

TOWN BOARD AGENDA
TOWN OF YORKTOWN
MARCH 1, 2016

PLACE:
TOWN HALL

TIME:
7:30pm

- I. PLEDGE OF ALLEGIANCE
- II. MOMENT OF SILENCE
- III. REPORT FROM SUPERVISOR MICHAEL GRACE
- IV. REPORTS FROM TOWN COUNCIL
- V. PRESENTATION
Christian DiPalermo – Algonquin Project

VI. PERSONNEL

Appoint Laborer - Building Maintenance Department
Vincent Calicchia

BE IT RESOLVED, that Vincent Calicchia Jr. of Yorktown, NY, is hereby appointed Laborer, job class code 0425-05, within the Building Maintenance Department, effective March 3rd, 2016 to be paid from Yorktown CSEA Salary Schedule A, Group 5, Step 1 which is \$40,841.00 annually;

BE IT RESOLVED, contingent upon successful completion of a drug test and reference checks,

BE IT RESOLVED, that Vincent Calicchia Jr. will report to work at the Building Maintenance Department on March 3rd, 2016 and this date will be used as the first date of appointment,

BE IT FURTHER RESOLVED, that this appointment is subject to a probationary period of not less than 12 nor more than 52 weeks, commencing on the first date of appointment on March 3rd, 2016.

Appoint Maintenance Mechanic Repair - Building Maintenance Department
Paul Colarusso

BE IT RESOLVED, that Paul Colarusso is hereby appointed to the civil service title, Maintenance Mechanic (Repair), within the Building Maintenance Department, job class code 0465-02, effective March 1, 2016, to be paid at the rate set forth in Yorktown CSEA Salary Schedule A, Group 11, Step 3, which is \$58,692.00 annually,

BE IT RESOLVED, that Paul Colarusso will report to work at the Yorktown Building Maintenance Department on March 7th, 2016 and this date will be used as the first date of appointment,

BE IT FURTHER RESOLVED, that this appointment is subject to a probationary period of not less than 12 nor more than 52 weeks, commencing on the first date of appointment on March 7th, 2016.

Appoint Intermediate Clerk - Nutrition/Senior Services Department
Terri Campanaro

BE IT RESOLVED, that Terri Campanaro of Yorktown, NY, is hereby appointed to the civil service title, Intermediate Clerk, job class code 0187-01, from Eligible list No. 02-100, effective March 1, 2016, to be paid at the rate set forth in Yorktown CSEA Salary Schedule A1, Group 3, Step 1, which is \$32,620.00 annually, with benefits, such as, sick days, personal days, and floating holidays to follow the CSEA agreement,

BE IT RESOLVED, contingent upon successful completion of a drug test and reference checks,

BE IT RESOLVED, that Terri Campanaro will report to work at the Yorktown Nutrition/Senior Services Department on March 8th, 2016 and this date will be used as the first date of appointment,

BE IT FURTHER RESOLVED, that this appointment is subject to a probationary period of not less than 12 nor more than 52 weeks, commencing on the first date of appointment on March 8th, 2016.

Appoint Assessment Assistant - Assessor's Office
Paula Alicea

BE IT RESOLVED, that Paula L Alicea of Port Chester, NY, is hereby appointed to the civil service title, Assessment Assistant, job class code 0092-01, from Eligible list No. 67-524, effective March 21, 2016, to be paid at the rate set forth in Yorktown CSEA Salary Schedule A1, Group 8, Step 1, which is \$48,173.00 annually, with benefits, such as, sick days, personal days, and floating holidays to follow the CSEA agreement,

BE IT RESOLVED, contingent upon successful completion of a drug test and reference checks,

BE IT RESOLVED, that Paula L Alicea will report to work at the Yorktown Town Hall Assessor's Department on March 21, 2016 and this date will be used as the first date of appointment,

BE IT FURTHER RESOLVED, that this appointment is subject to a probationary period of not less than 12 nor more than 52 weeks, commencing on the first date of appointment on March 21, 2016.

Accept Resignation of Mark Gallagher – Building and Maintenance Department

Resolved, that the Town Board accepts the resignation of Mark Gallagher from the Building and Maintenance Department.

Accept Retirement of Jeffrey Bischoff – Highway Department

Resolved, that the Town Board accepts the retirement of Jeffrey Bischoff from the Highway Department.

VII: ADVERTISEMENTS

Advertise Bid for Towing Services License Agreement

NOTICE IS HEREBY GIVEN that sealed proposals will be received by the Town Clerk of the Town of Yorktown, Westchester County, NY until 11:00 AM on April 1, 2016 at the Town Hall, 363 Underhill Avenue, Yorktown Heights, NY 10598 for the Towing Services License Agreement.

Advertise Bid for Contracting Bus Service for various Programs in the Parks and Recreation Department

NOTICE IS HEREBY GIVEN that sealed proposals will be received by the Town Clerk of the Town of Yorktown, Westchester County, NY until 11:00 AM on Wednesday, March 30, 2016, at the Town Hall, 363 Underhill Avenue, Yorktown Heights, NY 10598 for contracting bus service for various programs in the Yorktown Parks and Recreation Department. Bids may be made on a total per section basis, a group basis, or the total bid. The Town reserves the right to award the bid(s) on a lowest cost per section basis, a lowest cost for a group of sections basis, or the lowest cost for a total bid (Section I: School Buses - Camps; Section II: Coaches - Camps), for a contract starting June 27, 2016 and ending on July 29, 2016.

Advertise Bid for Microfilm and Microfiche Reader/Printer Maintenance, Repair and Supplies

NOTICE IS HEREBY GIVEN that sealed proposals will be received by the Town Clerk of the Town of Yorktown, Westchester County, NY until 11:00 AM on April 4, 2016 at the Town Hall, 363 Underhill Avenue, Yorktown Heights, NY 10598 for qualified parties for Microfilm and Microfiche Reader/Printer Maintenance, Repair and Supplies Contract.

Advertise Public Hearing to consider a proposed local law adding a new Article IX to Chapter 10 entitled Industrial and Commercial Incentive Board

NOTICE IS HEREBY GIVEN, that a public hearing will be held by the Town Board, Town of Yorktown, Westchester County, New York at the Town Hall, 363 Underhill Avenue, Yorktown Heights, NY 10598 on the 5th day of April, 2016 at 7:30 o'clock PM, or as soon thereafter as the same can be heard, to consider adding a new Article IX to Chapter 10 of the Code of the Town of Yorktown entitled "INDUSTRIAL AND COMMERCIAL INCENTIVE BOARD."

VIII. PUBLIC HEARINGS

Reconvene:

Request to amend a Special Use Permit – Northern Westchester Restorative Therapy and Nursing Home:

NOTICE IS HEREBY GIVEN that a public hearing will be reconvened by the Town Board, Town of Yorktown, Westchester County, New York at the Town Hall, 363 Underhill Avenue, Yorktown Heights, New York on the 1st day of March, 2016 at 7:30 o'clock PM, or as soon thereafter as the same can be heard, to consider the application to amend a Special Use Permit to construct a parking lot for an additional 27 cars and to redesign an existing trash receptacle area at the Northern Westchester Restorative Care Center located on the east side of Lexington Avenue and known as Section 15.15, parcel 1, Lot 23 on the Tax Map of the Town of Yorktown.

Convene:

Proposed Local Law to amend Chapter 280, Water Rate Schedule

NOTICE IS HEREBY GIVEN, that a public hearing will be held by the Town Board, Town of Yorktown, Westchester County, New York, at the Town Hall, 363 Underhill Avenue, Yorktown Heights, New York 10598 on the 1st day of March, 2016 at 7:30 o'clock PM, or as soon thereafter as the same can be heard, to consider amending Chapter 280 of the Code of the Town of Yorktown entitled "WATER," by amending Section 280-31(E)(1) through (6) to change the Water Rate Schedule for the Yorktown Consolidated Water District.

IX. RESOLUTIONS:

Authorize 2015 Year End Budget Transfers

BE IT RESOLVED, that the Town Board authorizes the following 2015 year end budget transfers:

	Description	From	To
General			
A3120.106	PD Longevity		21,247.99
A.3120.111	PD Overtime		140,685.61
A3120.102	PD Salary	160,000.00	
A3120.111.3	PD Parade OT	1,933.60	
A3620.105	Bldg OT		7,569.78
A3620.101	Bldg Salary	7,569.78	
A9000.810	Retiree Medical		42,702.25
A3120.810	PD Medical Insurance	18,860.00	
A3120.810.1	PD Med Declination	10,000.00	
A3620.810	Bldg Medical	9,000.00	
A6772.810	Nutr Medical	4,000.00	
A1640.810	Public Safety Medical	842.25	
A9950.0900	Trans to Capital		131,917.85
A9000.812	State Retirement	131,917.85	

A7110.407	Parks Electric		16,365.67
A5182.407	Electricity	10,750.00	
A7110.470	Parks Gas/Oil	5,615.67	
A9901.0900	Trans to Worker's Comp		128,470.74
A1990.499	Contingency	100,000.00	
A1964.498	Tax Refunds	28,470.74	
	<i>Baptist Church Road</i>		
A1440.479	Engineer Special Projects		56,622.26
A1440.490	Engineer Prof Svc	27,622.26	
A1315.101	Finance Salary	29,000.00	
	<i>2016 Funding</i>		
A9901.0900	Trans to Worker's Comp		155,404.49
A9000.811	State Retirement	155,404.49	
A9901.901	Trans to Liab Self Ins		57,654.04
A9000.800	FICA/Mcare	57,654.04	
	Highway		
D5142.105	Snow Removal Overtime		11,878.23
D9901.900	Trans to Worker's Comp		56,659.77
D9901.0901	Trans to Liability Ins		23,707.69
D5110.101	Salary	92,245.69	
	<i>2016 Funding</i>		
D9901.0900	Trans to Worker's Comp		239,432.12
D9000.811	State Retirement	143,165.80	
D5110.810	Medical Insurance	50,228.91	
D9000.813	Worker's Comp	12,636.19	
D5110.101	Salary	29,000.00	
D5130.101	Salary	4,401.22	
D9901.901	Trans to Liab Self Ins		22,166.85
D5110.470.1	Diesel Fuel	22,166.85	
	Water		
SW9901.0900	Trans to Worker's Comp		20,711.96
SW8340.483.4	GIS	20,711.96	
	<i>2016 Funding</i>		
SW9901.0900	Trans to Worker's Comp		18,985.99
SW8340.483.4	GIS	18,985.99	
	Sewer		
YS9901.0900	Trans to Worker's Comp		6,850.38
YS8130.810	Medical Insurance	6,850.38	

R&R

SR9901.0900	Trans to Worker's Comp		66,566.53
SR7210.101	Salary	14,000.00	
SR7210.420	Vehicle Maintenance	16,000.00	
SR7210.470.1	Diesel Fuel	18,566.53	
SR7210.484	Recycling	8,000.00	
SR7210.810	Medical Insurance	10,000.00	

2016 Funding

SR9901.0900	Worker's comp		16,853.04
SR9000.811	State Retirement	16,853.04	

Authorize cash value payout of unused time -Mark Gallagher

BE IT RESOLVED, that the Town Board hereby authorizes the Town Comptroller to pay Mark Gallagher the cash value of unused time as of his date of separation, Friday, February 12, 2016:

Rate of Pay: \$28.6171 hourly

Vacation	73.25 hours x	\$28.6171	=	\$ 2,096.21
Personal Days	7.50 hours x	\$28.6171	=	\$ 214.63
Floating Holidays	15.00 hours x	\$28.6171	=	\$ 429.26
			Total	\$ 2,740.10

Be it further resolved that the Comptroller is hereby authorized to transfer funds for the purpose of this payout at separation as follows:

From:

A1630.101	Building Maintenance Salary	\$2,740.10
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To:

A1630.108	Building Maintenance Lump Sum	\$2,740.10
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Authorize cash value payout of unused time – Jeffrey Bischoff

Be it resolved that the Town Board hereby authorizes the Town Comptroller to pay Jeffrey Bischoff the cash value of unused time as of his retirement date, Monday, February 8, 2016.

Rate of Pay: \$34.4133

Sick	1352.38 hours @	50%	=	676.19 hours
	676.19 hours x	\$34.4133	=	\$23,269.93
Vacation	238.00 hours x	\$34.4133	=	\$ 8,190.37
Personal Days	22.50 hours x	\$34.4133	=	\$ 774.30

Floating Holidays	15.00 hours x	\$34.4133	=	\$ 516.20
Longevity				
\$1,400 / 261 days = \$5.36 per day				
04/08/15 to 02/05/16 = 218 days				
	218 days x	\$5.36	=	\$ 1,168.48
Total				\$ 33,919.28

Be it further resolved that the Comptroller is hereby authorized to transfer funds for the purpose of this payout at retirement as follows:

From:		
D909.8	Highway Fund Reserve for Employee Accrued Benefits	\$23,269.93
D5110.101	Highway Salary	\$ 9,480.87
D5110.106	Highway Longevity	\$ 1,168.48
To:		
D5110.108	Highway Lump Sum Payments	\$33,919.28

Release Bond #BSWPPP-068-15 – Hickory Homes & Properties, Inc.

WHEREAS, Hickory Homes & Properties, Inc., as applicant, posted check #1710 in the amount of \$500, which was deposited into the T33 account on February 27, 2015, to serve as the Erosion Control Bond for Permit #083-14, for work performed at the Front Street site, and

WHEREAS, Hickory Homes & Properties, Inc., as applicant, posted check #1693 in the amount of \$300, \$200 which was deposited into the T76 account on December 19, 2014, to be used for inspection fees and \$100 which was credited to A2116, and

WHEREAS, after inspection fees totaling \$187.50 were paid to Cornerstone Appraisal Associates, Inc., on February 18, 2015, leaving a balance of \$12.50 in the T76 account and \$500 in the T33 account, and

WHEREAS, the Town Engineer has informed this Board that a representative of her department has inspected the property and determined that the work has been satisfactorily completed, and that the above-referenced monies may be released, NOW, THEREFORE BE IT

RESOLVED, that the above-referenced monies totaling \$512.50 be released to Hickory Homes & Properties, Inc. 164 Hickory Kingdom Road, Bedford, NY 10506, Attn: Mr. Michael Galli.

Approve contract for Mohegan Lake Improvement District to use Copper Sulfate Treatments and related Water Testing and Reporting for 2016 Summer Season

WHEREAS, written quotes were received from three vendors to do Copper Sulfate Treatments and related water testing and reporting for the 2016 summer season at Mohegan Lake, and

WHEREAS, eight Copper Sulfate treatments are needed, and

WHEREAS, the lowest quote was received from Solitude Lake Management at a cost of \$2,025.60 per treatment, now

THEREFORE BE IT RESOLVED, that the cost of eight treatments is \$16,204.80 (\$2,025.60 x 8) plus an additional \$300 one-time fee for downstream dilution modeling required by the new DEC permit process for a total cost of \$16,504.80.

Authorize Yorktown Town Trail Committee to install two signs at two locations along Westchester County Trailway

Resolved, that the Town Board grants permission to the Yorktown Trail Town Committee to install two permanent signs at two locations (Underhill Avenue and the Trailway, close to the Highway Garage and Railroad Park in the vicinity of the old railroad station building).

Accept Yorktown Justice Court Audit for Fiscal Year 2015

Resolved, that the audit of the Town of Yorktown Justice Court prepared by O'Connor Davies, LLP, for the fiscal year 2015, submitted to the Town on February 24, 2016, be and is hereby accepted by the Town Board. A copy of the audit is filed with the Town Clerk and is available for public inspection.

Approve Renewal of CRP Sanitation Commercial Garbage License for 2016

RESOLVED, that CRP Sanitation be and is hereby granted renewal of their Garbage License to service commercial properties in the Town of Yorktown for the year 2016.

- X. MONTHLY REPORTS
Receiver of Taxes – February 2016
- XI. COURTESY OF THE FLOOR
- XII. ADJOURN

Diana L. Quast, Town Clerk
Town of Yorktown

Dated: March 1, 2016

**** AGENDAS ARE SUBJECT TO CHANGE****

Courtesy of the Floor Policy

1. Each speaker shall identify themselves before speaking by stating their Name, and Address
2. Speakers shall limit their comments to three minutes
3. Speakers will address their comments to the Town Board
4. Speakers shall keep their comments to the business of the Town
5. Personal attacks will not be tolerated
6. All speakers are expected to comment with respect and civility
7. The Supervisor reserves the right to stop a speaker's comments if they are not in accordance with this approved Courtesy of the Floor Policy

Anyone wishing to contact the Town Board in writing may send their correspondence to the Town Clerk (townclerk@yorktownny.org) or Town Supervisor (supervisor@yorktownny.org), 363 Underhill Avenue, Yorktown Heights, NY 10598.

PUBLIC HEARING WAS ADJOURNED

Amend Special Use Permit – Mobil Gas Station:

To demolish the existing 1000 square foot convenience store and construct a new 3000 square foot convenience store at the Mobil Gasoline Station located at 2035 Saw Mill River Road also known as Section 37.14, Parcel 2, Lot 51 on the Tax Map.

PUBLIC HEARING WAS ADJOURNED

Request for Rezoning – 3574 Lexington Avenue

To consider a petition filed by RPG Properties, Inc. seeking a zoning map amendment and a proposed local law to amend the Town of Yorktown zoning map, as follows:

Section I. The Zoning Map of the Town of Yorktown, New York as established under Chapter 300 of the Code of the Town of Yorktown is hereby amended as follows: The following lot on the Tax Map of the Town of Yorktown is rezoned from the R1-20 Zoning District to the R-3 zoning district:

Section 15.15, Parcel 1, Lot 22 (15.15-1-22) (approximately one acre)