

Work Session held by the Town Board, Town of Yorktown on  
February 14, 2012, held 363 Underhill Avenue, Yorktown Heights, New York 10598.

Present: Michael J. Grace, Supervisor  
Terrence P. Murphy, Councilman  
Vishnu V. Patel, Councilman  
Diana L. Quast, Deputy Town Clerk

Absent: Nicholas J. Bianco, Councilman

Tardy: David D. Paganelli, Councilman

#### WORK SESSION

Supervisor Michael Grace called the meeting to order. Town Attorney Jeannette Koster, was also present.

#### TEMPORARY CERTIFICATE OF OCCUPANCY LOCAL LAW

Supervisor Michael Grace discussed with the Town Board an amendment to the Zoning Code regarding Temporary Certificates of Occupancy. The proposed local law was amended to have the Building Inspector issue a temporary Certificate of Occupancy for 180 days with a 90 day extension.

Town Attorney Jeannette Koster will draft the proposed local law to reflect the change.

Councilman Paganelli joined the meeting.

#### KVS PRESENTATION

##### RESOLUTION #65

Upon motion made by Councilman Patel, seconded by Councilman Murphy,

Whereas, the town's current financial software, KVS, has a remote access purchasing solution program called Workflow, and

Whereas, after presentation and discussion, the Town Board has determined the addition of this program will enhance the current procurement system by reducing delays, and

Whereas, the Town Board has discussed various methods of implementation, ultimately deciding upon a two phase approach, now,

Therefore, Be It Resolved, Phase One of the KVS Workflow program shall be authorized at a maximum cost of \$18,000.

Grace, Murphy, Patel, Paganelli Voting AYE  
Resolution adopted.

#### IBM HELIPAD

##### IBM PARKING LOT

Dan Chess, Advisory Engineer for IBM was present along with other representatives from IBM to discuss with the Town Board a request to construct a helipad and expansion of an existing parking lot.

Planning Director John Tegeder explained that the Town Board would have to amend the current OB District to include Helipads or they could apply for a special use permit. The Town Board is in favor of the plan and will have Town staff continue working with IBM. The Town Board will also draft a proposed local law to give the approval authority to the Town Board with regards to OB Districts.

#### BUILDING PERMIT RENEWALS

Building Inspector John Winter was present to discuss with the Town Board possible changes to Building Permit Renewal Fees. He explained that there are many problems that occur with the law as it stands now. The current fee charge for a renewal of a building permit is 25

percent of the original permit fee and he feels this is unreasonable and a simple administrative fee should be used.

Supervisor Grace asked Building Inspector John Winter to come up with a reasonable and adequate renewal fee for reviewing building permits. The Town Board agreed to amend the proposed local law.

#### QUICKCASH – COLLATERAL LOAN BROKER LICENSE REQUEST

Supervisor Grace stated that he received a request to amend the law to allow pawn shops. No action was taken by the Town Board.

#### YCCC/TOWN HALL GENERATORS

Supervisor Michael Grace stated that Dan Ciarcia who is a local engineer took a look at the generator placement for the YCCC. Mr. Ciarcia stated that the generator should be located in the back of the building to eliminate the noise and more aesthetically pleasing.

Councilman Patel stated that he is involved in the process and will be holding a meeting tomorrow regarding the generator for the YCCC.

Supervisor Grace asked if Mr. Ciarcia could prepare a proposal for this project and said that the YCCC will be given first priority as it is used as a shelter during times of emergency.

#### BAPTIST CHURCH WETLAND PERMIT

Town Attorney Jeannette Koster stated that the Town Board would have to declare lead under SEQRA in order to move forward with condemnation for the Baptist Church Road Project.

#### TOWN BOARD AGENDA FEBRUARY 21, 2012

The Town Board discussed the February 21, 2012 Town Board meeting agenda which will be held at the Town Hall, 363 Underhill Avenue, Yorktown Heights, NY 10598. The televised meeting will begin at 7:30 P.M.

#### ADJOURN

Councilman Murphy moved, seconded by Councilman Patel, to adjourn the Town Board meeting.

Diana L. Quast  
Deputy Town Clerk  
Town of Yorktown