

FINAL TOWN BOARD AGENDA
TOWN OF YORKTOWN
December 19, 2017

PLACE:
TOWN HALL

TIME:
7:30 pm

- I. PLEDGE OF ALLEGIANCE
- II. MOMENT OF SILENCE
- III. SUPERVISOR GRACE’S REPORT TO THE TOWN
- IV. REPORTS FROM THE TOWN COUNCIL
- V. PRESENTATIONS
 - Robert Noble, Chief of Police
 - Eagle Scout Projects
 - Brendan Byrnes
 - Bobby Rose
 - Calvin Rose
 - Everett Rose
 - Patricia Caporale, Town Comptroller
 - Girl Scout Silver Awards – Lakeland East
 - Kaitlin Byrnes
 - Gina O’Shaughnessy
 - Aisha Bhakta

VI. PUBLIC HEARINGS

Decision Preliminary Budget

WHEREAS, Supervisor Michael Grace, acting as Budget Officer, did on the 27th day of October, 2017 file his tentative budget with the Town Clerk and the Town Board for its review, and

WHEREAS, upon completion of its review and modification of the tentative budget, the Town Board filed its preliminary budget of the estimated revenues and expenditures for the fiscal year commencing January 1, 2018, and

WHEREAS, a public hearing was called and duly held on the 5th day of December, 2017, at the Town Hall, 363 Underhill Avenue, Yorktown Heights, NY at which time and place the Yorktown Town Board did meet and review such preliminary budget as compiled, and accepted public comment for or against any item contained therein, be it

RESOLVED, that the Town Board of the Town of Yorktown does hereby adopt such preliminary budget and be it

FURTHER RESOLVED, that the said preliminary budget as adopted by this resolution be entered in detail in the minutes of the proceedings of this Town Board and it shall be known as the Annual Budget of the Town of Yorktown for the fiscal year beginning on the 1st day of January, 2018, and be it

FURTHER RESOLVED, that the several sums estimated for expenditures in the same annual budget as adopted are hereby appropriated in the amounts for the purposes therein specified, and be it

FURTHER RESOLVED, that the several sums therein estimated as anticipated revenues and the monies necessary to be raised by tax and assessments in addition thereto, to pay the expenses of conducting the business of the Town for the purposes contemplated by the Town Law and otherwise by law, shall be and become applicable in the amounts therein named for the purposes of meeting such appropriations.

FURTHER NOTICE IS HEREBY GIVEN pursuant to Section 108 of the Town Law that the following are adopted yearly salaries of Town Officers of this Town, to wit:

Supervisor	\$121,327.00
Councilman (4)	\$ 19,575.00
Town Clerk	\$ 96,677.00
Superintendent of Highways	\$110,777.00
Town Justice (2) -	\$ 32,437.00

Reconvene public hearing to consider a proposed Local Law adding a new Section titled “Street Opening Permits”

The Town Board will reconvene a public hearing to consider adding a new Section 250-17C and 250-17D to Chapter 250 entitled “STREETS AND SIDEWALKS” and Article III entitled “STREET OPENING PERMITS” to the Code of the Town of Yorktown.

Reconvene public hearing to consider Rezoning request application received from George Roberta – Front Street and Edgewood Street

The Town Board will reconvene a public hearing to consider the application received from Petitioner, George Roberta, in connection with property known on the Yorktown Tax Rolls as Section 48.07, Block 2, Lot 11 located at Front Street and Edgewood Street, Yorktown Heights, NY seeking a zoning map amendment from R1-20 to a Transitional Zone in order to construct two buildings that will be a mix of commercial space and residential units. The proposed local law will amend the Town of Yorktown Zoning Map, as follows:

Section I. The Zoning Map of the Town of Yorktown, New York as established under Chapter 300 of the Code of the Town of Yorktown is hereby amended as follows:

The following lot on the Tax Map of the Town of Yorktown is rezoned from the R1-20 Zoning District to Transitional Zoning District:

Section 48.07, Block 2, Lot 11 (48.07-2-11) (approximately 0.80 acre)

Convene a public hearing to consider proposed Local Law amending Chapter 260-38 entitled Cold War Exemption - Duration

The Town Board will convene a public hearing to amend Chapter 260-38 of the Code of the Town of Yorktown entitled “Cold War Veterans Tax Exemption” - Duration.

Chapter 260 of the Code of the Town of Yorktown entitled “TAXATION” is hereby amended as follows:

Section 260-38 entitled Duration is hereby repealed.

Convene a public hearing to consider the Town’s application for a Restore NY Communities Initiative Grant for the Depot Square Project

The Town Board will convene a public hearing to consider the Town’s application for a Restore NY Communities Initiative grant for the Depot Square Project Property Assessment List in the amount of \$1,000,000 with a local match of ten percent.

Convene a public hearing to consider the Stormwater Management and Wetlands Permit application received from William Primavera for property located at 2715 and 2723 Hickory Street

The Town Board will convene a public hearing to consider the Stormwater Management and Wetland Permit Applications received from William Primavera for property located at 2715 and 2723 Hickory Street, Yorktown Heights, NY 10598, also known as Section 27.13, Block 2, Lot 14 and Section 27.13, Block 2, Lot 15. The request is to perform the following activity: Construction of single-family houses, asphalt driveway, stormwater system in the wetland buffer. Disturbance to buffer is expected to be a total of 10,182 square feet. Mitigation includes installation of erosion and sediment controls, extending public sewers, and providing mitigation plantings.

VII. BIDS/RFPS

Authorize Town Clerk to advertise the Re-Bid for the Pump Station Rehabilitation of the Jefferson Valley, Jefferson Park and Walden Woods Pump Stations

NOTICE IS HEREBY GIVEN that sealed proposals will be received by the Town Clerk, Town of Yorktown, Westchester County, N.Y until 11:00 a.m., Tuesday, February 13, 2018 at the Town Hall, 363 Underhill Avenue, Yorktown Heights, N.Y. 10598 for the Pump Station Rehabilitation of the Jefferson Valley, Jefferson Park and Walden Woods Pump Stations.

Award Bid for Grit and Screening Removal at the Yorktown Water Pollution Control Plant

WHEREAS:

- A. The Town currently has an agreement in place for grit and screenings removal services at the Yorktown Heights Water Pollution Control Facility that expires on 10/13/17.
- B. The Agreement was originally awarded on 12/16/14 to Fred Cook Inc. for a one-year duration and then extended for two (2) additional one-year periods. There were no additional options to extend, therefore the Town advertised for new bid prices. The current Agreement expires on 12/31/17.

- C. The term of this Agreement will be 1/1/18 through 12/31/19 (2-year agreement). Upon mutual consent of the Contractor and the Town, the agreement may be extended for an additional two (2) year term.
- D. The scope of work will include the following:
 - 1. Grit and screenings waste to be placed into Town-owned waste containers by the plant staff. When requested the vendor will pick up full dumpsters, haul away to a licensed disposal facility and then return the empty dumpster.
 - 2. Payment will be made on a unit price basis, at the bid price of \$185 per ton.
- E. The Town procurement policy was followed for the public bid advertisement. Documents were also posted electronically on Empire State Bid System where they were downloaded by six (6) contracting firms. Although only two bids were received, we feel the pricing is consistent with the previous unit price contract (\$149.95 per ton).
- F. In the professional opinion of the Town Engineer, the prices bid are fair and reasonable. The Town has a long-standing relationship with Fred Cook Inc. and we have been very satisfied with their past performance.
- G. The Department will use available funds for the purchase order under cost code YS.8130.460.2 Sludge Removal.

NOW, THEREFORE BE IT RESOLVED, the bid for Grit & Screenings Removal at the Yorktown Heights Water Pollution Control be awarded to Fred Cook Inc. in the amount of \$185 per ton. The contract shall commence on 1/1/18 and be in effect for two (2) years, until 12/31/19.

Extend Bid for the Annual Maintenance of Electrical Work on Town Buildings

RESOLVED, that the Annual Maintenance for electrical work on Town Buildings for the Town of Yorktown be hereby extended for one year per the terms of the bid agreement to Michael Dubovsky (Hanover Electric) 251 G Underhill Avenue, Yorktown Heights, NY 10598. The date of the extension will be from November 19, 2017 through November 18, 2018.

VIII. RESOLUTIONS

Authorize Comptroller to payout Elizabeth Walsh the cash value of unused time as of her date of separation

Be it resolved that the Town Board hereby authorizes the Town Comptroller to pay Elizabeth Walsh the cash value of unused time as of her date of separation:

Rate of Pay: \$30.5505

Vacation	14.00 hours	x	\$30.5055	= \$427.71
			Total	\$427.71

Approve the reduction in rental fee for use of rooms at the YCCC by SPARC, Inc.

Resolved, at the request of SPARC Inc., the Town Board hereby reduces the rental fee of \$4,442.00 to \$460.00, based on a charge of \$20 per date of use, for the use of rooms located at the Yorktown Community & Cultural Center on the 23 dates requested:

- Thursday 6:30PM - 7:30PM
- November 16, 2017 Rooms 16 and 26
- December 14, 2017 Room 26 and Sr. Nutrition Center
- Friday 6:30PM - 9:15PM
- September 15, 2017 Rooms 16, 26, 209
- October 6, 13, 20, 27, 2017 Rooms 16, 26, 209
- November 3, 17, 2017 Rooms 16, 26, 209
- December 1, 2017 Rooms 16, 26, 209
- December 8, 2017 Rooms 16, 209
- December 15, 2017 Rooms, 209
- January 5, 2018 Rooms 16, 26, 209
- January 12, 2018 Rooms 26, 209
- January 19, 2018 Rooms 16,
- January 26, 2018 Rooms 16, 26, 209
- February 2, 9, 16, 2018 Rooms 16, 26, 209
- March 2, 9, 2018 Rooms 16, 26, 209
- March 16, 2018 Rooms 16, 209
- March 23, 2018 Rooms 16, 26, 209

All room use requests are subject to review for availability prior to acceptance of the reservation. The Town will invoice the rent in advance. The Town will invoice for all dates reserved, according to the agreed rate.

Authorize Comptroller to make the following Budget Transfers from Water Department to Highway Department

BE IT RESOLVED, that the Town Comptroller is hereby authorized to make the following budget transfers:

Transfer \$13,000 from Water Dept. line SW.8340.0490 (Prof. Svcs) to line SW.8340.0461 (Repair of Rds) for reimbursement to Highway Dept. for 2017 patching.

Authorize Comptroller to pay invoice from Yorktown Jaz, LLC in the amount of \$20,180.00 for the removal and relocation of the Zino Barn

BE IT RESOLVED The Town Comptroller is authorized to pay an invoice from the Contingency Fund to Yorktown Jaz, LLC an invoice in the amount of \$20,180.00 for the removal and relocation of the of the Zino Barn.

Authorize Carryover of accrued 2017 Vacation time for use in 2018

Whereas, the following employees have requested and received permission from their applicable department heads to carry accrued 2017 vacation time for use in 2018 and

Whereas, the Comptroller has confirmed the available balances as of 2017 Payroll 24, for pay period ending November 30, 2017, now

Therefore, Be It Resolved, the following employees may carry over remaining vacation time balances as follows, unless the employee takes vacation time after 2017 Payroll 24 which would reduce the time listed below:

NAME	# HOURS	NAME	# HOURS
Isabel Klein	139.75	Kim Penner	225.00
Maria Ricci	49.00	Maureen Connelly	70.00
Shane Enea	17.00	Patricia Hallinan	98.00
John Tegeder	206.50	Shirley McCord	47.00
Lori Rotunno	19.00	Maria Stolfi	74.50
Barbara Korsak	245.00	Adam Cerrato	67.50
Patricia Caporale	245.00	Shajan George	97.50
Gennelle MacNeil	56.00	Mike Hecker	37.50
Donna Andrews	98.00	Jim Morgan	75.00
Donna Polito	15.00	Doug Neeson	22.50
Patricia DeMarsh	35.00	Ken Rundle	72.00
Thomas Travis	37.36	Vincent Calicchia	37.50
Andrew Cerrato	67.50	Karren Perez	140.00
Scott Ferreira	32.625	Joseph Venitucci	144.00
Barry Gelbman	37.5	John Landi	98.00
Vincent Haight	9.375	Paul Colarusso	35.50
Michael Hoek	78.75	Steven Vitulli	41.50
Stephen Melillo	11.25	Danny Cruz	72.50
Dominic Monopoli	145.00	Al Pisano	97.50
Bryan O'Keefe	82.50	Anne Anderson	96.00
Guido Parks	127.5	Michael Batista	37.50
Richard Williams	7.5	Nicholas Burns	33.75
Scott Baldwin	22.00	Andrew Heady	7.75
Michael Samuels	19.25	Richard Weber	22.5

Jessica Bambach	77.00	Kieran Carney	60.00
Anita Hecker	91.00	Angela Cavallo	30.00
Christopher Soi	49.00	Donald Curry	90.00
Todd Orlowski	53.75	Joseph Dell'Olio	20.25
Kyle Thornton	87.5	Nicholas DeVito	31.00
Noreen O'Driscoll	140.00	Ted Devlin	23.25
Terri Campanaro	23.00	Patricia Dickan	1.75
Sal Rivera	42.00	Peter Goldberg	38.25
Terrance Deveau	13.00	Michael Grasso	42.75
LeArtis El	3.5	Kevin Harrigan	30.00
Mark Bistro	6.00	Kareem Holebrook	11.25
David Humphrey	9.00	Paul Hollopeter	262.50
Kathie Nicholson	105.00	Robert Ireland	82.50
Elena Panagi	49.00	Thomas McNulty	26.25
Michael Quinn	42.00	Scott Mills	23.35
Dawn Irving	23.50	David Nikisher	67.50
Louise Kobiliak	49.00	Paul Shields	22.50
Mike Mill	70.00	Paul Welsch	15.00
Will Batista	14.00	Antonio Cambareri	101.00
Curt Chase	35.50	Daniel Moran	27.75
Margaret Gspurning	182.00	Charles Vilarino	150.00
Peggiann Thorp	21.00	Bradley Sheppard	7.5
Kim Angliss Gage	35.00	Adele Hobby	27.50
Peter Legler	30.00	Jeffrey Rosentrach	48.75

Authorize Supervisor to sign an agreement with Happy Software, Inc. in the amount of \$5,646.00 for Software Support to the Section 8 Office

RESOLVED, that the Supervisor is authorized to sign an agreement with Happy Software, Inc. in the amount of \$5,646.00 for a one year software license and software support for computer software provided to the Section 8 Office, to cover the period from February 1, 2018 through January 31, 2019.

Authorize Supervisor to sign an agreement with Shallow Creek Kennels, Inc. for Narcotics Detection Training for Police service dog

BE IT RESOLVED that the Town Supervisor is authorized to execute a contract with Shallow Creek Kennels, Inc. for training for the Narcotics Detection/Patrol Police Service Dog.

Authorize Supervisor to sign a professional services agreement with David Tetro, Architect in the amount of \$120,000.00 for developing plans for the proposed highway garage and park facilities construction at the Greenwood Street Property

WHEREAS, the Town is in the process of developing plans for the proposed highway garage and department of parks facilities at the Greenwood Street Property;

WHEREAS, the Town requires the assistance of a registered architect to develop architectural, structural, mechanical and electrical design as well as construction professional services;

WHEREAS, the Town solicited proposals from three qualified architects as follows:

Warshauer Mellusi Warshauer Architects, P.C. Elmsford, NY	\$200,000.00
Sullivan Architecture, P.C. White Plains, NY	\$840,000.00
Davis A. Tetro, Architect, P.C., Yorktown Heights, NY	\$120,000.00

BE IT RESOLVED, that the Town Supervisor is authorized to sign a professional services agreement with David Tetro in an amount of \$120,000.00

Authorize Supervisor to sign Professional Service Agreement with KJM Construction Management, Inc. for the Lowes Site Development Project

WHEREAS,

1. The Lowes Site Development Project was recently approved by the Planning Board and construction is expected to commence in December 2017. The Town Code requires the Applicant to pay the Engineering Department an 8 percent inspection fee for the civil/site work improvements that will be performed on the project. Since this large scale project will require an entirely new infrastructure for sanitary sewer service, Town water and storm water collection/detention/treatment, the Engineering Department requests the ability to use an outside firm to provide full time on-site inspection and field oversight services.

2. Note this fee is payable at the time permits are issued, i.e. prior to the start of construction activities.
3. The scope of this agreement will be to provide a Resident Representative on site whenever the Contractor (or Subcontractor) is performing construction work. The Town Engineer solicited proposals for the following scope of work:
 - Monitor the work to ensure conformance with the engineering plans, the Planning Board Approval Resolution and Town-issued permits (stormwater, wetlands, tree removal, sewer connection, water connection, etc.).
 - Confirm that the work is being performed in accordance with the approved Stormwater Pollution Prevention Plan (SWPPP).
 - Act as the liaison between with the Applicant/Owner/Engineer, Contractor, other Regulatory Agencies (i.e. NYSDOT, NYSDEC, NYCDEP, WCHD) and Town departments on construction project-related activities.
 - Coordinate field activities and scheduling with the Yorktown Police Department and other Town departments when there will be impacts outside the property site.
 - Maintain detailed written records during construction; i.e. daily log of work performed by the installing Contractor, photographs of the work in progress, record of non-typical circumstances encountered, review of as-built drawings and/or changes from the approved plan.
 - Attend progress and coordination meetings to track progress of the project, to confirm the required policies and procedures are being followed and to document key issues that the Town needs to be aware of.
 - Observe the Contractor's final testing and start-up of all utilities, post-construction stormwater control measures and related systems.
 - Confirm acceptability of the installed work and, if necessary, issue notice to Applicant/Owner/Engineer regarding any non-acceptable or defective work.
4. In a previous discussion with the Town Board and summarized in a memo dated 11/28/17, the site work estimate only included items that would be under Town oversight. Items that will not be under Town oversight (and not part of the Consultant scope of work): (1) Road work and re-construction on Route 202 (under the jurisdiction of NYSDOT); (2) Electrical and telecommunication infrastructure work (under the jurisdiction of utility providers); (3) Temporary shoring, survey/layout work, removal of unsuitable materials (part of contractor means and methods not typically under Town oversight); (4) Asphalt parking and concrete sidewalk related to retail parking and entry/exit driveways (not typically under Town oversight); and (5) Miscellaneous items

such as handrail, irrigation, site lighting, general conditions, insurance, taxes, contractor overhead and profit.

5. In accordance with the Town of Yorktown procurement procedures, proposals were solicited from three (3) firms that have the in-house expertise and expressed interest in providing field inspection services. The firms that provided written proposals were KJM Construction Management, Hazen and Sawyer, and WSP USA.
6. In the professional opinion of Town Engineer, KJM Construction Management, Inc. provided the best overall proposal and the lowest cost to the Town.
7. The professional services to be provided by KJM Construction Management will be paid at a rate of \$115 per hour. Assuming full time supervision, the cost will be \$18,400 per month, or \$220,800 for the estimated 12-month project duration. We also recommend including a contingency allowance of \$15,000 for any work that may be needed outside of the defined work scope. Total cost of agreement (with contingency) will be \$235,800.

NOW, THEREFORE BE IT RESOLVED, the Town Board authorizes the Town Supervisor to sign a Professional Services Agreement with KJM Construction Management, Inc. for the scope of work as described in the preceding section for the Not-to-Exceed Amount of \$235,800.

Authorize Forfeiture of Wetland Bond Permit #WP-BSWPPP-T-026-11

WHEREAS,

1. John Barile, as Applicant, provided the Town with Check #167 in the amount of \$6,550, which was deposited by the Town on July 30, 2014, with the following cost breakdown:
 - \$2,500 to serve as the Wetland Bond to be held for three (3) years
 - \$2,500 to serve as the Erosion Control Bond
 - \$1,000 to serve as the non-refundable Construction Monitoring fee
 - \$550 for the non-refundable Consultant permit review fee
2. The \$2,500 Erosion Control Bond was previously released to the Applicant at the April 21, 2015 Town Board meeting following successful completion of all field work.
3. The Applicant is not entitled to a return of the \$2,500 Wetland Bond as the conditions of the permit had not been adhered to for the indicated duration of three (3) years.

NOW, THEREFORE BE IT RESOLVED, that the above referenced Wetland Bond in the amount of \$2,500 is hereby forfeited by the Applicant and the funds transferred to the Town of Yorktown.

Authorize Release of Erosion Control and Wetland Bond for Mohegan Tire & Auto, 1530 East Main Street in the amount of \$1,300.00

WHEREAS,

1. Diah Hamed, as applicant for Mohegan Tire & Auto, posted \$800 in cash, which was deposited into the T33 account on March 22, 2016, \$500 to serve as the Erosion Control

Bond and \$300 to serve as the Wetland Bond, for permit #WP-BSWPPP- 009-16, for work performed at the East Main Street location.

2. Diah Hamed, as applicant for Mohegan Tire & Auto, posted \$500 which was deposited into the T33 account on May 4, 2017, to serve as the Wetland Bond for permit #WP-016-17, for work performed at the East Main Street location.
3. The Town Engineer has informed this Board that a representative of his department has inspected the property and determined that the work has been satisfactorily completed, and that the above-referenced monies may be released,

NOW, THEREFORE BE IT RESOLVED, the above referenced Erosion Control & Wetland Bonds, totaling \$1,300.00, be released to Mohegan Tire & Auto, 1530 East Main Street, Shrub Oak, NY 10588, Attn: Mr. Diah Hamed.

Authorize Release of Erosion Control/Escrow Bond #WP-E-050-09 for Hill Blvd., Inc. aka Galaxy Bowl/PEG Realty in the amount of \$17,425.00

WHEREAS:

1. Hill Blvd., Inc., as applicant, posted check #1041 in the amount of \$34,687.00 to serve as the Erosion Control/Escrow Bond (\$15,000 deposited to T33 on October 6, 2014) and non-reimbursable site estimate fee (\$19,687 deposited to A2116 on October 6, 2014).
2. Hill Blvd., Inc., as applicant and developer posted check #1043 in the amount of \$2,800 to serve as the Wetland Bond (\$1,000 deposited to T33 on October 14, 2014) and Inspection Fees (\$1,800 deposited to T76 on October 14, 2014 with a reimbursable balance of \$1,425) for permit #WP-E-050-09.
3. Hill Blvd., Inc., as applicant and developer has requested monies be released as the site is now complete.
4. The Town Engineer has informed this Board that a representative of his department has inspected the property and determined that the work has been satisfactorily completed, and that the above referenced monies may be released,

NOW, THEREFORE BE IT RESOLVED, that the above referenced monies totaling \$17,425 be and are hereby released to Hill Blvd., Inc., 3665-67 Hill Blvd., Jefferson Valley, NY 10535, Attn: Mario Mancini.

Authorize Town Attorney to settle a claim asserted by the New York City Police Department for reimbursement of training of Police Officer Devin Gregorio

BE IT RESOLVED that the Town Attorney is authorized to settle a claim asserted by the New York City Police Department in connection with the a reimbursement of training of Police Office DEVIN GREGORIO pursuant to General Municipal Law §72-c in the amount of \$18,500.00.

FURTHER, BE IT RESOLVED the Town Comptroller is authorized to make the following budget transfers:

\$17,000 from A3120.425 PD SPCA contract
\$ 1,000 from A3120.427 PD Darkroom Supplies
\$ 500 from A3120.432 PD Investigative Expense

\$18,500 to A3120.423 PD Training & Supply

Authorize Comptroller to release Escrow Deposits

BE IT RESOLVED, that the Town Comptroller is hereby authorized to release the following Escrow Deposits:

Street Opening Permit #017-006 in the amount of \$2,000.00 for the Ellis Street location to Westchester Modular Homes, 1995 Route 22, Brewster, NY 10509.

Street Opening Permit #016-009 in the amount of \$2,000.00 for the Loder Road location to Wiccopee Constr., Inc. 157 Wiccopee Road, Putnam Valley, NY, 10579.

Driveway permit #1210 in the amount of \$500.00 for the Ellis Street location to Westchester Modular Homes, 1995 Route 22, Brewster, NY 10509.

IX. COURTESY OF THE FLOOR

X. ADJOURN

Dated: December 19, 2017

DIANA L. QUAST, RMC
Town Clerk
Town of Yorktown

Agendas are Subject to Change

Americans with Disabilities Act: If you need special assistance to participate in a Town meeting or other services offered by this Town, please contact the Town Clerk's office, (914) 962-5722, x210. Assisted listening devices are available at all meetings.

Courtesy of the Floor Policy

1. Each speaker shall identify themselves before speaking by stating their name and address
2. Speakers shall limit their comments to three minutes
3. Speakers will address their comments to the Town Board
4. Speakers shall keep their comments to the business of the Town
5. Personal attacks will not be tolerated
6. All speakers are expected to comment with respect and civility
7. The Supervisor reserves the right to stop a speaker's comments if they are not in accordance with this approved Courtesy of the Floor Policy

Anyone wishing to contact the Town Board in writing may send their correspondence to the Town Clerk (townclerk@yorktownny.org) or Town Supervisor (supervisor@yorktownny.org), 363 Underhill Avenue, Yorktown Heights, NY 10598.