



Town of Yorktown

Office of the Supervisor Thomas P. Diana

TOWN BOARD WORK SESSION AGENDA

August 8, 2023

Spadaccia Meeting Room

363 Underhill Avenue, Yorktown, NY 10598

6:30PM EXECUTIVE SESSION

A motion will be made to go into Executive Session to discuss the following items(s):

Personnel

7:30PM OPEN SESSION

7:30pm: Welcome and Opening Remarks

7:40pm Support Connection

Contact: Arianna Goggin

Discussion: 2023 Support-A-Walk

8:00pm: Planning Software

Contact: John Tegeder, Director of Planning

Discussion: Introduction to new software

RESOLUTIONS

Assessor

Tax certiorari settlement

WHEREAS, tax certiorari proceedings were instituted challenging the assessment for parcel known as Section 16.09 Block 2 Lor 13, located at 1390-1426 East Main Street on the Tax Map of the Town of Yorktown, now therefore be it

RESOLVED, that the tax certiorari proceedings affecting tax parcels 16.09-2-13, Account Number 0115000, owned by Oak Shopping, LLC, for assessment roll years 2018, 2019, 2020, 2021 and 2022, be settled as set forth in the proposed stipulation as follows:

<u>Roll</u> <u>Year</u>	<u>Assessment</u> <u>From</u>	<u>Assessment</u> <u>To</u>	<u>Assessment</u> <u>Reduction</u>
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2018	79,000	65,800	13,200
2019	79,000	62,720	16,280
2020	79,000	62,440	16,560
2021	79,000	58,300	20,700
2022	79,000	53,075	25,925

Comptroller

Authorize the Comptroller to process the following budget transfer from the general fund balance to police vehicles and police vehicle equipment

Resolved, the Comptroller is hereby authorized to process the following budget transfer:

From:

A1002	General Fund – Fund Balance	\$100,000.00
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To:

A.3120.210	Police Vehicles	\$90,000.00
A3120.210.1	Police Vehicle Equipment	\$10,000.00

For the purchase of a Police vehicle and associated equipment. This payment will be reimbursed by the Yorktown Central School District for the elementary level School Resource Officer program.

Authorize the Comptroller to process the following budget transfer from the police salary line to police overtime

Resolved, the Comptroller is hereby authorized to process the following budget transfer:

From:

A3120.102	Police Salary	\$200,000.00
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To:

A.3120.111	Police Overtime	\$200,000.00
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Authorize the Comptroller to process the following budget transfer from Lake Mohegan Improvement District fund balance to Lake Mohegan Improvement District temporary help/special projects

Resolved, the Comptroller is hereby authorized to process the following budget transfer:

From:

ID.1002	Lake Mohegan Improvement District – Fund Balance	\$9,000.00
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To:

ID7180.110	Lake Mohegan Improvement District – Temporary Help	\$2,500.00
ID7180.479	Special Projects	\$6,500.00

For the lake treatments and temporary help until 12/31/2023

Authorize the Comptroller to process the following budget transfer from highway paving to highway equipment

Resolved the Comptroller is authorized to process the following budget transfer:

From:
D5112.210 Highway Paving \$20,000.00

To:
D5110.201 Highway Equipment \$20,000.00

For the purchase of Felling FT-16-IT-I Trailer from Tracey Road as per Sourcewell contract pricing

Town Board

Award bid to Michels Pipe Services for the cleaning and cement relining of water mains located on Front Street and Underhill

WHEREAS, the Town Board authorized the Water Distribution Superintendent to advertise for competitive bid for the Cleaning and Cement Relining of water mains located on Front Street and parts of Underhill Ave.; and

WHEREAS, invitation to bid for this project was duly advertised; and

WHEREAS, said bids were accepted and opened and read aloud on July 18, 2023, with the bid amounts summarized as follows:

<u>Name of Bidder</u>	<u>Cost for Relining</u>
Michels Pipe Services, a division of Michels Corp.	\$808,288.00
J. Fletcher Creamer & Son, Inc.	\$976,700.00

THEREFORE, BE IT RESOLVED that, upon the recommendation of the Water Distribution Superintendent, Ken Rundle, the bid for the Cleaning and Cement Relining of water mains located on Front Street and Underhill Avenue is hereby awarded to Michels Pipe Services, a division of Michels Corp., the lowest responsible bidder.

BE IT FURTHER RESOLVED the Comptroller is authorized to process the following budget transfer

From:
SW.8340.483.1 Water Cement Relining \$600,000.00
A.1002 General Fund – Fund Balance \$208,288.00
(to be offset by AARPA revenue)

To:

HN.8340.0483

Cement Relining Capital Project

\$808,288.00

Authorize the Town Clerk to re-advertise the bid for pavement markings

WHEREAS, bid proposals for Pavement Markings were duly advertised, received, and read aloud on Monday, August 7, 2023;

WHEREAS, Highway Superintendent David Paganelli deemed the bids received as not favorable to the interests of the Town; now, therefore, be it

RESOLVED, Highway Superintendent David Paganelli rejects all bids for Pavement Markings and will rebid for Pavement Markings; be it further

RESOLVED that the Town Clerk is authorized to re-advertise the bid for Pavement Markings.

Authorize the Town Clerk to advertise a bid for the resurfacing of DE tank

RESOLVED, that the Town Board authorizes the Town Clerk to advertise a bid for the Resurfacing of the Brian J. Slavin Aquatic Facility DE Tank.

Authorize the Town Clerk to advertise a bid for tank removal and installation

RESOLVED, that the Town Board authorizes the Town Clerk to advertise a bid for the Junior Lake Aquatic Facility Chlorine Tank Removal and Installation.

Authorize the Town Clerk to advertise a bid for lighting at Downing Park baseball fields

RESOLVED, that the Town Clerk is authorized to authorized to advertise a bid for the Installation of the Musco Lighting System at the Downing Park Baseball Fields

Authorize the Town Clerk to advertise a bid for the purchase of a Chevrolet Tahoe

Resolved, the Town Board authorizes the Town Clerk to advertise a bid for the purchase of a Chevrolet Tahoe low mileage vehicle for the Town Building Maintenance Department use

Appoint Richard Demelis to real property appraiser, job class code 00604-01 effective August 28, 2023

BE IT RESOLVED, that Richard Demelis of Somers, NY, is hereby appointed Real Property Appraiser, job class code 0064-01, effective August 28, 2023 to be paid from Yorktown CSEA Salary Schedule A1, Group 12, Step 5 which is \$84,460.00 annually with benefits, such as, sick days, personal days, and floating holidays to follow the CSEA agreement;

BE IT RESOLVED, contingent upon successful completion of a drug test;

BE IT RESOLVED, Richard Demelis will report to work at the Assessor Department on August 28, 2023 and this date will be used as the first date of appointment;

BE IT FURTHER RESOLVED, that this appointment is subject to a probationary period of not less than 12 nor more than 52 weeks, commencing on the first date of appointment on August 28, 2023.

Appoint Mark Alexander as laborer job class code 0425-05 effective August 14, 2023

BE IT RESOLVED, that Mark Alexander, is hereby appointed Laborer, job class code 0425-05, effective August 14, 2023 to be paid from Yorktown CSEA Salary Schedule A, Group 5, Step 5 which is \$58,140.00 annually.

Naming the Friends of Jefferson Village Travel as a Town sponsored senior club
RESOLVED, the Town recognizes the establishment of The Friends of Jefferson Village (Senior) Travel Club in 2022

FURTHER RESOLVED, the Friends of Jefferson Village Travel Club will be Recognized as a Town Sponsored Senior Club in 2024

Supervisor

Authorize the Supervisor to sign an amended contract with Weston & Sampson for Engineering services related to offsetting and abandoning the existing transite pipe with a new 8” ductile iron pipe for no additional cost

WHEREAS, the Town of Yorktown entered into an agreement on June 3, 2014 with Weston & Sampson, PE, LS, LA, PC to provide Bidding and Construction Phase services for the cleaning and cement relining of water mains; and

WHEREAS, in 2022, the Water District bid the rehabilitation for Strawberry Road and Hanover Street; and

WHEREAS, work for Strawberry Road was completed in the Fall of 2022, with Weston and Sampson’s construction inspection effort completing under budget, and the work for Hanover Street underway; and

WHEREAS, prior to resuming the work on Hanover Road in the Spring of 2023, it was discovered by the Water District staff that there is approximately 210 LF of transite pipe that was previously understood to be cast iron; and

WHEREAS, to proactively decommission transite pipe, the Water District has requested that Weston & Sampson prepare a design to offset and abandon the existing transite pipe with a new 8” ductile iron pipe; and

WHEREAS, Weston and Sampson has amended the existing agreement to provide the necessary design and permitting services to facilitate this work; and

WHEREAS, since the construction inspection effort for Strawberry Road was less than the anticipated contract amount, Weston and Sampson has reallocated a portion of the excess funds to cover the additional permitting efforts, resulting in a no-additional-cost amendment (No. 6); and

THEREFORE, BE IT RESOLVED, upon recommendation of the Distribution Superintendent, the Town Board authorizes the Supervisor to sign an amended contract with Weston & Sampson, PE, LS, LA, PC for engineering services related to offsetting and abandoning the existing transite pipe with a new 8” ductile iron pipe for no additional cost.

ADJOURN

A motion will be made to adjourn the Town Board meeting.

AGENDAS ARE SUBJECT TO CHANGE

Americans with Disabilities Act: If you need special assistance to participate in a Town meeting or other services offered by this Town, please contact the Town Clerk's office, (914) 962-5722, x210.