



Town of Yorktown

Office of the Town Clerk Diana L. Quast

FINAL TOWN BOARD **VIDEO CONFERENCE MEETING AGENDA**

January 18, 2022

363 Underhill Avenue, Yorktown, NY 10598

The Town Board of the Town of Yorktown will not be meeting in person, until further notice, meetings will be held via video conferencing only

6:30 PM EXECUTIVE SESSION

A motion will be made to go into Executive Session to discuss the following item(s):

Interviews

Board of Ethics

Personnel

Police Department

Litigation and Negotiations

Town Attorney

7:30 PM TELEVISED TOWN BOARD MEETING

1. **PLEDGE OF ALLEGIANCE**
2. **MOMENT OF SILENCE**
3. **INTRODUCTIONS**
4. **REPORT FROM TOWN SUPERVISOR MATTHEW J. SLATER**
5. **REPORTS FROM TOWN COUNCIL**
6. **REPORT FROM HIGHWAY SUPERINTENDENT**
7. **PROCLAMATION-OBSERVANCE OF MARTIN LUTHER KING, JR. DAY**

WHEREAS, Dr. Martin Luther King, Jr. devoted his life to strengthening the American character and called on our nation to live to up its foundational principles of equality, freedom, and justice; and
WHEREAS, through his determination, spirit, and resolve, Dr. King led several iconic and nonviolent movements in the name of equality, freedom, and justice; and

WHEREAS, Dr. King often emphasized the importance of service which inspired this year's first annual Yorktown Youth Keeping the Dream Event hosted by the Alliance for Safe Kids; and

WHEREAS, the Yorktown Interfaith Council and the Town of Yorktown honored Dr. King's legacy of community action by hosting its second annual Day of Service Ceremony; and

WHEREAS, the Town of Yorktown Town Board finds it is fit and proper to acknowledge and celebrate the legacy of this great American and remember the ideals for which he fought;

NOW, THEREFORE, BE IT RESOLVED, that the Yorktown Town Board pauses in its deliberations to honor and remember the life and teachings of Dr. Martin Luther King Jr.; and

BE IT FURTHER RESOLVED, that the Yorktown Town Board encourages all residents of the Town to perform acts of kindness and service to others in the name of Dr. King.

8. PRESENTATION

Yvonne Cech, John C. Hart Memorial Library

9. POET LAUREATE

John McMullen

10. PERSONNEL

Reappoint William LaScala to the Planning Board

Resolved, that William LaScala is hereby reappointed as member of the Planning Board for a five-year term expiring on December 31, 2026.

Accept retirement received from Anita Hecker from the Parks and Recreation Department

Resolved, that the Town Board accepts the retirement received from Anita Hecker from the Parks and Recreation Department with thanks for her many years of service to the town effective January 29, 2022.

11. COURTESY OF THE FLOOR

12. AWARD BID

Award bid for formatting, printing, and delivering the 2022 Parks & Recreation Brochures

WHEREAS, bids were received on Tuesday January 11th, 2022 for formatting, printing, and delivering the 2022 Parks & Recreation Brochures as specified by the Town of Yorktown's Parks and Recreation Department. Bids were Submitted by the following Bidders:

1. Graphic Image Inc.
561 Boston Post Rd.
Milford, Ct. 06460

| | |
|---------------------------------|-------------|
| Bid per brochure: | \$ 8,066.00 |
| Option 1 (cover design): | \$ 200.00 |
| Option 2 (cost to add 1 Sheet): | \$ 539.00 |
| Total cost per year (x2) | \$16,532.00 |

2. Chase Press
31 Peeks Lane, Ste. 3
Newtown, Ct., 06470

| | |
|---------------------------------|-------------|
| Bid per brochure: | \$ 6,292.00 |
| Option 1 (cover design): | \$ 75.00 |
| Option 2 (cost to add 1 Sheet): | \$ 1,222.00 |
| Total cost per year (x2) | \$12,734.00 |

3. Premium Productions, Inc
6 Lincoln Ave.,
Pleasantville, NY 10570

| | |
|---------------------------------|-------------|
| Bid per brochure: | \$10,346.00 |
| Option 1 (cover design): | \$ 995.00 |
| Option 2 (cost to add 1 Sheet): | \$ 770.00 |
| Total cost per year (x2) | \$22,492.00 |

Resolved, that the lowest bidder including Cover Design & Layout, Chase Press, is awarded the 2022 Program Brochure Bid.

13. ADVERTISEMENTS

Authorize Town Clerk to advertise bid for Grit & Screenings Removal for the Water Pollution Control Plant

Resolved, that the Town Clerk is authorized to advertise a bid for the Grit & Screenings Removal for the Water Pollution Control Plant.

Authorize Town Clerk to advertise bid for Membrane Filtration Module Replacement for the Water Pollution Control Plant

Resolved, that the Town Clerk is authorized to advertise bid for Membrane Filtration Module Replacement for the Water Pollution Control Plant.

Authorize Town Clerk to advertise bid for the Sludge & Grease Removal at the Yorktown Heights Water Pollution Control Plant

Resolved, that the Town Clerk is authorized to advertise bid for the Sludge & Grease Removal at the Yorktown Heights Water Pollution Control Plant.

Authorize Town Clerk to advertise bid for Various Chemicals for the Yorktown Heights Water Pollution Control Plant

Resolved, that the Town Clerk is authorized to advertise bid for Various Chemicals for the Yorktown Heights Water Pollution Control Plant.

Authorize Town Clerk to advertise bid for the Purchase of Fencing for Granite Knolls Inclusive Playground Area

Resolved, that the Town Clerk is authorized to advertise bid for the Purchase of Fencing for Granite Knolls Inclusive Playground Area.

Authorize Town Clerk to advertise a Request for Proposals for Operation of Food and Concession at the Junior Lake Pool and Brian J. Slavin Aquatic Facility

Resolved, that the Town Clerk is authorized to advertise a Request for Proposals for Operation of Food and Concession at the Junior Lake Pool and Brian J. Slavin Aquatic Facility.

Authorize Town Clerk to refer out and set a public hearing date for February 22, 2022 to consider a proposed Local Law amending Chapter 300-81.4 of the Code of the Town of Yorktown entitled "ZONING: Regarding Solar Energy"

Resolved, that the Town Clerk is authorized to refer out and set a public hearing date for February 22, 2022 to consider a proposed Local Law to amend Chapter 300, Section 300-81.4 of the Code of the Town of Yorktown entitled "Zoning" regarding Solar Energy.

14. **RESOLUTIONS**

Authorize Building Inspector to issue temporary permits for the operation of sidewalk cafes or outdoor dining areas in non-residential zoning districts, regardless of the quantity of seating

RESOLVED, the Building Inspector is authorized to issue temporary permits for the operation of sidewalk cafes or outdoor dining areas in non-residential zoning districts, regardless of the quantity of seating; the temporary permits shall be upon the terms and conditions set forth in Town Code § 300-80(C), except that the fees referenced in § 300-80(C)(12) shall not be required for such temporary permits; the Building Inspector is also authorized to issue temporary

structure (e.g., tents) permits in connection with any permits issued under § 300-80(D)(1), and there shall be no fees required for the issuance of any such temporary structure permits; the temporary permits and temporary structure permits issued hereunder shall expire on January 1, 2022; the authority of the Building Inspector to issue temporary permits hereunder shall terminate on January 1, 2023.

Authorize Comptroller to release retainage to Montesano Bros Inc. on the Granite Knolls Sports Complex Contract

RESOLVED, the Comptroller is authorized to release retainage to Montesano Bros Inc. for the Granite Knolls Sports Complex contract in the amount of \$38,946.96.

Authorize Library Director to execute an agreement with Automated Control Logic, for on-call monitoring of the Library's mission-critical equipment

Resolved, that the Library Director is authorized to execute an agreement with Automated Control Logic, for on-call monitoring of the Library's mission-critical equipment, in an amount not to exceed \$4,000. The term of the contract will be retroactive from January 2022 through January 2023.

Authorize the Assessor to grant exemptions on the 2022 assessment roll to all property owners who received such exemptions on the 2021 assessment roll

WHEREAS, on December 26, 2021, Governor Kathy Hochul issued Executive Order No. 11, declaring a State disaster emergency for the entire State of New York due to the COVID-19 pandemic; and

WHEREAS, this State disaster emergency has resulted in limited hours in municipal offices in the Town of Yorktown and rendered senior citizens and individuals with disabilities residing in Yorktown homebound. These factors combined have made it difficult, if not impossible, for many in these populations to file their real property tax exemption applications in person and many, further, lack the ability to file such applications online; and

WHEREAS, in recognition of the above problems caused by the pandemic, Governor Hochul issued Executive Order No. 11.1 on December 26, 2021, thereby extending Executive Order No. 11. This extension of the Governor's Executive Order modifies subdivisions 7, 7-a and 8 of section 459-c of the Real Property Tax Law and subdivisions 5, 5-a, 5-b, 5-c and 6 of section 467 of the Real Property Tax Law, the effect which permits the governing body of an assessing unit (i.e., the Town Board of the Town of Yorktown to adopt a Resolution directing the Assessor to grant exemptions on the 2022 assessment roll to all property owners who received such exemptions on the 2021 assessment roll (i.e., senior citizens and individuals with disabilities with limited income), thereby dispensing with the need for such persons to file renewal

applications to request such exemptions, and further dispensing with the requirement that assessors mail renewal applications to such persons; and

WHEREAS, Executive Order 11.1 further allows the governing body of said assessing unit, in any such Resolution, at its option, to include procedures by which its Town Assessor may require a renewal application to be filed if she has reason to believe that an owner who qualified for the exemption on the 2021 assessment roll may have since changed his or her primary residence, added another owner to the deed, transferred the property to a new owner or died; and

WHEREAS, pursuant to said Executive Order, the Town Board of the Town of Yorktown wishes to adopt such Resolution directing the Town Assessor of the Town of Yorktown to grant exemptions on the 2022 assessment roll to all eligible senior citizens and individuals with disabilities with limited income, and granting the Town Assessor of the Town of Yorktown the authority to require renewal applications for due cause, as discussed above, utilizing procedures outlined below;

NOW THEREFORE, BE IT RESOLVED, pursuant to the authority granted by Executive Order No. 11.1, issued by the Governor of the State of New York, that the Town Board of the Town of Yorktown hereby directs the Town Assessor of the Town of Yorktown to:

1. Grant exemptions on the 2022 assessment roll to all individuals who received the senior exemption on the 2021 assessment roll and all individuals who received the exemption on the 2021 assessment roll because they were recognized as a person with disabilities and limited income, thereby dispensing with the need for any such individuals to file renewal applications for such exemptions, except that;

2. The Town Assessor may, in her sole discretion, require a renewal application to be timely filed with her office if she has reason to believe that any such individual, who qualified for the aforementioned exemption on the 2021 assessment roll, may have since changed their primary residence, added another owner to the deed for the relevant property, transferred such property to a new owner or died. If the Town Assessor requires such renewal application be filed, she shall notify the owner of the subject property of such requirement by regular mail, with such notice shall containing instructions on how to file the renewal application. Said renewal application may be returned by mail or by making an appointment to drop same off at the Town Assessor's office.

Renew Sani-Pro Disposal Services Corp. d/b/a Suburban Carting Commercial Garbage Licenses for 2022

RESOLVED, that Sani-Pro Disposal Services Corp. d/b/a Suburban Carting be and is hereby granted renewal of their Garbage License to service commercial properties in the Town of Yorktown for the year 2022.

Authorize the Parks and Recreation Department to auction equipment that is obsolete and no longer used by the department by Absolute Auctions

WHEREAS, the Town of Yorktown has found that the Parks Department's below listed equipment are no longer needed for public use by the Town, and

WHEREAS, the Parks and Recreation Superintendent recommends to the Town Board to auction these pieces of equipment for the below listed minimums, NOW, THEREFORE, BE IT RESOLVED, these pieces of equipment be auctioned by Absolute Auction:

Toro 580- \$4,500
Toro 3280- \$750
Old Shed - \$200
Ford 675 D backhoe- \$3,000
Kawasaki Mule- \$500
Old dumpster - \$1
Old 2 cycle toro snowblower- \$1
Non-working Honda power washer- \$1
Non working attachments for tractor, spreader, snowblower, sickle bar and Mott mower- \$1

15. ADJOURN

DIANA L. QUAST, TOWN CLERK
CERTIFIED MUNICIPAL CLERK
TOWN OF YORKTOWN

Dated: January 18, 2022

Instructions for the Public to participate in Town Board Meetings Remotely:

The Town Board of the Town of Yorktown will not be meeting in person. Until further notice, meetings will be held via video conferencing. The Town of Yorktown will televise a video conference Town Board meeting on Tuesday, January 18, beginning at 7:30 p.m.

Please make sure to register in advance if you would like to speak at Courtesy of the Floor during this meeting by contacting Town Clerk Diana L. Quast at dquast@yorktownny.org or call 914-962-8152

You will need to provide your name, phone number and email address when registering so we can send a confirmation to you containing instructions on how to join the meeting virtually or by phone. You will have an opportunity to see and hear the meeting live on Channel 20 (Cable) or Channel 33 (Fios). If you have a computer, tablet, or smartphone, you will be able to see and hear the meeting while it is occurring on the Town's website at yorktownny.org.

*****AGENDAS ARE SUBJECT TO CHANGE*****