

Work Session held by the Town Board, Town of Yorktown on July 23, 2013, held at 363 Underhill Avenue, Yorktown Heights, New York 10598.

Present: Michael J. Grace, Supervisor  
Nicholas Bianco, Councilman  
Terrence P. Murphy, Councilman  
Vishnu V. Patel, Councilman  
David D. Paganelli, Councilman

Diana L. Quast, Deputy Town Clerk  
Patricia Caporale, Town Comptroller  
Jeannette Koster, Town Attorney  
David Rambo, Water Distribution Superintendent  
Patricia Baressi, John C. Hart Library Director

Absent:

WORK SESSION

Supervisor Michael Grace called the meeting to order.

EXECUTIVE SESSION

Upon motion made by Councilman Bianco, seconded by Councilman Paganelli, the Town Board moved into Executive Session to discuss personnel and conduct interviews for outside counsel.

Upon motion made by Councilman Bianco, seconded by Councilman Paganelli, the Town Board came out of Executive Session and resumed the work Session

UPDATE ON WATER METER PROJECT - WATER DEPARTMENT

Water Distribution Superintendent David Rambo gave an update on the Water Meter Project to the Town Board.

APPROVE BUDGET TRANSFER  
RESOLUTION #315

Upon motion made by Councilman Bianco, seconded by Councilman Patel,

BE IT RESOLVED, that the following 2013 budget transfer is approved:

Transfer \$40,000 from the Water Department Capital Projects Line (SW 8340.483) to the Water Department Line (SW8340.403) to purchase water maintenance materials.

Grace, Bianco, Murphy, Patel, Paganelli Voting Aye  
Resolution adopted.

APPROVE PURCHASE OF TWO FORD ESCAPES  
RESOLUTION #316

Upon motion made by Councilman Bianco, seconded by Councilman Murphy,

WHEREAS, the Water Distribution Superintendent prepared local bid specifications for the purchase of One (1) 2013 Ford Escape 4x4 Model SE and One (1) 2013 Ford Explorer 4x4 Base Model or equivalent,

WHEREAS, on April 2, 2013 the Town Board authorized the Water Distribution Superintendent to advertise for competitive local bid for the purchase of One (1) 2013 Ford Escape 4x4 Model SE and One (1) 2013 Ford Explorer 4x4 Base model.

WHEREAS, on April 15, 2013 no bids were received,

THEREFORE BE IT RESOLVED, the Town Board authorizes the Water Distribution Superintendent to purchase two 2014 Ford Escape SE 4x4 Base with all Standard Factory Equipment and including Weather Tech Digital Floor Liner Row 1 and 2 Cargo Mats and Amber

Basic Light Package all according to Westchester County Contract RFB 12366 and at a cost of \$24,838.40 each.

Grace, Bianco, Murphy, Patel, Paganelli Voting Aye  
Resolution adopted.

APPROVE BID FOR AUTOMOTIVE AND SMALL ENGINE REPAIR – WATER DEPARTMENT RESOLUTION #317

Upon motion made by Councilman Murphy, seconded by Councilman Bianco,

Whereas, there is growing need to streamline the purchasing of automotive and mechanical parts and equipment,

Whereas, bid specifications for automotive and mechanical parts and equipment have been prepared and reviewed by the Town Attorney,

Now Therefore Be it Resolved, the Town Board authorizes David Rambo, Water Distribution Superintendent to advertise for bids on Automotive and Mechanical Parts and Equipment.

Grace, Bianco, Murphy, Patel, Paganelli Voting Aye  
Resolution adopted.

WATER DEPARTMENT SOFTWARE PROGRAM AGREEMENT RESOLUTION #318

Upon motion made by Councilman Murphy, seconded by Councilman Bianco,

WHEREAS, the water district has retained a professional engineering firm for over ten years to service the Geographic Information System,

WHEREAS, in January 2013 we were informed by Indra USA Inc. that they will no longer provide support for this software program.

WHEREAS, proposals were obtained from two firms (Colorado Cartographics Inc. and PVE Sheffler Inc) which provide this service,

WHEREAS, Water Distribution Superintendent David Rambo has reviewed these proposals and is recommending to hire Colorado Cartographics Inc. in the amount not to exceed \$15,000.

NOW, THEREFORE, BE IT RESOLVED, the Town Board authorizes the Town Supervisor to sign a professional service agreement with Colorado Cartographics in the amount not to exceed fifteen thousand dollars (\$15,000).

Grace, Bianco, Murphy, Patel, Paganelli Voting Aye  
Resolution adopted.

AUTHORIZE SUPERVISOR TO RENEW AND SIGN CONTRACT WITH AUCTIONS INTERNATIONAL, INC. RESOLUTION #319

Upon motion made by Councilman Bianco, seconded by Councilman Patel,

RESOLVED, that the Supervisor is authorized to sign an agreement with Auctions International, Inc. to sell surplus Town vehicles and equipment at an online auction at no cost to the Town, and to take photographs of vehicles and equipment being auctioned and prepare condition reports to the Town's items to be auctioned, at cost of \$30 per-vehicle and \$5 for each auction lot that is not a motor vehicle as set forth in the agreement.

Grace, Bianco, Murphy, Patel, Paganelli Voting Aye  
Resolution adopted.

YCCC FIELD DISCUSSION

Mr. Al French, Yorktown Youth Soccer Club, was present to discuss with the Town Board their request to donate \$50,000 to re-crown the YCCC Field.

REFER TO PARKS & RECREATION COMMISSION

REQUEST TO RE-CROWN YCCC FIELD

RESOLUTION #320

Upon motion made by Councilman Bianco, seconded by Councilman Patel,

Resolved, the Town Board refers the request to donate \$50,000 to renovate the YCCC Field made by the Yorktown Youth Soccer Club to the Parks and Recreation Commission.

Grace, Bianco, Murphy, Patel, Paganelli Voting Aye  
Resolution adopted.

RENOVATION PROJECT OF CHILDREN'S ROOM AT THE JOHN C. HART MEMORIAL LIBRARY

Library Director Patricia Baressi was present along with the Architect to discuss the renovation project for the Children's room at the John C. Hart memorial Library. She would like the Town Board to authorize the advertisement of the bid on August 6, 2013. The Town Board agreed.

AUTHORIZE CREATION OF LIBRARY CHILDREN'S CENTER RENOVATION CAPITAL PROJECT - \$90,000

RESOLUTION #321

Upon motion made by Supervisor Grace, seconded by Councilman Paganelli,

Resolved, that the Town Board authorizes the creation of the Library Children's Center Renovation Capital Project with an authorized spending in the amount of \$90,000 to be funded by a \$50,000 donation from the Friends of the Library and \$40,000 from the Library Fund Balance.

Grace, Murphy, Patel, Paganelli Voting Aye  
Resolution adopted.

Councilman Bianco was out of the room for this vote.

STORMWATER PERMIT AND UPDATE FOR YKY PROJECT

Mr. Daniel Ciarcia, Engineer for applicant, gave the Town Board an update on the YKY Solar Panel installation project.

Councilman Bianco stated that he would like to do a site visit.

Mr. Daniel Ciarcia stated that because of the meeting schedules of the Zoning Board during the summer it may be necessary to adjourn the Public hearing scheduled for August 6, 2013 until September 3, 2013. The applicant can then begin to prepare the site pending approvals from the Zoning Board. There is a deadline for the grant to be sent to NYSERDA.

FINANCIAL UPDATE

Town Comptroller Patricia Caporale gave her monthly financial update to the Town Board. She noted that the Town has received \$920,000 from FEMA which is part of the reimbursement for Hurricane Sandy, \$7,000 is still due. She also asked the Town Board for permission to investigate the Town obtaining a credit card. Supervisor Grace was fine with obtaining one credit card for Town-wide Department Head use only and only where a Town check is not acceptable.

Councilman Bianco asked if the Sewer Department received its FEMA allocation already. Town Comptroller Patricia Caporale stated that the Sewer Department has received its portion of the FEMA reimbursement.

Supervisor Grace stated that he wanted to thank Comptroller Patricia Caporale and her staff for all their hard work in catching up on all the work in the Finance Department. The Town Comptroller thanked the Town Board.

FRIENDS OF FDR PARK GRANT REQUEST

Town Comptroller Patricia Caporale stated that she has spoken to the State regarding this and was informed that the Town does not have jurisdiction over NYS Property. The Grant would be for creating a trail way over State Land.

ADVERTISE BID – HIGHWAY DEPARTMENT  
TRAFFIC LIGHT MAINTENANCE  
RESOLUTION #322

Upon motion made by Councilman Bianco, seconded by Councilman Murphy,

NOTICE IS HEREBY GIVEN that sealed proposals will be received by the Town Clerk, Town of Yorktown, Westchester County, NY until 10:00 AM on August 12, 2013 at the Town Hall, 363 Underhill Avenue, Yorktown Heights, NY 10598, for Traffic Light Work/Repair.

Specifications may be obtained at the office of the Town Clerk in said Town Hall.

The Bidder assumes the risk of any delay in the mail or in the handling of the mail by the employees of the Town of Yorktown. Whether sent by mail or means of personal delivery, the Bidder assumes the responsibility for having the bids in at the time and the place specified above. All bids are to be returned to the Town Clerk, 363 Underhill Avenue, Yorktown Heights, NY 10598, marked: **“Bid: TRAFFIC LIGHT WORK/REPAIR”**.

The Town of Yorktown reserves the right to reject any and all bids and to accept that bid which is deemed most favorable to the interests of the Town of Yorktown.

Grace, Bianco, Murphy, Patel, Paganelli Voting Aye  
Resolution adopted.

AUTHORIZE TOWN COMPTROLLER TO PAY FORMER EMPLOYEE CASH VALUE OF  
UNUSED PERSONAL, VACATION, FLOATING HOLIDAY AND COMP TIME ACCRUED  
AS OF JULY 9, 2013 - \$2,279.44  
RESOLUTION #323

Upon motion made by Councilman Bianco, seconded by Councilman Patel,

Be It Resolved, the Town Board hereby authorizes the Town Comptroller to pay former employee Charles Hall the cash value of unused Personal, Vacation, Floating Holiday and Compensatory Time accrued as of July 9, 2013, his date of retirement, as follows:

	2013			Hourly		
	Beg Bal			Rate		
Personal Days	1.75	hrs	*	20.9604	= \$	36.68
Vacation Days	65	hrs	*	20.9604	= \$	1,362.43
Floating Holidays	4.5	hrs	*	20.9604	= \$	94.32
Comp Time	37.5	hrs	*	20.9604	= \$	786.02
				Total Payout	\$	2,279.45

Grace, Bianco, Murphy, Patel, Paganelli Voting Aye  
Resolution adopted.

APPROVE PERMANENT EASEMENT FROM NEW YORK STATE TO INSTALL  
RETROFIT STORMWATER STRUCTURE – DEPOT PLAZA  
RESOLUTION #324

Upon motion made by Councilman Bianco, seconded by Councilman Patel,

WHEREAS, the Town of Yorktown is a member of the East of Hudson Coalition, an intermunicipal cooperation organization that makes application for and administers grants to plan and construct retrofit stormwater system upgrades in member municipalities as a component of MS4 compliance; and

WHEREAS, EOH proposes to install a drainage structure within the Town of Yorktown on real property owned by the State of New York, which is managed by the New York State Department of Transportation (the DOT Property) using EOH funds; and

WHEREAS, said State-owned real property is presently operated by the Town as a public park by permit from DOT, and is adjacent to the North County Trailway; and

WHEREAS, DOT regional staff has proposed granting an easement to the Town for the purpose of effectuating this project, and

WHEREAS, to start the DOT approval process for granting an easement DOT has requested a formal expression of interest from the Town;

NOW THEREFORE, the Town Board does hereby resolve as follows:

1. The Town Board finds that the proposed stormwater retrofit project will benefit Town residents and the environment of the Town and the regional watershed;
2. The Town is interested in acquiring a permanent easement for this project, with a reverter to the State if the property ceases to be used for stormwater drainage;
3. The Town understands that the existing permit issued by DOT to the Town for use and occupancy of the parcel may need to be amended to allow stormwater system use in addition to recreation use; and
4. The Town or EOH on behalf of the Town will request the endorsement of Westchester County of this project, due to its proximity to the North County Trailway.

Grace, Bianco, Murphy, Patel, Paganelli Voting Aye  
Resolution adopted.

ADVERTISE REQUEST FOR PROPOSALS FOR ADVANCED LIFE SUPPORT SERVICES  
RESOLUTION #325

Upon motion made by Councilman Bianco, seconded by Councilman Patel,

NOTICE IS HEREBY GIVEN that sealed proposals will be received by the Town Clerk, Town of Yorktown, Westchester County, NY until 11:00 AM on Monday, August 12, 2013 at the Town Hall, 363 Underhill Avenue, Yorktown Heights, NY 10598 from qualified and interested companies to furnish prompt reliable advanced life support service within the Town of Yorktown Advanced Life Support District which covers an area of 40 square miles and has a population of approximately 36,000 residents. The purpose of this request for proposals is to select, after review and evaluation, the most effective advanced life support service company to work in conjunction with the existing Police, Fire and basic life support ambulance services in providing these services for the District.

Specifications may be obtained at the office of the Town Clerk at said Town Hall, Yorktown Heights, NY during regular office hours.

The bidder assumes the risk of any delay in the mail or in the handling of mail by the employees of the Town of Yorktown. Whether sent by mail or means of personal delivery, the bidder assumes the responsibility for having bids in at the time and the place specified above.

The Town Board reserves the right to reject any or all bids and to accept that bid which it deems most favorable to the interests of the Town of Yorktown.

Grace, Bianco, Murphy, Patel, Paganelli Voting Aye  
Resolution adopted.

TRANSFER \$500,000 OF THE FEMA MONEY TO THE HIGHWAY DEPARTMENT  
RESOLUTION #326

Upon motion made by Councilman Bianco, seconded by Councilman Paganelli,

BE IT RESOLVED, that the following 2013 budget transfer is approved:

Transfer \$500,000.00 from the Highway Department Fund Balance to the Highway Department Paving Line (D5112.210).

Grace, Bianco, Murphy, Patel, Paganelli Voting Aye  
Resolution adopted.

TOWN BOARD AGENDA  
AUGUST 6, 2013

The Town Board discussed the August 6, 2013 Town Board meeting agenda which will be held at the Brian J. Slavin Aquatic Facility, Shrub Oak Memorial Park, 3800 Sunnyside Street, Shrub Oak, NY 10588. The meeting will begin at 6:30 P.M.

ADJOURN

Upon motion made by Councilman Murphy, seconded by Councilman Bianco, the Town Board adjourned the meeting.

---

Diana L. Quast, Deputy Town Clerk  
Town of Yorktown