Underhill Avenue, Yorktown, NY 10598**

### **CLOSED SESSION:**

**6:00pm**

- **Interview for Arts & Culture Committee**
  - Allyson Montana
  
- **Personnel**
  - **Building Department- John Landi**
  - **Parks & Recreation – James Martorano**
  - **Yorktown Police Department- Chief Robert Noble**

### **OPEN SESSION:**

**7:30pm      History of the Yorktown Police Department**

*Contact:* Thomas Fraleigh  
Robert Noble, Chief of Yorktown Police Department

*Discussion:* Eagle Scout Presentation

**7:45pm      Town Wide Mobile & Portable Radio Communications**

*Contact:* Robert Noble, Chief of Yorktown Police Department  
John Vallarelli, MTA Police Captain  
Craig Scatola, Sergeant Yorktown Police Department  
Jay Kopstein

*Discussion:* Presentation on Mobile and Radio Communications

**8:15pm      Overlay Districts**

*Contact:* John Tegeder, Director of Planning  
Robyn Steinberg, Town Planner

Members of Yorktown Planning Board  
Members of Yorktown Zoning Board  
Discussion: Heights Hamlet & Jefferson Valley Districts

**8:45pm Greenwood Street**  
*Contact:* Dave Paganelli, Highway Superintendent  
Mike Quinn, Town Engineer  
Discussion: Assessment of Bridge Repair

**9:00pm 1600 Front Street**  
*Contact:* Keith Holmes  
John Tegeder, Director of Planning  
Robyn Steinberg, Town Planner  
Discussion: Transitional Zone Use

**9:15pm Local Waterfront Revitalization Plan (LWRP)**  
*Contact:* John Tegeder, Director of Planning  
Robyn Steinberg, Town Planner  
Discussion: Formation of LWRP Committee

**9:30pm 2060 Allan Avenue**  
*Contact:* John Barile  
John Landi, Building Inspector  
Louis Panny  
Mike Quinn, Town Engineer  
John Tegeder, Director of Planning  
Discussion: Application for Wetland Permit & Tree Permit

**9:45pm 675 Saw Mill River Road**  
*Contact:* Michael Grace  
John Landi, Building Inspector  
Mike Quinn, Town Engineer  
John Tegeder, Director of Planning  
Discussion: Zoning Board Referral for Special use Permit

**10:00pm 1875 Brookdale Street**  
*Contact:* Heitor Almeida  
John Landi Building Inspector  
Mike Quinn, Town Engineer  
John Tegeder, Director of Planning

**10:15pm Request for Proposals for On-Call Services**  
*Contact:* John Tegeder, Director of Planning  
Robyn Steinberg, Town Planner  
Discussion: Traffic & Environmental Consultants

**RESOLUTIONS to be passed tonight, January 12<sup>th</sup>, 2021**

**TOWN BOARD**

WHEREAS, the violent attack upon the U.S. Capitol on January 6th, 2021 will be regarded as one of the most infamous days in U.S. history;

WHEREAS, multiple lives were lost, including the life of Capitol Hill Police Officer Brian D. Sicknick;

WHEREAS, the U.S. Department of Justice uncovered no evidence of widespread voter fraud that could change the outcome of the 2020 election;

WHEREAS, the U.S. Congress and Vice President Mike Pence fulfilled their Constitutional duty and certified the results of the 2020 Presidential Election, declaring Joe Biden and Kamala Harris to be President-Elect and Vice President-Elect, respectively;

WHEREAS, the Federal Bureau of Investigation has received information and issued a warning that an insurrectionist group is calling for “storming” state government buildings and state and federal courthouses on Inauguration Day;

NOW, THEREFORE, BE IT RESOLVED, that the storming of the Capitol was a horrific assault on our democracy, which has no place in our society;

BE IT FURTHER RESOLVED, that every person or entity involved in the attack upon the Capital needs to be fully prosecuted to the greatest extent of the law;

BE IT FURTHER RESOLVED, that true leadership requires building consensus, not sowing division;

BE IT FURTHER RESOLVED, that fomenting the type of vitriol that has been dividing our nation over the course of many years must end;

BE IT FURTHER RESOLVED, that the Town Board urges all of our residents, neighbors and fellow Americans to come together to heal this great nation.

BE IT FURTHER RESOLVED, that a copy of this resolution, when approved, be delivered to the New York State Assembly, the New York State Senate and Governor Cuomo.

**SUPERVISORS OFFICE**

**ENERGY EFFICIENCY AND GREEN PROCUREMENT POLICY**

The New York State Comptroller's office has documented that purchasing "green" is a socially responsible initiative in an effort to preserve our natural resources. Recognizing this responsibility, the Town of Yorktown encourages environmentally responsible purchasing and therefore adopts the following environmentally responsible purchasing policies:

**Energy Cost Savings:**

The Town can consider energy efficiency which will produce long term savings in energy costs as part of "best value" analysis when purchasing equipment

**Recycled Products:**

The Town can consider recycled products which meet the requirements of the Environmental Conservation Law as long as the cost is reasonably competitive not exceeding 10% of the comparable non recycled product. Products manufactured from sustainable materials that may have long-term benefits as a positive impact on the environment may also be considered.

**Health / Environmental Sensitivity:**

The Town can consider the purchase of environmentally sensitive cleaning and maintenance products which minimize adverse impacts on health and environment

**Environmental Impact:**

The Town can continue to provide options for recycled and energy efficient green products in considering its needs and objectives with environmentally responsible purchasing as part of its procurement policy. Waste separation / handling, recycling requirements and energy efficiency can also be taken into consideration when contracting for services to be provided to the Town

**BUILDING MAINTENANCE**

**BID FOR ALARM MONITORING SERVICES FOR TOWN FACILITIES TO MARSHALL ALARM SYSTEMS**

**WHEREAS:**

1. The Town of Yorktown at its meeting of August 1, 2017 awarded the bid for Alarm Monitoring Services for Town Facilities to Marshall Alarm Systems.
2. The contract term for this service was for a contractual duration of three (3) years commencing on 8/2/17.
3. Upon mutual consent of the Contractor and the Town, the contract may be extended for two 1-year periods.

**BE IT RESOLVED**, that the Town Board extends the contract with Marshall Alarm Systems for Alarm Monitoring Services for Town facilities through August 1, 2021.

**COMPTROLLER**

**AUTHORIZE THE COMPTROLLER TO PROCESS TRANSFERS FROM 2020 BUDGET**

The Comptroller is hereby authorized to process the following transfer from 2020 budget:

From:			
A3120.423	Police - Training		\$13,851.00
To:			
A3120.424	Police - Communications		\$13,851.00

For payment to ESS for emergency repairs to the repeater located at the Police Department

**AUTHORIZE THE COMPTROLLER TO PROCESS TRANSFERS FROM 2021 BUDGET**

The Comptroller is hereby authorized to process the following transfer from 2021 budget:

From:			
SR7210.101	R&R – Salary		\$19,841.12
To:			
SR7210.109	R&R – Stipend		\$19,841.12

For stipend to be paid to General Foreman for Building Maintenance duties

**AUTHROIZE THE COMPTROLLER TO PAY THE CASH VALUE OF UNUSED TIME FOR KYLE THORNTON**

Be it resolved that the Town Board hereby authorizes the Town Comptroller to pay Kyle Thornton the cash value of unused time as of 12/6/20 his date of resignation

Rate of Pay: \$49.2611

2020 Vacation	133.00 hours	x	\$49.2611	=	
\$6,551.72					
			Total		\$6,551.72

Be it further resolved that the Comptroller is hereby authorized to transfer funds from the 2020 Budget for the purpose of this payout at resignation as follows:

From:  
A7020.101 Recreation Salary  
\$6,551.72

To:  
A7020.108 Recreation Lump Sum Payments  
\$6,551.72

**AUTHORIZE THE COMPTROLLER TO PROCESS TRANSFERS FROM 2020 BUDGET**

From:

HB.1002 Hunterbrook/202 Sewer Extension – Fund Balance  
\$6,209.44

To:  
HB.701 Hunterbrook/202 Sewer Extension – Accounts Payable  
\$6,209.44

From:

HB.1002 Hunterbrook/202 Extension – Fund Balance  
\$141,300.63

To:  
GJ.909 Hunterbrook/202 Sewer District – Fund Balance  
\$141,300.63

**AUTHROIZE THE COMPTROLLER TO PROCESS THE FOLLOWING 2020 BUDGET TRASNFRS TO CLOSE CAPITAL PROJECT HB HUNTERBOOK/ 202 SEWER EXTNESION**

From:

HB.1002 Hunterbrook/202 Sewer Extension – Fund Balance \$6,209.44

To:  
HB.701 Hunterbrook/202 Sewer Extension – Accounts Payable  
\$6,209.44

From:

HB.1002 Hunterbrook/202 Extension – Fund Balance \$141,300.63

To:

GJ.909 Hunterbrook/202 Sewer District – Fund Balance  
\$141,300.63

**AUTHORIZE THE COMPTROLLER TO PROCESS THE FOLLOWING  
TRANSFER FROM 2020 BUDGET**

From:  
SW2.909 Kitchawan Water – Fund Balance \$6,228.51

To:  
SW.8310.200 Kitchawan Water - Equipment \$3,800.00

For payment to Virtu Water Meter Services for meter calibrations

And

SW.8320.407 Kitchawan Water – Electricity \$2,428.51

For payment to New York Power Authority for differences between estimated and actual billings

**CLERK’S OFFICE**

**ADOPT RETENTION AND DISPOSITION SCHEDULED FOR NEW YORK  
LOCAL GOVERNMENT RECORDS (LGS-1) REVISED BY THE STATE  
ARCHIVES**

RESOLVED, By the Town Board of the Town of Yorktown, that Retention and Disposition Schedule for New York Local Government Records (LGS-1) revised by the State Archives, issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein, and

BE IT FURTHER RESOLVED, that in accordance with Article 57-A:

- a) only those records will be disposed of that are described in the Retention and Disposition Schedule for New York Local Government Records after they have met the minimum retention periods described therein;
- b) only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

**APPROVE GARBAGE LICENSE FOR AAA CARTING & RUBBISH REMOVAL, INC. TO SERVICE COMMERCIAL PROPERTIES IN THE TOWN OF YORKTOWN FOR YEAR 2021**

RESOLVED, that AAA Carting & Rubbish Removal, Inc. be and is hereby granted renewal of their Garbage License to service commercial properties in the Town of Yorktown for the year 2021.

**LIBRARY**

**AUTHORIZE LIBRARY DIRECTOR TO SIGN AGREEMENT WITH D.P. WOLFF INC.**

BE IT RESOLVED, that the Town's Library Director is authorized to sign an agreement with D.P. Wolff Inc. for the service and comprehensive preventative maintenance of the John C. Hart Memorial Library air conditioning units, air handlers and air fans for a two year period from February 1, 2021 to January 31, 2023 for the sum of \$10,476.20. This amount shall be paid in 8 quarterly payments at the sum of \$1,309.52 per payment.

**ENGINEERING DEPARTMENT**

**RESOLUTION FOR BOND RELEASE REQUEST FOR 1631 CENTRAL STREET**

WHEREAS:

1. Louis Mastro as applicant, posted check #4067 in the amount of \$500 which was deposited to the T33 account on October 25, 2019.
2. Louis Mastro has requested her money be released as the site is now complete.
3. The Town Engineer has informed this Board that a representative of his department has inspected the property and determined that the work has been satisfactorily completed, and that the above referenced monies may be released.

NOW, THEREFORE BE IT RESOLVED, the above referenced \$500 bond be and is hereby released to Mr. Louis Mastro, 1631 Central Street, Yorktown Heights, NY 10598.

**RESOLUTION FOR BOND RELEASE REQUEST FOR 680 CROTON LAKE ROAD**

WHEREAS:



1. Beriah Hart as applicant, posted \$500 which was deposited to the T33 account on July 20, 2018.
2. Beriah Hart has requested his money be released as the site is now complete.
3. The Town Engineer has informed this Board that a representative of his department has inspected the property and determined that the work has been satisfactorily completed, and that the above referenced monies may be released.

NOW, THEREFORE BE IT RESOLVED, the above referenced \$500 bond be and is hereby released to Mr. Beriah Hart, White Oak Farm, 680 Croton Lake Road, Yorktown Heights, NY 10598.

### **HIGHWAY DEPARTMENT**

WHEREAS, the Town of Yorktown has found that a certain vehicle is obsolete and no longer needed for public use by the Town, and

WHEREAS, the Highway Department recommends to the Town Board that the listed vehicle be deemed obsolete and sold at auction:

1999 Ford 350

NOW, THEREFORE BE IT RESOLVED, that the above listed vehicle be deemed obsolete and be sold at auction by Absolute Auctions & Realty, Inc.

### **ADJOURN MEETING**

A motion will be made to adjourn the Town Board meeting.

**AGENDAS ARE SUBJECT TO CHANGE**

**Americans with Disabilities Act:** If you need special assistance to participate in a Town meeting or other services offered by this Town, please contact the Town Clerk's office, (914) 962-5722, x210. Assisted listening devices are available at all meetings.