

Work Session held by the Town Board, Town of Yorktown on
May 8, 2012, held 363 Underhill Avenue, Yorktown Heights, New York 10598.

Present: Michael J. Grace, Supervisor
Terrence P. Murphy, Councilman
Vishnu V. Patel, Councilman
Diana L. Quast, Deputy Town Clerk

Tardy: Nicholas J. Bianco, Councilman

Absent: David D. Paganelli, Councilman

**KITCHAWAN FIRE AND RESCUE STATION

Former Yorktown Town Justice, Andrew Tully, currently General Counsel for the Yorktown Fire District and Arthur Orneck, Chairman of the Fire District's Board of Directors participated in this discussion.

Supervisor Grace stated that he cannot waive fees on the Fire District's new building. The boundary of the district is not co-terminus with the Town.

Mr. Tully stated that any benefit that the Yorktown Fire District receives is also a benefit for the Mohegan Fire District. The fire districts operate under an inter-municipal agreement. The Yorktown Fire District covers two thirds of the Town.

Mr. Ornek suggested that the total fee amount be cut by one third.

Supervisor Grace also stated, the Town Board can stipulate to the faith and credit of the district in connection with the bonds. He also stated that he would ask the Engineering Department to take a closer look at the fees.

KITCHAWAN FIRE AND RESCUE STATION
RESOLUTION #177

Upon motion made by Supervisor Grace, seconded by Councilman Murphy,

RESOLVED that the Town Board waives all bonding requirements in connection with the construction of the Kitchawan Fire and Rescue Station in lieu of the full faith and credit of the Yorktown Fire District and be it

FURTHER RESOLVED, that the Town Board will take a second look at the fees proposed for this project, and be it

FURTHER RESOLVED, that the project can commence without the payment of fees.

Grace, Murphy, Patel, Voting Aye
Resolution adopted.

EXECUTIVE SESSION

Upon motion made by Councilman Murphy, seconded by Councilman Patel, the Town Board moved into Executive Session to discuss Workers Compensation and Personnel.

WORK SESSION

Supervisor Michael Grace called the meeting to order.

COMPUTER UPGRADES FOR 2012

Comptroller Joan Goldberg and Glen Sullivan from Sullivan Data, the Town's IT Consultant were present to discuss the Informational Technology needs for the Town. The Town Board asked about using recyclable printer cartridges in copiers throughout the town offices. Mr. Sullivan explained that in the contract with his company it states that recyclable cartridges are not covered under the their contract with the town should it damage the unit, if a new cartridge does damage to a copier then his company will fix the problem at no expense to the town.

Comptroller Goldberg stated that there is a small difference in the price of recyclable and new printer toner cartridges and if the town bids out for toner cartridges it should state that the bidder be responsible for the cost to repair or replace equipment damaged by toner cartridges.

Mr. Glen Sullivan explained that in the past the town has budgeted to upgrade its computer system each year. He stated that it is a best practice to not upgrade old equipment but replace them with new models so that there is no issue with software compatibility. He explained that each year he meets with all department heads and goes over the needs for the next year. He then prepares a spreadsheet that lists the computer equipment which will be needed for the upcoming year.

Supervisor Grace asked why the town does not outsource the email server.

Comptroller Goldberg explained that outsourcing the email server would be more expensive than purchasing an additional email server.

Supervisor Grace would like to review the spreadsheet before the Town Board agrees to advertise to bid for computer equipment. Mr. Glen Sullivan estimated that the new computer equipment would cost between \$50,000 and \$60,000. The 2012 budget included \$50,000 for these upgrades.

WOOD STREET

Planning Director John Tegeder along with Police Officer Larry Eidelman were present to discuss with the Town Board changes to Wood Street where it intersects with East Main Street.

Police Officer Eidelman explained that he has received several complaints about this area due to the reconfiguration of the intersection. The intersection was redesigned appropriately but drivers are having difficulty turning onto Wood Street from East Main Street.

Highway Superintendent Eric DiBartolo stated that the redesign of this intersection has decreased accidents in this area because it was designed to control speed. He will provide an estimate on adjusting this intersection based on the suggestion from Public Safety Officer Larry Eidelman.

Councilman Bianco asked for an update to the request on reducing the speed limit on Wood Street and also the weight load limit which would ban certain types of trucks.

Police Officer Eidelman stated that this has been stalled on the Putnam County side. Supervisor Grace will follow up on this issue.

Police Officer Eidelman stated that he had gotten a call from a resident of Perry Street. Whose house sits on the corner of East Main and Perry Street and has been the scene of several accidents. His house is on a corner which people are taking to fast. This has caused cars to careen of the road and into the resident's house.

Highway Superintendent Eric DiBartolo gave several suggestions on how this problem can be addressed. He stated that there would be some issues with putting a guardrail in this location. Supervisor Grace stated that he will do a site visit.

STONY MANOR COURT

Police Officer Larry Eidelman stated that he is getting complaints from residents who live on Stony Manor Court because Lakeland High School students are parking along the road and creating a hazardous condition. Police Officer Larry Eidelman recommended placing "No Parking" signs 100 feet from the beginning of the road and leaving the rest of the road alone.

Supervisor Grace suggested placing signs that say "No Parking" from 7 AM to 2 PM, Monday through Friday.

Police Officer Eidelman stated that they have gotten good results with having no parking signs placed in the beginning of the road and homeowners can still use part of the road for parking, if needed.

Supervisor Grace would like to contact the homeowners on the road and ask them which they prefer.

Highway Superintendent Eric DiBartolo stated that they can put No Parking Signs up but they are typically taken down and thrown in the woods.

CERT – CITIZENS EMERGENCY RESPONSE TEAM & EMERGENCY MANAGEMENT

Police Officer Larry Eidelman discussed with the Town Board the Citizens Emergency Response Team Program (CERT). CERT members would take some of the burden off the first responders and help with manning the emergency shelter, giving out meals and checking on residents who have special and/or medical needs. He stated that there is an interest from minors to help out but he would like to begin with 18 years and older.

Supervisor Grace stated that he would like to include people with chronic needs to this program as well.

Police Officer Larry Eidelman explained that this is the beginning of the program and as we move forward the program can and will expand. All CERT members will be covered under the Town's Workers Compensation Program. The Town Board agreed to move forward with the CERT Program.

PAVING SCHEDULE

Highway Superintendent Eric DiBartolo discussed with the Town Board a list of roads that are in need of paving this year. He estimated the cost of paving these roads to be \$834,803. The Town is scheduled to receive CHIPS funding from New York State in the amount of \$296,000. This would leave approximately \$538,503 to pave all the roads on the list. If the Town Board transfers \$300,000 to the Highway budget and allows the usage of the money received from FEMA then most of these roads can be repaved this year.

Councilman Bianco asked how much money was saved from last year because of the mild winter.

Supervisor Grace stated that the money from FEMA has to be dispersed to several departments. He is not sure how much will be allocated to the Town or each department.

Highway Superintendent Eric DiBartolo asked that the money from FEMA for the Highway Department be put in his budget not the General Fund.

AWARD BID FOR WATER DEPARTMENT TRUCK
RESOLUTION #178

Upon motion made by Councilman Bianco, seconded by Supervisor Grace,

WHEREAS, it is in the best interest of the Yorktown Consolidated Water District to obtain competitive bids for a 2012 Model 7500 SFA 4x2 (SA537) International Construction Dump Truck to be used during a water emergency and,

WHEREAS, bids were received on April 24, 2012, and

WHEREAS, bids were reviewed by the Water Distribution Superintendent and Maintenance Mechanic and,

WHEREAS the bids results were as follows:

Truck King International	\$ 122,895.00
Gabrielli Truck Sales	\$ 124,517.00
Arkel Motors Inc.	\$ 125,313.00

RESOLVED, that upon recommendation of the Water Distribution Superintendent to award to Truck King International Sales & Service, Inc., which had the lowest bid in the amount of \$122,895.00 for one 2012 Model 7500 SFA 4x2 (SA537) International Construction Dump Truck

Grace, Bianco, Murphy, Patel Voting Aye
Resolution adopted.

LIFEGUARD SPARKLE LAKE

Supervisor Grace stated that the Recreation Commission recommended against having lifeguards at Sparkle Lake. Mostly, because the lake is being used after the lifeguards are gone for the day and before the lifeguard gets there. The Town Board decided to wait for Councilman Paganelli to be present for this discussion.

LEGACY FIELD USAGE

Supervisor Grace stated that according to the estimated Legacy Field usage report the Town would lose approximately \$11,000 in revenue from the Yorktown Central School District's use of Legacy Field. Supervisor Grace suggested speaking with the School District regarding this issue. The Town Board agreed.

BUILDING PERMIT RENEWALS

Building Inspector John Winter was present to discuss with the Town Board a proposed local law with regards to building permit fees and renewals. The Town Board discussed changes to the proposed local law.

Councilman Bianco stated that he has no problem with the fees but feels there should be expiration dates on building permits.

Supervisor Grace stated that the issue Councilman Bianco wants to address is not located in this portion of the proposed local law.

Building Inspector John Winter stated that many municipalities have expiration dates on their building permits. He also stated that the Building and Assessor Departments work very closely to monitor the building permits issued and the work that has been done on these properties.

The Town Board asked that the proposed local law be revised and will review it again.

DRAFT LOCAL LAW TO ADD RECYCLING AS MAIN USE IN I-1 DISTRICT
RESOLUTION #179

Upon motion made by Councilman Bianco, seconded by Councilman Murphy,

Resolved, that the Town Board authorizes the Town Clerk to refer out a Proposed Amendment to the Town of Yorktown's Zoning Code to allow recycling as a permitted manufacturing use in the I-1 District to the agencies listed below for their review and recommendation, and

BE IT FURTHER RESOLVED, the Town Board declares its intent to act as Lead Agency, and

BE IT FURTHER RESOLVED, the Town Board would like your comments or recommendations back by June 4, 2012.

Westchester County Planning Dept,
Westchester County Planning Board

Town of Cortlandt – Town Clerk
Town of Somers – Town Clerk
Town of Putnam Valley – Town Clerk
Town of New Castle – Town Clerk
Town of Ossining – Town Clerk

New Yorktown Chamber of Commerce
ABACA
Building Inspector
Conservation Board
Highway Department

Planning Department
Planning Board

Grace, Bianco, Murphy, Patel Voting Aye
Resolution adopted.

FOREST MANAGEMENT PLAN – GRANITE KNOLLS/SYLVAN GLEN/STATELAND
CORP

William Kellner, Chair of the Tree Conservation Advisory Commission was present along with Ann Kutter, Environmental Consultant Bruce Barber and members of the Tree Conservation Advisory Commission to discuss doing a Forest Management Study for Sylvan Glen and Granite Knolls and State Land property. Mr. Kellner described the Forest Management Projects and a grant to do the studies can be done on town-owned and privately owned properties as long as the property owner consents.

Supervisor Grace suggested a Regional Forest Management Study with Drainage Plan be put together.

Councilman Bianco stated that he has no issue with the creation of a Forest Management Plan but stated that both Sylvan Glen and Granite Knolls Parkland run into the Peekskill watershed.

Mr. Joseph Riina, engineer for State Land Corp., stated that based on his surveys, you could see a thirty percent reduction in runoff just by placing some small measures into place on the State Land Corp. property.

Mr. Bruce Barber, Environmental Consultant stated that many studies have been done in the Route 202 Corridor and we should review them so that we do not duplicate plans already done.

Councilman Murphy stated that he does not want to see this application stalled by this plan and the Town needs to continue with the rezoning process.

Mr. Charles Monaco, and Al Capellini, Esq., attorney for the applicant would like to move forward with the rezoning application.

Supervisor Grace stated that the rezoning application will continue to move forward and the Forest Management Study can be done concurrently. He offered to talk to the potential people or corporations interested in the State land Corp. Property.

ADVERTISE BID FOR STAINLESS STEEL MULTI-TASK BODY PACKAGE
HIGHWAY DEPARTMENT
RESOLUTION #180

Upon motion made by Councilman Bianco, seconded by Supervisor Grace,

NOTICE IS HERE GIVEN that sealed proposals will be received by the Town Clerk, Town of Yorktown, Westchester County, NY until 11:00 A.M. on May 29th at the Town Hall, 363 Underhill Avenue, Yorktown Heights, N.Y. 10598 for Stainless Steel Multi Task Body Package Bid. Specifications may be obtained at the office of the Town Clerk in said Town Hall.

The Bidder assumes the risk of any delay in the mail or in the handling of the mail by the employees of the Town of Yorktown. Whether sent by mail or means of personal delivery, the Bidder assumes the responsibility for having the bids in at the time and the place specified above. All bids are to be returned to the Town Clerk, 363 Underhill Avenue, Yorktown Heights, NY 10598, marked: **“Bid: Stainless Steel Multi Task Body Package Bid.** The Superintendent of Highways reserves the right to reject any and all bids and to accept that bid which is deemed most favorable to the interests of the Town of Yorktown.

Grace, Bianco, Murphy, Patel Voting Aye
Resolution adopted.

TOWN BOARD AGENDA

May 15, 2012

The Town Board discussed the May 15, 2012 Town Board meeting agenda which will be held at the Town Hall, 363 Underhill Avenue, Yorktown Heights, NY 10598. The televised meeting will begin at 7:30 P.M.

ADJOURN

Councilman Murphy moved, seconded by Councilman Patel, to adjourn the Town Board meeting.

Diana L. Quast
Deputy Town Clerk
Town of Yorktown