

## NOTICE TO BIDDERS

NOTICE IS HEREBY GIVEN, that sealed bids will be received by the Town Clerk, Town of Yorktown, Westchester County, NY until 11:00 AM on Tuesday, January 11, 2021 at the Town Hall, 363 Underhill Avenue, Yorktown Heights, NY 10598 for formatting, printing, and delivery of the Town of Yorktown Parks and Recreation Department Semi-Annual Program Brochures.

Copies of the Bid Documents will be available in the office of the Town Clerk located at 363 Underhill Avenue, Yorktown Heights, NY 10598, on weekdays from 8:00 A.M. to 4:00 P.M., as well as on the Town's website, [www.yorktownny.org](http://www.yorktownny.org), or on BidNet Direct, [www.bidnetdirect.com](http://www.bidnetdirect.com). A completed Bid Proposal and associated documents must be returned to the Town Clerk, 363 Underhill Avenue, Yorktown Heights, NY 10598, marked: "Bid: Parks and Recreation 2022 Program Brochure." A Non Collusive Bidding Certificate must accompany each bid.

The Bidder assumes the risk of any delay in the mail or in the handling of mail by the employees of the Town of Yorktown. Whether sent by mail or means of personal delivery, the bidder assumes the responsibility for having bids in at the time and the place specified above.

The Town Board reserves the right to reject any or all bids and to accept that bid which it deems most favorable to the interests of the Town of Yorktown. No bidder may withdraw his bid within sixty (60) days after the actual date of the opening thereof.

DIANA L. QUAST, TOWN CLERK  
TOWN OF YORKTOWN  
CERTIFIED MUNICIPAL CLERK