



# Town of Yorktown

*Office of the Town Supervisor Matthew J. Slater*

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## **TOWN BOARD WORK SESSION**

### **MEETING AGENDA**

**December 13, 2022**

**363 Underhill Avenue, Yorktown, NY 10598**

### **6:00 PM EXECUTIVE SESSION**

A motion will be made to go into Executive Session to discuss the following item(s):

#### Personnel

Committee Interviews

### **7:00 PM OPEN SESSION**

**7:00pm Yorktown Heights Engine Company Years of Service Recognition**

Contact: Jay Swart, President

**7:15pm Town Board minutes**

Contact: Ed Lachterman, Councilman

Discussion: Policy for publication of Town Board minutes and policy for application referrals

**7:30pm 1770 East Main Street**

Contact: Anthony Nester, JMC

Discussion: Proposed gas station enhancement

**7:45pm State and Municipal Grant**

Contact: Parks & Recreation Commission

Parks & Recreation Department

Discussion: Sensory Garden location

**8:00pm Par 3 Update**

Contact: Parks & Recreation Commission

Parks & Recreation Department

Discussion: Par 3 open house

**8:15pm Affordable Housing Law**

Contact: Ken Belfer

Discussion: Proposed amendments

**8:30pm Ethics Committee**

Contact: James Martorano Sr.

Discussion: Proposed amendments to ethics code

**8:45pm Drug Overdose Awareness Memorial**

Contact: Karen Renda

Discussion: Proposed memorial

**9:00pm Boutique Hotel**

Contact: Michael Grace, Grace & Grace Law

Discussion: Overlay district referral

**9:15pm Hallocks Mill and Police Department/Court House Steps**

Contact: Dan Ciarcia, Town Engineer

Discussion: Update on projects

**RESOLUTIONS**

**Appoint Chad A. Delgado to the Yorktown Police Department effective December 14, 2022**

BE IT RESOLVED, that Chad A. Delgado is hereby appointed Police Officer in the Town of Yorktown effective December 14, 2022 to be paid \$59,709.00 annually;

BE IT FURTHER RESOLVED, that this appointment is subject to a probationary period of not less than 12 nor more than 52 weeks, commencing on the first date of appointment on December 14, 2022.

**Authorize the Comptroller to refund Grace Bottalico for overpayment of water bill**

RESOLVED, the Town Comptroller is authorized to refund Grace Bottalico the amount of \$698.65, representing an overpayment of a water bill that was made on October 7, 2021, February 8, 2022, June 9, 2022, and October 6, 2022.

**Authorize the Comptroller to release \$8,531.98 to S & L Plumbing and heating**

RESOLVED, that upon the recommendation of the Highway Superintendent, Dave Paganelli, the Town Comptroller releases \$8531.98 of the retainage owed to S & L Plumbing and Heating Corporation.

**Authorize the Comptroller to process the following budget transfer**

The Comptroller is hereby authorized to process the following budget transfer:

From:

D5112.210 Highway – Paving

\$116,175.68

To:

D5110.201 Highway – Equipment \$116,175.68

For payment to Westchester Tractor for purchase of an Avant 640 Articulated Loader as per bid awarded April 19, 2022

**Authorize the Comptroller to process the following budget transfer**

The Comptroller is authorized to process the following budget transfer:

From:

A3120.201 Police – Equipment \$17,253.00

To:

A3120.210.1 Police – Vehicle Equipment \$17,253.00

For the purchase of three (3) in car cameras for new police vehicles from Motorola Inc

**Authorize the Comptroller to process the following budget transfer**

The Comptroller is authorized to process the following budget transfer:

From:

A1420.437 Legal – Foreclosure/Sale Expenses \$10,312.50

To:

A1420.426 Legal – Outside Counsel Fees \$10,312.50

For payment to Bleakley Platt & Schmidt LLP for extraordinary legal services as set forth in the agreement with Bleakely Platt & Schmidt, LLP

**Authorize the Comptroller to process the following budget transfer**

The Comptroller is authorized to process the following budget transfer

From:

L.7410.0418 Equipment Maintenance \$12,000

To:

L.7410.0201 Equipment \$12,000

For the purchase of office equipment and maintenance equipment

**Authorize the Water Department to place obsolete vehicles on public online auction with Absolute Auctions and Realty**

WHEREAS, the Water Department Distribution Superintendent Ken Rundle has designated the following vehicles to be obsolete:

1. One 2004 Ford Ranger VIN #1FTZR11U34TA18050
2. One 2008 Chevy Colorado VIN #1GCDDT14E788134828

NOW, THEREFORE, BE IT RESOLVED, that the Town Board authorizes such vehicles to be placed on public online auction with Absolute Auctions & Realty, Inc., the Town's contracted auctioneer, and to be sold to the highest bidder upon Distribution Superintendent's approval.

**Authorize the Comptroller to process the following budget transfer**

The Comptroller is hereby authorized to process the following budget transfers:

From:

D5110.810 Highway – Medical Insurance \$15,000.00

To:

D5142.105 Highway – Snow Overtime \$15,000.00

**Award bid to Park Ford of Mahopac for the purchase of a used unmarked vehicle**

WHEREAS, a sealed bid was received and opened on Monday, December 12, 2022 for a Used Unmarked Vehicle Purchase for the Police Department; and

WHEREAS, the bid was received from Park Ford of Mahopac, Inc. for a 2019 Ford in the amount of \$20,500.00; and

NOW, THEREFORE, BE IT RESOLVED, upon the recommendation of the Chief of Police the bid for the purchase of a used Unmarked Vehicle purchase is awarded to Park Ford of Mahopac, Inc., the sole bidder, in the amount of \$20,500.00.

**Accept the retirement of Jessica J. Bambach from the Parks and Recreation Department effective January 27, 2023**

Resolved, the Town Board accepts the retirement letter received from Jessica Bambach from the Parks and Recreation Department with many thanks for her years of service to the Town, effective January 27, 2023

**Accept the retirement of Barry Gelbman from the Parks and Recreation Department effective January 14, 2023**

Resolved, the Town Board accepts the retirement letter received from Barry Gelbman from the Parks and Recreation Department with many thanks for his years of service to the Town, effective January 14, 2023

**Accept the resignation of Kyra Brunner effective January 2, 2023**

Resolved, the Town Board accepts the resignation letter received from Kyra Brunner from the Legal Department effective January 2, 2023

**Accept the resignation of Patrick Francois effective December 13, 2022**

Resolved, the Town Board accepts the resignation letter received from Patrick Francois from the Yorktown Conservation Board, effective December 13, 2022

**Authorize extension of contract with Peak Performance and Service**

Whereas,

1. The Town of Yorktown at its meeting of October 20, 2020 awarded the bid for Annual Maintenance and Emergency On-Call Services for Town Boilers, Burners and Furnaces.
2. The contract term for this service was for a contractual duration of two (2) years, commencing on October 20, 2020.
3. Upon mutual consent of the Contractor and the Town, the contract may be extended for two 1-year periods.
4. The contract has lapsed as of October 20, 2022.

Be It Resolved, that the Town Board extends the contract with Peak Performance & Service for Annual Maintenance and Emergency On-Call Services for Town Boilers, Burners and Furnaces for 1 year, through December 12, 2023.

**Authorize bid for the purchase of a 2023 Vacuum Hydro-Excavator for the Yorktown Water Department**

NOTICE IS HERE GIVEN that sealed bids will be received by the Town Clerk, Town of Yorktown, Westchester County, NY until 11:00 A.M. on Thursday, December 29, 2022 at the Town Hall, 363 Underhill Avenue, Yorktown Heights, N.Y. 10598 for the Purchase of a 2023 Vacuum Hydro-Excavator for the Yorktown Water Department.

**Authorize the following employees to carry over their remaining vacation time in 2023**

Whereas, the following employees have requested and received permission from their applicable department heads to carry accrued 2022 vacation time for use in 2023 and

Whereas, the Comptroller has confirmed the available balances as of 2022 Payroll 23, for pay period ending November 23,2022, now

Therefore, be it Resolved, the following employees may carry over remaining vacation time balances as follows, unless the employee takes vacation time after 2022 Payroll 23, which would reduce the time listed below:

<u>Name</u>	<u># hours</u>	<u>Name</u>	<u># hours</u>	<u>Name</u>	<u># hours</u>
Robert Noble	40	Deanna Peterson	84	Kim Penner	245
James Graham	80	Mark Bistro	22.5	Noreen O'Driscoll	245
Elena Panagi	53	Adam Cerrato	165	Terri Campanaro	99
Patricia Caporale	245	Maria DeRubeis	154	Franz Rom	53.5
Donna Polito	34.75	Giulio Eliseo	75	Le Artis El	60
Rachel Marchionno	67.25	Tom Lagatella	32.5	Sonia Mejia	30
John Tegeder	245	Jim Morgan	171	Katherine Sotomayor	36
Robyn Steinberg	70	Doug Nesson	52.5	David Humphrey	39
Nancy Callichia	63	Bryan O'Keefe	183.25	Sandrine Nseng	70
Maria Ricci	224	Ken Rundle	63	Lori Rotunno	47

Yolanda Vazquez	7	Jake Vaccaro	97.5	Barbara Korsak	245
Tara Guerrero	77	John Vandebrook	82.5	Cheryl Kastuk	43.75
Peggiann Thorp	96	Anne Anderson	244	Jenna Belcastro	126
Philip Marino	127.5	Michael Battista	28.5	Kyra Brunner	147
Kristin Scherrer	65.5	Nicholas Bernard	6	Margaret Gspurning	182
Nicole Fasce	35	Nicholas Burns	188.5	John Landi	243.5
Michael Samuels	36.75	Kieran Carney	118.75	Richard Falcone	44
Vincent Ambrosino	97.5	Angela Cavallo	46.25	Edward Kolisz	70
Scott Baldwin	67.5	Ted Devlin	231.75	Brianna Marji	21
Andrew Heady	47	Patty Dickan	53.25	Nisreen Khory	35
Matthew Hoek	55	Dennis Flynn	95.5	Kathie Nicholson	70
Douglas Paget	45	Peter Goldberg	92.25	Maura Weissleder	42
Jeffrey Rosenstrach	75	Michael Grasso	262.5	Donna Andrews	49
David Doherty	22.5	Kevin Harrigan	83.5	Gennelle MacNeil	144.5
Antonio Cambereri	262.5	Tom McNulty	234.5	Michael Hoek	80.75
John Winter	79	David Nikisher	195.75	Eric Holberg	30
Mark Alexander	39	Michael Stigell	15	Stephen Melillo	67.5
Al Pisano	113.5	Nicholas Titka	138	Dominic Monopoli	193.5
Suzanne Weiner	14	Robert Reddy	24.5	Guido Parks	164.5
Paul Colarusso	85.61	Dan Ciarcia	241	Richard Williams	37.5
Michael Hoy	115.6	William Batista	101	Jessica Bambach	137.5
Steve Vitulli	63	Louise Kobiliak	75.5	Marissa Lieto	28
Daniel Cruz	87	Michael Antonucci	150	James Martorano, Jr.	245
Chris Moran	118	Kyle Gulitz	60.75	Sandy Serrano	42
Victor Contreras	112.5	Michael Carducci	29	Adele Hobby	106.5
Maureen Connelly	77	Anthony Cuccovia	104.75	Helen Lynch	34.64
Allison Egan	56.25	Daniel Moran	180	Deborah Sarno	17
Stephanie Elio	21	Charles Chase	98	Robert Alfano	30.75
Margaret Groccia	58	Carl LaDuca	99.5	Andrew Bergin	45
Katly Hsiu	21	Vincent Calicchia	22.5	Andrew Cerrato	135.5
Marca McClenon	63	Christine Julian	28	Thomas Fonte	53.5
Ellen Tannenbaum	56	Thomas Gallelo	36.5	Barry Gelbman	262.5
Yvonne Cech	82.5	Irena Goss	88	Joseph Curro	37.5

**ADJOURN**

**\*\*\*AGENDAS ARE SUBJECT TO CHANGE\*\*\***

**Americans with Disabilities Act:** If you need special assistance to participate in a Town meeting or other services offered by this Town, please contact the Town Clerk's office, (914) 962-5722, x210. Assisted listening devices are available at all meetings.