

## NOTICE TO BIDDERS

NOTICE IS HEREBY GIVEN that sealed proposals will be received by the Town Clerk of the Town of Yorktown, Westchester County, NY until 11:00 AM on Monday , February 1<sup>st</sup>, 2016 at the Town Hall, 363 Underhill Avenue, Yorktown Heights, NY 10598 for supplying the following goods: T-Shirts and Uniforms for the Town of Yorktown.

All bids must be accompanied by an executed non-collusion bidding certificate.

Specifications may be obtained at the office of the Town Clerk at said Town Hall, Yorktown Heights, NY during regular office hours.

The bidder assumes the risk of any delay in the mail or in the handling of mail by the employees of the Town of Yorktown. Whether sent by mail or means of personal delivery, the bidder assumes the responsibility for having bids in at the time and the place specified above.

The Town Board reserves the right to reject any or all bids and to accept that bid which it deems most favorable to the interests of the Town of Yorktown.

Diana L. Quast  
Town Clerk  
Town of Yorktown

## TOWN OF YORKTOWN

### **BID: T-Shirt and Uniforms Bid**

The Bid Documents consists of the following documents:

1. **Notice to Bidders**
2. **Part One** Summary of Bid and Bid Proposal Form
3. **Part Two** General Terms and Conditions of Bid
4. **Non-Collusive Bidding Certificate**

A completed bid will consist of

1. one copy of the **Bid Proposal Form**, signed on behalf of Bidder with information for all blanks supplied, and a detailed listing of any exceptions from any of the bid documents taken by Bidder; and
2. a signed Non-Collusive Bidding Certificate.

Bidder should be aware that any required information which is not supplied or any exception taken to any of the bid documents may, at Town's option, render such bid non-responsive.

If the bid is awarded by Town, the bid award will constitute a contract between the successful bidder and the Town of Yorktown. The Town Clerk will notify the successful bidder in writing. Successful bidder will be required to submit to the Town a completed W-9 form.

## PART ONE

### **SUMMARY OF BID**

The Town of Yorktown seeks bids from qualified parties to supply the following goods:  
**T-Shirt and Uniform Bid**, the specifications of which are more fully set forth in Part Three of this document.

Bidders should, before submitting a bid, carefully examine and understand the contents of each Part of this bid package including the Summary of Bid, Specifications, General Terms and Conditions (and any Appendices), the Non-Collusive Bidding Certificate. These documents set forth the character and quality of the work and materials to be provided by the bidder.

Bidders shall have (7) business days prior to the bid opening date to bring to the attention of the Town Clerk any errors or defects in these specifications which would prevent Bidder from providing a responsive bid.

Bidder must be fully qualified to deliver the goods specified in the Specifications. The town reserves the right to request references from other parties for which Bidder has provided similar goods.

**Additional Specifications:**

1. The price(s) set forth above shall remain valid for one (1) year from the date of bid award.
2. **Prices bid must cover all of bidder's costs. There shall be no additional charges to the Town for delivery, art work, set-up, etc.**
3. **The Town reserves the right to award the bid per item or total bid.**
4. **The Town may not order every item listed, and reserves the right to place orders based on the Town's inventory and current needs.**
5. **Town reserves the right to place orders based on the Town's inventory and current needs.**
6. Delivery of goods shall be between 8:30am and 4:30pm, Monday through Friday, at the following address:

**YORKTOWN PARKS & RECREATION  
176 GRANITE SPRINGS ROAD  
YORKTOWN HEIGHTS, NY 10598**

7. The Town will place orders in writing by fax to the fax number provided in this Bid Proposal Form by the successful bidder (vendor), or by email to the email address provided in this Bid Proposal Form by the vendor.
8. Delivery may be made by any method so long as the order is received by the Town within 15 days of the order.

The undersigned, on behalf of the vendor, certifies that: (1) the person whose signature appears below is legally empowered to bind the company in whose name the bid is entered; (2) he has read the complete Request for Bid and understands all provisions; (3) if accepted by the Town, this bid is guaranteed as written and will be implemented as stated; (4) by submitting its bid, Bidder agrees to all the terms of this Bid document, including but not limited to, each and every provision of the General Terms and Conditions of Bid; (5) mistakes in writing of the submitted bid will be the bidder's responsibility; and by submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to paragraph (b) of subdivision 3 of section 165-a of the state finance law.

(List found at <http://ogs.ny.gov/about/regs/docs/ListofEntities.pdf>)

BIDDER'S OFFICIAL CORPORATE NAME (required, if bidder is a corporation):

\_\_\_\_\_  
BIDDER'S D/B/A NAME (if any) \_\_\_\_\_

Name of person authorized to submit bid for bidder: \_\_\_\_\_

Signed: \_\_\_\_\_

[Signature of authorized person]

TITLE of authorized person: \_\_\_\_\_

**BIDDER CONTACT INFORMATION:**

PRINT NAME: \_\_\_\_\_

TITLE: \_\_\_\_\_

Address: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

Email: \_\_\_\_\_ @ \_\_\_\_\_

- END OF BID PROPOSAL FORM -

**PART TWO**  
**General Terms and Conditions of Bid**

<u>Article Numbers</u>	<u>Heading</u>
I.	QUALITY AND SAMPLES
II.	INTERPRETATION AND APPROVAL
III.	NON-COLLUSION
	BID QUOTATIONS
V.	LATE BIDS
VI.	BID OPENING
VII.	ACCEPTANCE OR REJECTION
VIII.	AWARD
IX.	NOTICE OF AWARD
X.	DELIVERY POINT
XI.	DATE OF DELIVERY
XII.	DAMAGES
XIII.	WARRANTY/GUARANTEE
XIV.	PURCHASE OF ADDITIONAL QUANTITIES OF BID ITEMS
XV.	BREACH OF CONTRACT AND TERMINATION
XVI.	ASSIGNMENT PROHIBITED
XVII.	REPRESENTATIONS AS TO REVISIONS OF SOLICITATIONS
XVIII.	SPECIAL REQUIREMENTS

I. **Quality and Samples**

- 1.1 All equipment, material and supplies bid upon must conform to the description and specifications stated in the bid document, or their reasonable equivalent. References to type, style, trade name, and catalog are intended to be descriptive only and not restrictive.
- 1.2 If Bidder proposes to furnish the items specified in the bid document, Bidder shall fill in the unit price and the total price in the appropriate spaces on the bid form included herewith.

II. **Interpretation and Approval**

- 2.1 No interpretation of the meaning of the bid document will be made to any bidder orally. Any request for such interpretation shall be made not later than five (5) working days prior to the date fixed for the opening of bids and must be made in writing, addressed to:

Diana Quast, Town Clerk  
Town of Yorktown  
363 Underhill Ave.  
Yorktown Heights, NY 10598

Notice of any and all such interpretations and any supplemental instructions will be served upon all bidders of record by the Town Clerk in the form of addenda to the bid specifications. All addenda so issued shall become a part of the bid document.

- 2.2 Interpretation of the bid specification shall be decided by Town Clerk. The Town Clerk's decision shall be final and binding on all parties.

III. **Non-Collusion**

Bidder shall certify that it has complied with all of the requirements stated in the non-collusive bidding certificate by signing the form included in this bid document. Failure by Bidder to complete and sign the non-collusive bidding certificate will constitute grounds for rejection of the bid proposal by Town.

IV. **Bid Quotations**

Unit price and total price of each item quoted shall be written in ink, or typed, in the space opposite the name of the item listed on the bid proposal form.

No bids will be considered acceptable unless properly made out on the bid proposal forms provided by Town and signed by Bidder in ink.

In the event of a discrepancy between the unit price and the total price of the bid proposal form, the unit price will govern. All prices must be quoted "per unit" quantity specified. (e.g. do not quote "per

case” when “per dozen” is requested). All items not bid shall be indicated as “not bid” in the total price space. When bids are requested on a lump sum basis, Bidder must bid on each item in the lump sum group. A bidder desiring to bid “no charge” on an item in a group must so indicate. Failure to comply with the provisions of this paragraph may be grounds for rejection of the bid proposal by Town.

V. **Late Bids**

Bid proposals that arrive after the time stated for the opening of bids shall not be accepted, and will be returned to Bidder unopened. Whether sent by mail or by means of personal delivery, Bidder assumes responsibility for having its bid delivered on time at the place specified in the legal notice.

VI. **Bid Opening**

Sealed Bids will be publicly opened on the date, day and time specified in the notice included in the bid documents. Bids may be read aloud to those persons present when practicable. Any Bidder may request to review the bid proposals submitted by arranging a mutually convenient time when bids may be reviewed with the Town Clerk.

VII. **Acceptance or Rejection**

The Town reserves the sole right to waive any informality, to reject any or all bids, and Town’s decision shall be final and binding on all parties.

VIII. **Award**

Awards will be made to the responsible bidder submitting the lowest bid that fully complies with all the specifications stated in the bid document.

Town reserves the right to make awards within sixty (60) days after the date of the bid opening, during which period bids may not be withdrawn, unless Bidder expressly states in its bid that acceptance thereof must be made within a shorter specified time.

Town reserves the right to reject all bids and to purchase any or all items on contracts awarded by agencies or departments of the State of New York or of the County of Westchester, if such items can be obtained on substantially the same terms, conditions, specifications, and at a lower price.

IX. **Notice of Award**

If the bid is accepted by Town, successful bidder (also referred to herein as “Vendor”) will be notified in writing by the Town Clerk. Bidder will be required to submit a fully completed W-9 form with its first invoice.



X. **Delivery Point**

Deliveries shall be made in accordance with the specifications, and shall be made Monday through Friday from 8:30am to 4:30pm unless otherwise stated in the Specifications, at the location set forth in the Specifications. F.O.B., except on national, state or local holidays when Town buildings are closed. Bidder shall be responsible to verify that the appropriate Town building for delivery is open prior to delivering items. All bid items shall be unloaded and placed within the particular Town building, at points of delivery, and in quantities, as directed by the Town. Any costs incurred by the Town or Bidder due to the failure of Bidder to comply with this requirement will be the responsibility of Bidder. Bidder should be prepared to furnish proof of delivery, if requested by Town.

If Bidder is shipping bid items to Town using a third-party carrier (US Postal Service, UPS, FedEx), there shall be no additional shipping charge to the Town.

XI **Date of Delivery**

Delivery of all bid items under this bid shall be made not later than the date specified in the bid document. If Bidder cannot meet the delivery date specified in the bid document, Bidder shall state on the bid form the proposed date of delivery and such date will be considered when determining responsiveness in awarding the bid.

XII. **Damages**

Bidder shall be fully responsible for shipping and delivery of bid items in an undamaged condition. Bidder shall be fully responsible for performance of work in a satisfactory manner with satisfactory results in the discretion of the Town. Town will not consider the carrier responsible for damaged or delayed deliveries. Any bid item damaged or broken when delivered to Town shall be replaced immediately by Bidder. Town shall notify Bidder of damaged or defective goods in writing within ten (10) business days from the date of delivery. This remedies available to the Town in this Article shall be in addition to available remedies provided in the Article entitled Breach of Contract, below.

XIII. **Warranty/Guarantee**

By submitting its bid, Bidder is deemed to warrant and guarantee as follows:

- 13.1 Except as noted in the Summary of Bid and the Specifications, all goods furnished in this bid proposal are guaranteed against defects in workmanship and/or material for a period of one (1) year from the date of delivery to Town.
- 13.2 Except as noted in the Summary of Bid and the Specifications, any goods furnished must be standard, new, latest model of the regular stock product, as required by the specifications, with parts regularly used for the type of equipment offered.

13.3

No attachment or part will be substituted or applied contrary to manufacturer's recommended and standard practice. All regularly manufactured stock electrical items must bear the label of the Underwriters Laboratories, Inc. It is the responsibility of Bidder to advise Town in the bid proposal if electrical equipment to be furnished hereunder does not have a U.L. label. Any equipment provided under the bid proposal which is or becomes defective during the guarantee period shall be replaced or redone by Bidder, free of charge. All replacements shall carry the same guarantee as the original equipment. Bidder shall make any such replacement promptly upon receiving written notice from Town.

**XIV. Purchase of Additional Quantities of Bid Items**

Unless Town requests Bidder to supply used goods or materials, Town may purchase additional quantities of the bid items from Bidder at any time during the contract period, for the same price and under the same terms and conditions as set forth herein.

**XV. Breach of Contract/Termination**

If Bidder fails to deliver as ordered, or within the time specified, or within reasonable time as interpreted by Town, or fails to make replacement of rejected or defective goods, whether so requested immediately or as directed by Town, that shall constitute a breach of the contract, and Town may purchase goods from other sources to take the place of the goods rejected found defective or not delivered. Town reserves the right to authorize immediate purchase (within 24 hours) from other sources against rejections on any contract when necessary. On all such purchases Bidder agrees to reimburse Town promptly for excess costs occasioned by such purchases. Should the cost be less, Bidder shall have no claim to the difference. Such purchases may be deducted from the outstanding invoices or claims, or charged back against future invoices. Without limiting the foregoing, Town reserves the right to terminate the Contract upon breach upon within ten (10) days of notice provided to Bidder.

**XVI. Assignment Prohibited**

Bidder shall not assign, transfer, convey, sublet, subcontract or otherwise dispose of the contract or its right, title, or interest therein, or its power to execute such contract, to any other person, or entity without the prior written consent of Town.

**XVII. Representations as to Revision of Solicitation**

If any questions or responses require revision to the bid solicitation as originally published, such revision will be by formal amendment only. If the solicitation includes a contact person for technical

information, bidders are cautioned that any oral or written representation made by this or any other person that materially changes or appear to materially changes any portion of the solicitation must not be relied upon unless subsequently ratified by a written amendment to this solicitation. For determination as to whether any such representation requires an amendment, contact the Town Clerk.

**XVIII. Special Requirements**

Special requirements for any bid proposal may supersede and/or be added to any provision contained in the instructions noted above. These instructions are to be considered an integral part of all bid proposals.

# BID PROPOSAL FORM:

Note: Photo next to each item only represents an example of the style. Provide price on Brand listed per item or equivalent.

## DEPARTMENT: PARKS & RECREATION

### **Bid No. PR-1**

**SHIRT:** GILDEN G888 DRYBLEND50-50 POLO SHIRT

**IMPRINT:** DEPARTMENT LOGO ON LEFT CHEST

**PRODUCT COLOR (S) WITH ESTIMATED QUANTITY:**

ROYAL BLUE (24)

RED (12)

GRAY (12)

**SIZES:**

44 AS-XL

4 XXL (2 in Royal Blue and 2 in Red)

-EACH COLOR SHIRT WILL SHARE THE SAME IMPRINT AS LISTED ABOVE.

**PRICE:** \_\_\_\_\_ ADULT S-XL \_\_\_\_\_ ADULT-XXL



JiffyShirts.com © 2013

### **Bid No. PR-2**

**SHIRT:** GILDAN G380L LADIES 100% 6.5 OZ. COTTON PIQUE POLO

**IMPRINT:** DEPARTMENT LOGO ON LEFT CHEST

**PRODUCT COLOR (S) WITH ESTIMATED QUANTITY:**

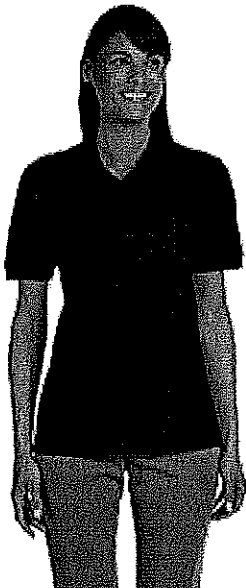
WHITE (2)

NAVY (2)

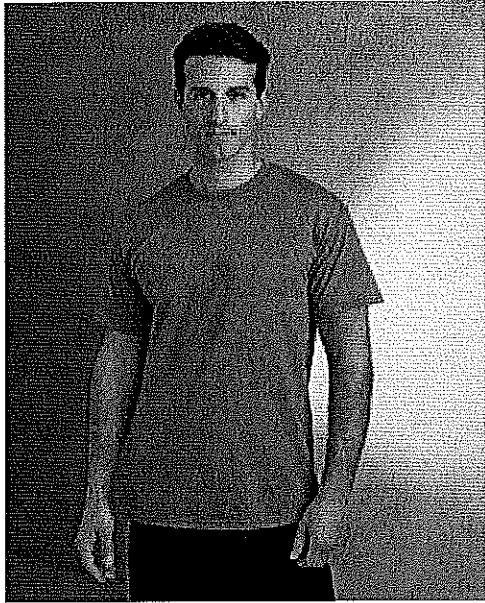
**SIZES:**

4 M-XL

**PRICE:** \_\_\_\_\_ ADULT M-XL (LADIES)



**Bid No. PR-3**



**SHIRT:** GILDEN G800 DRYBLEND 5.6 OZ. 50-50 T-SHIRT

**IMPRINT:** DEPARTMENT LOGO ON LEFT CHEST – AND 4” LETTERING

**STATING:** “STAFF” OR “GUARD” ON CENTER BACK

**PRODUCT COLOR (S) WITH ESTIMATED QUANTITY:**

LIGHT BLUE (154) WITH “STAFF” ON BACK

WHITE (36) WITH “GUARD” ON BACK

GRAY (20) WITH “STAFF” ON BACK

TURQUOISE (24) WITH NOTHING ON BACK

COLOR -TBD (24) WITH NOTHING ON BACK

**SIZES:**

254 AS-XL

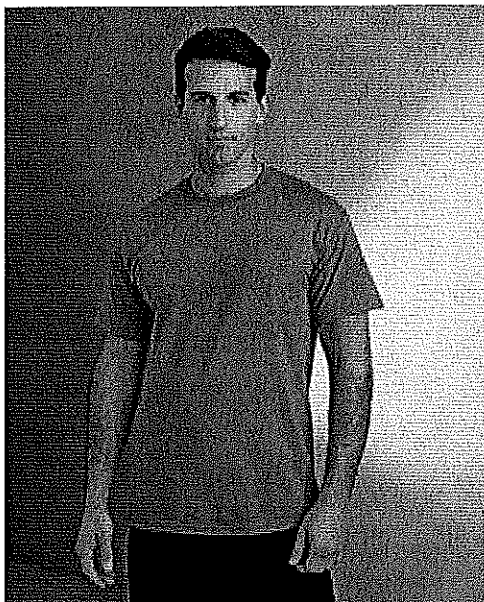
4 XXL (Light Blue)

-SOME SHIRTS HAVE LOGO ON FRONT & BACK AS STATED ABOVE.

**PRICE:** \_\_\_\_\_ ADULT S-X-LARGE

\_\_\_\_\_ ADULT-XX-LARGE

**Bid No. PR-4**



**SHIRT:** GILDEN G800 DRYBLEND 5.6 OZ. 50-50 T-SHIRT

**IMPRINT:** SUMMER DAY CAMP LOGO CENTER CHEST

**PRODUCT COLOR (S) WITH ESTIMATED QUANTITY:**

TANGERINE (528)

**SIZES:**

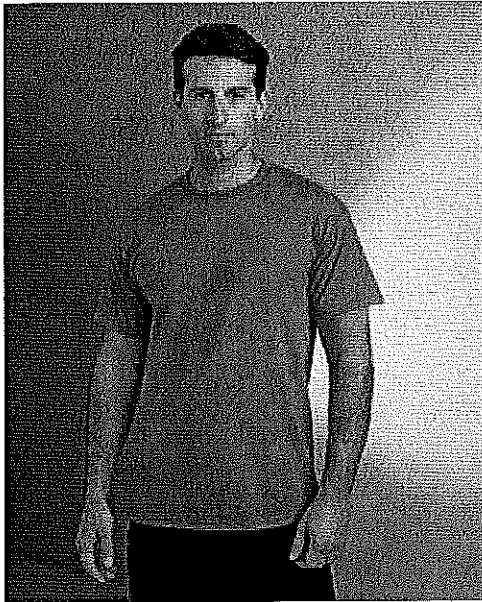
48 AS-XXL (2 WILL BE XXL)

456 YS-YL

24 YX-SMALL

**PRICE:** \_\_\_\_\_ S-X-LARGE (ADULT) \_\_\_\_\_ XX-LARGE (ADULT)

\_\_\_\_\_ XS (YOUTH) \_\_\_\_\_ S-LARGE (YOUTH)



**Bid No. PR-5**

**SHIRT:** GILDEN G800 DRYBLEND 5.6 OZ. 50-50 T-SHIRT

**IMPRINT:** "YORKTOWN CAMP" IMPRINTED ON CENTER CHEST AND  
8" LETTER "A" OR LETTER "T" ON CENTER BACK

**PRODUCT COLOR (S) WITH ESTIMATED QUANTITY:**

MAROON (63) WITH LETTER "T" ON CENTER BACK

MAROON (63) WITH LETTER "A" ON CENTER BACK

**SIZES:**

96 AS-XL

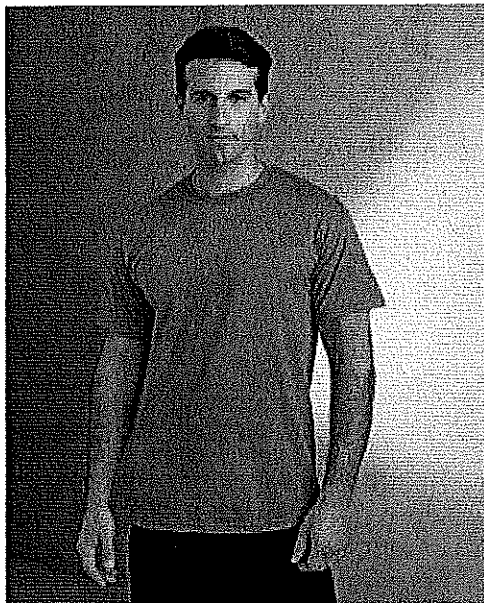
6 AXXL

24 YS-YL

-INPRINT IS ON FRONT CENTER CHEST AND CENTER BACK OF SHIRT.

**PRICE:** \_\_\_\_\_ ADULT SMALL-X-LARGE \_\_\_\_\_ ADULT XX-LARGE

**PRICE:** \_\_\_\_\_ X-SMALL (YOUTH) \_\_\_\_\_ SMALL-LARGE (YOUTH)



**Bid No. PR-6**

**SHIRT:** GILDEN G800 DRYBLEND 5.6 OZ. 50-50 T-SHIRT

**IMPRINT:** RISING STAR CHEER CAMP LOGO – CENTER CHEST

**PRODUCT COLOR (S) WITH ESTIMATED QUANTITY:**

WHITE (40)

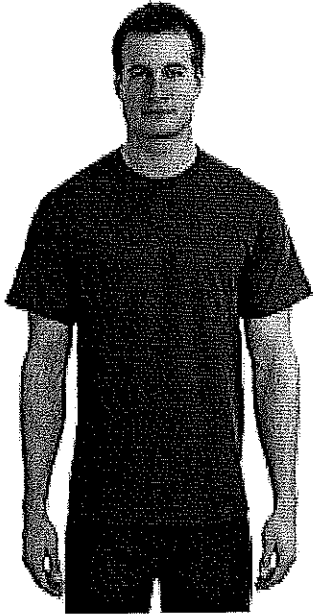
**SIZES:**

20 AS-XL

20 YS-YL

**PRICE:** \_\_\_\_\_ ADULT SMALL-X-LARGE

**PRICE:** \_\_\_\_\_ X-SMALL (YOUTH) \_\_\_\_\_ SMALL-LARGE (YOUTH)



**Bid No. PR-7**

**SHIRT:** 6.0 OZ 100% COTTON T-SHIRT

**IMPRINT:** DEPARTMENT LOGO ON LEFT CHEST

**PRODUCT COLOR (S) WITH ESTIMATED QUANTITY:**

FOREST GREEN (60)

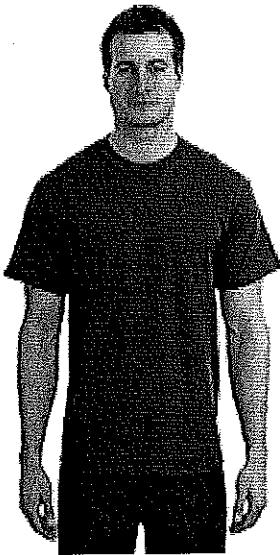
**SIZES:**

45 AS-XL

15 XXL

**PRICE:** \_\_\_\_\_ ADULT SMALL-X-LARGE

**PRICE:** \_\_\_\_\_ ADULT XX-LARGE



**Bid No. PR-8**

**SHIRT:** 6.0 OZ 100% COTTON T-SHIRT

**IMPRINT:** DEPARTMENT LOGO ON LEFT CHEST WITH "SOFTBALL CHAMPIONS" OR "FOOTBALL CHAMPIONS" AROUND IT.

**PRODUCT COLOR (S) WITH ESTIMATED QUANTITY:**

KELLY GREEN (120) WITH "SOFTBALL CHAMPIONS"

HEATHER GRAY (48) WITH "FOOTBALL CHAMPIONS"

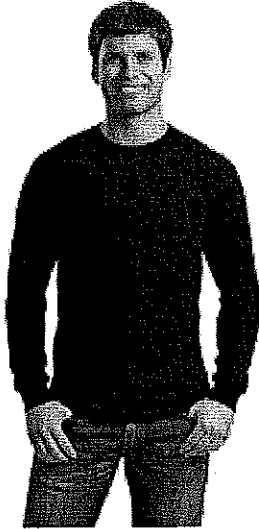
**SIZES:**

144 AS-XL

24 XXL (12 ARE Heather Gray)

**PRICE:** \_\_\_\_\_ ADULT SMALL-X-LARGE

**PRICE:** \_\_\_\_\_ ADULT XX-LARGE



**Bid No. PR-9**

**SHIRT:** 6.0 OZ.100% COTTON LONG SLEEVE SHIRT

**IMPRINT:** DEPARTMENT LOGO ON LEFT CHEST AND "GUARD" ON BACK  
IN 4" LETTERING

**PRODUCT COLOR (S) WITH ESTIMATED QUANTITY:**

FOREST GREEN (36) WITH NOTHING ON BACK

WHITE (24) WITH "GUARD" ON BACK IN 4" LETTERING

**SIZES:**

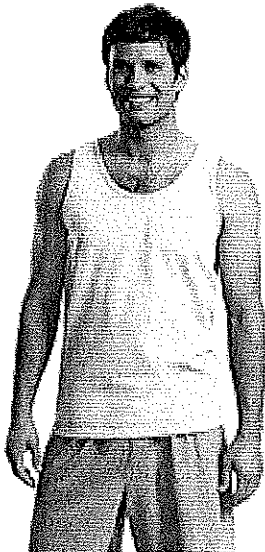
51 AS-XL

9 XXL

-ONLY WHITE SHIRTS WILL REQUIRE "GUARD" ON BACK.

**PRICE:** \_\_\_\_\_ ADULT SMALL-X-LARGE

**PRICE:** \_\_\_\_\_ ADULT XX-LARGE



**Bid No. PR-10**

**SHIRT:** 100 % COTTON TANK TOP

**IMPRINT:** DEPARTMENT LOGO ON LEFT CHEST AND "GUARD" ON  
CENTER BACK IN 4" LETTERING.

**PRODUCT COLOR(S) AND ESTIMATED QUANTITY:**

RED (48) WITH "GUARD" ON CENTER BACK

WHITE (24) WITH "GUARD" ON CENTER BACK

WHITE (24) WITH NOTHING ON BACK

**SIZES:**

96 AS-AL

-NOT EVERY TANK TOP WILL NEED GUARD ON THE CENTER BACK IN  
ADDITION TO THE LOGO ON THE FRONT.

**PRICE:** \_\_\_\_\_ ADULT SMALL-X-LARGE



**Bid No. PR-11**

**SHIRT:** REVERSIBLE POLYESTER TANK TOPS

**IMPRINT:** "YORKTOWN CAMP" CENTER CHEST AND THE LETTER "T" OR THE LETTER "A", OR "STAFF" IN 8" LETTERING ON CENTER BACK (ONE SIDE ONLY).

**PRODUCT COLOR(S) AND ESTIMATED QUANTITY:**

MAROON/WHITE (70) WITH LETTER "T" ON CENTER BACK

MAROON/WHITE (120) WITH LETTER "A" ON CENTER BACK

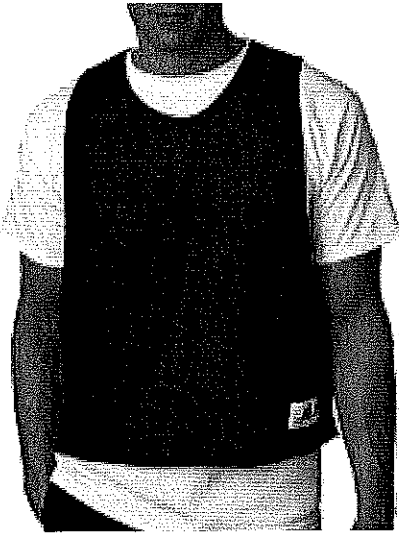
MAROON/WHITE (24) WITH "STAFF" ON CENTER BACK

**SIZES:**

60 YL

156 AS-XL

12 A-XXL



**PRICE:** \_\_\_\_\_ ADULT SMALL-X-LARGE \_\_\_\_\_ XX-LARGE

**PRICE:** \_\_\_\_\_ YOUTH SMALL- YOUTH LARGE

**Bid No. PR-12**

**SHIRT:** LADIES ADIDAS CLIMALITE A131 5.1 OZ. 100% POLYESTER POLO

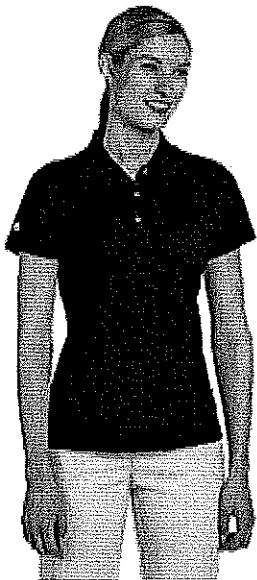
**EMBROIDER:** "YORKTOWN PARKS & RECREATION" LEFT CHEST

**PRODUCT COLOR (S) AND ESTIMATED QUANTITY:**

VARYING COLORS (2)

**SIZES:**

2 M-XL



**PRICE:** \_\_\_\_\_ ADULT MEDIUM-X-LARGE



**Bid No. PR-13**

**SHIRT:** ULTRA CLUB 8220 & 8220L COOL & DRY JACQUARD STRIPE POLO

**EMBROIDER:** "YORKTOWN PARKS & RECREATION" LEFT CHEST

**PRODUCT COLOR (S) AND ESTIMATED QUANTITY:**

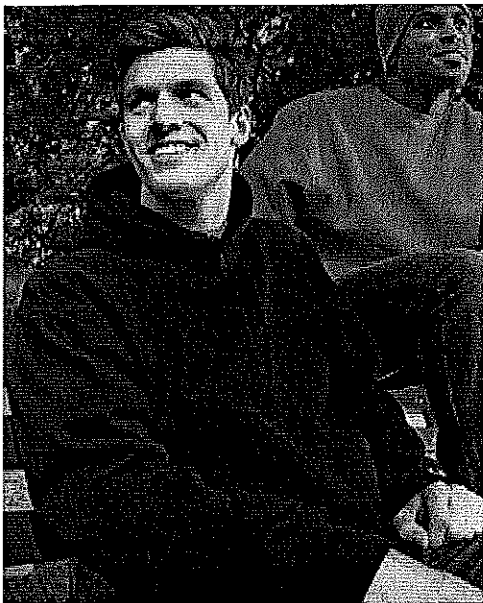
VARYING COLORS (2)

**SIZES:**

2 M-XL

**PRICE:** \_\_\_\_\_ ADULT MEDIUM-X-LARGE (MEN)

\_\_\_\_\_ ADULT M-X-LARGE (LADIES)



**Bid No. PR-14**

**SWEATSHIRT:** CHAMPION S1051 12 OZ. 82/18 REVERSE WEAVE HOODIE

**EMBROIDER:** "YORKTOWN PARKS & RECREATION" -LEFT CHEST

**PRODUCT COLOR (S) AND ESTIMATED QUANTITY:**

NAVY (10)

**SIZES:**

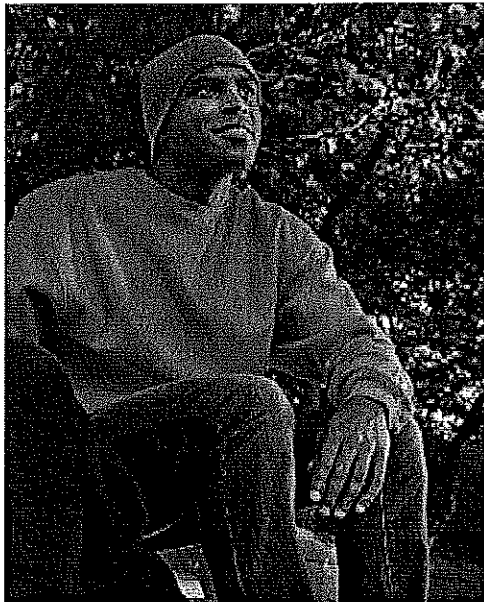
6 AM-XL

3 XXL

1 XXXL

**PRICE:** \_\_\_\_\_ ADULT M-XL \_\_\_\_\_ XXL

\_\_\_\_\_ XXXL



**Bid No. PR-15**

**SWEATSHIRT:** CHAMPION S1049- 12 OZ REVERSE WEAWE 82/18 CREW NECK

**EMBROIDER:** "YORKTOWN PARKS & RECREATION"

**PRODUCT COLOR (S) AND ESTIMATED QUANTITY:**

NAVY (10)

**SIZES:**

6 AM-XL

3 XXL

1 XXXL

**PRICE:** \_\_\_\_\_ ADULT M-XL \_\_\_\_\_ XXL

\_\_\_\_\_ XXXL



**Bid No. PR-16**

**SHIRT:** SAFETY T-SHIRT WITH REFLECTIVE STRIPING

**IMPRINT:** NONE

**PRODUCT COLOR (S) AND ESTIMATED QUANTITY:**

FLOURESCENT YELLOW/GRAY OR SILVER REFLECTIVE (36)

**SIZES:**

32 AM-XL

4 XXL

**PRICE:** \_\_\_\_\_ ADULT M-XL

\_\_\_\_\_ ADULT-XX-LARGE

**DEPARTMENT: HIGHWAY**

**Bid No. H-1**

**SHIRT:** 6.0 OZ 100% COTTON T-SHIRT

**IMPRINT:** "HIGHWAY DEPARTMENT" ON LEFT CHEST

**PRODUCT COLOR (S) WITH ESTIMATED QUANTITY:**

SAFETY GREEN (24)

BLACK (36)

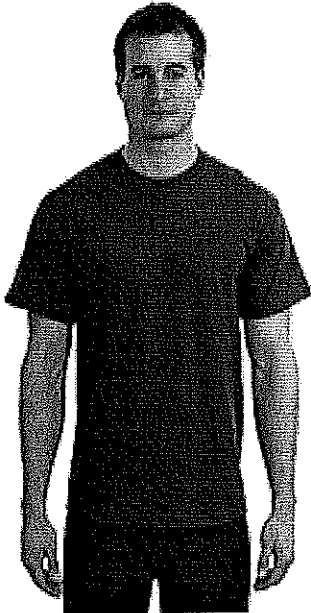
**SIZES:**

40 AS-XL

15 XXL

5 XXXL

-IMPRINT IS IN A BLOCK-STYLE FONT



**PRICE:** \_\_\_\_\_ ADULT SMALL-X-LARGE

**PRICE:** \_\_\_\_\_ ADULT XX-LARGE \_\_\_\_\_ XXXLARGE

**Bid No. H-2**

**SHIRT:** 6.0 OZ.100% COTTON LONG SLEEVE SHIRT

**IMPRINT:** "HIGHWAY DEPARTMENT" ON LEFT CHEST

**PRODUCT COLOR (S) WITH ESTIMATED QUANTITY:**

SAFETY GREEN (24)

BLACK (36)

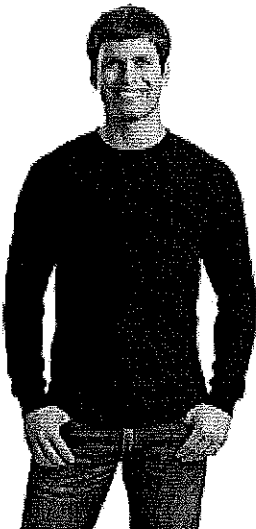
**SIZES:**

40 AS-XL

15 XXL

5 XXXL

-IMPRINT IS IN A BLOCK-STYLE FONT.



**PRICE:** \_\_\_\_\_ ADULT SMALL-X-LARGE

**PRICE:** \_\_\_\_\_ ADULT XX-LARGE \_\_\_\_\_ XXXLARGE



**Bid No. H-3**

**SHIRT:** SAFETY T-SHIRT WITH REFLECTIVE STRIPING

**IMPRINT:** **YORKTOWN HIGHWAY** –LEFT CHEST

**PRODUCT COLOR (S) AND ESTIMATED QUANTITY:**

FLOURESCENT YELLOW/GRAY OR SILVER REFLECTIVE (50)

**SIZES:**

5 AM

15 AL

30 XL

-IMPRINT IS IN A BLOCK-STYLE FONT

**PRICE:** \_\_\_\_\_ ADULT M-XL

\_\_\_\_\_ ADULT-XX-LARGE



**Bid No: H-4**

**SHIRT:** 13 OZ. CARHART PAXTON HOODED SWEATSHIRT 100615

**IMPRINT:** **“YORKTOWN HIGHWAY”** –LEFT CHEST

**PRODUCT COLOR WITH ESTIMATED QUANTITY:**

BLACK (35)

**SIZES:**

30 L-XL

3 XXL

2 XXXL

-IMPRINT IS IN A BLOCK-STYLE FONT

**PRICE:** \_\_\_\_\_ ADULT M-X-LARGE

\_\_\_\_\_ ADULT XX-LARGE

\_\_\_\_\_ ADULT XXX-LARGE

**DEPARTMENT: REFUSE & RECYCLING**

**Bid No. RR-1**

**SHIRT:** 6.0 OZ 100% COTTON T-SHIRT

**IMPRINT:** DEPARTMENT LOGO ON LEFT CHEST

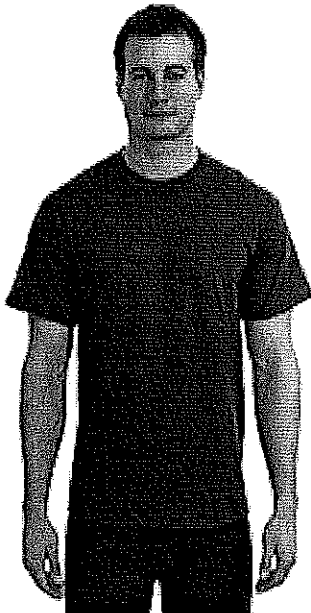
**PRODUCT COLOR (S) WITH ESTIMATED QUANTITY:**

GRAY (15)

**SIZES:**

1 AS-XL

15 XXL



**PRICE:** \_\_\_\_\_ ADULT SMALL-X-LARGE

**PRICE:** \_\_\_\_\_ ADULT XX-LARGE \_\_\_\_\_ XXXLARGE

**Bid No. RR-2**

**SHIRT:** 6.0 OZ.100% COTTON LONG SLEEVE SHIRT

**IMPRINT:** DEPARTMENT LOGO ON LEFT CHEST

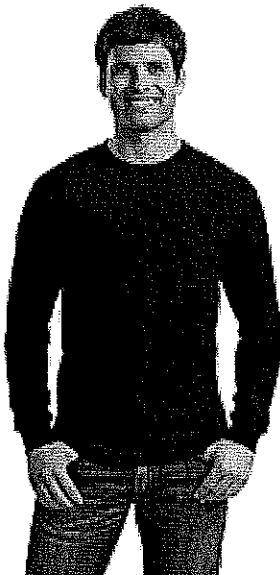
**PRODUCT COLOR (S) WITH ESTIMATED QUANTITY:**

GRAY (15)

**SIZES:**

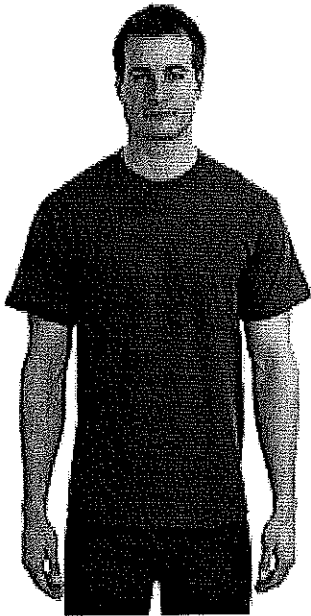
1 AS-XL

15 XXL



**PRICE:** \_\_\_\_\_ ADULT SMALL-X-LARGE

**PRICE:** \_\_\_\_\_ ADULT XX-LARGE \_\_\_\_\_ XXXLARGE



**Bid No. RR-3**

**SHIRT:** 5.60 OZ 50/50% COTTON/POLY T-SHIRT

**IMPRINT:** REFUSE & RECYCLING LOGO - LEFT CHEST

**PRODUCT COLOR (S) WITH ESTIMATED QUANTITY:**

ANSI STANDARD SAFETY FLUORESCENT YELLOW (35)

GRAY (5)

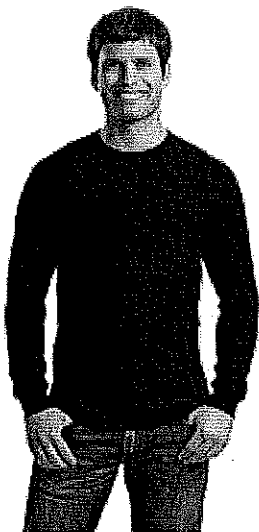
**SIZES:**

25 AS-XL

15 XXL

**PRICE:** \_\_\_\_\_ ADULT SMALL-X-LARGE

**PRICE:** \_\_\_\_\_ ADULT XX-LARGE \_\_\_\_\_ XXXLARGE



**Bid No. RR-4**

**SHIRT:** 5.6 OZ.50/50% COTTON/POLY LONG SLEEVE SHIRT

**IMPRINT:** REFUSE & RECYCLING LOGO ON LEFT CHEST

**PRODUCT COLOR (S) WITH ESTIMATED QUANTITY:**

ANSI STANDARD SAFETY FLUORESCENT YELLOW (35)

GRAY (5)

**SIZES:**

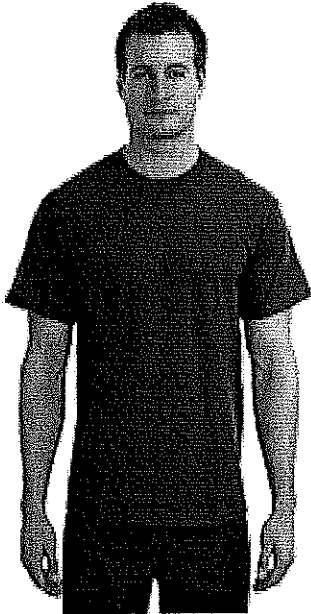
25 AS-XL

15 XXL

**PRICE:** \_\_\_\_\_ ADULT SMALL-X-LARGE

**PRICE:** \_\_\_\_\_ ADULT XX-LARGE \_\_\_\_\_ XXXLARGE

**DEPARTMENT: MAINTENANCE**



**Bid No. BM-1**

**SHIRT:** GILDEN G800 DRYBLEND 5.6 OZ. 50-50 T-SHIRT

**IMPRINT:** MAINTENANCE LOGO ON LEFT CHEST

**PRODUCT COLOR (S) WITH ESTIMATED QUANTITY:**

GRAY (25)

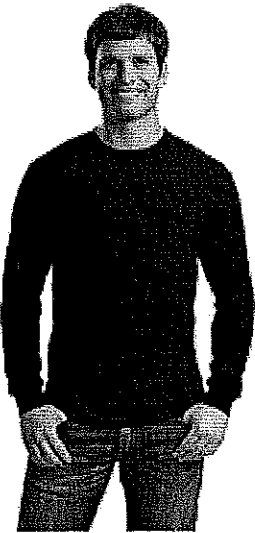
**SIZES:**

20 AS-XL

5 XXL

**PRICE:** \_\_\_\_\_ ADULT SMALL-X-LARGE

**PRICE:** \_\_\_\_\_ ADULT XX-LARGE



**Bid No. BM-2**

**SHIRT:** 6.0 OZ.100% COTTON LONG SLEEVE SHIRT

**IMPRINT:** MAINTENANCE LOGO ON LEFT CHEST

**PRODUCT COLOR (S) WITH ESTIMATED QUANTITY:**

GRAY (25)

**SIZES:**

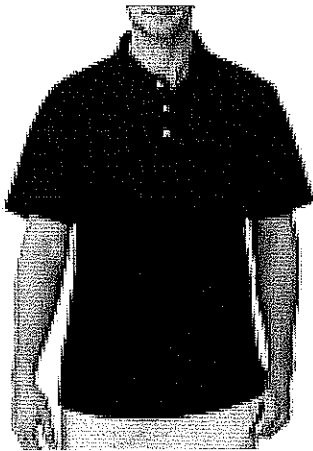
20 AS-XL

5 XXL

**PRICE:** \_\_\_\_\_ ADULT SMALL-X-LARGE

**PRICE:** \_\_\_\_\_ ADULT XX-LARGE





**Bid No:** BM-3

**SHIRT:** ULTRA CLUB STYLE 8240 COOL & DRY PEBBLE KNIT POLO

**IMPRINT:** MAINTENANCE LOGO -- LEFT CHEST

**PRODUCT COLOR (S) WITH ESTIMATED QUANTITY:**

CHARCOAL GRAY (25)

**SIZES:**

20 AS-XL

5 XXL

**PRICE:** \_\_\_\_\_ ADULT M-X-LARGE

\_\_\_\_\_ ADULT XX-LARGE



**Bid No:** BM-4

**SHIRT:** 13 OZ. CARHART PAXTON HOODED SWEATSHIRT 100615

**IMPRINT:** "YORKTOWN BUILDING & MAINTENANCE" --LEFT CHEST

**PRODUCT COLOR WITH ESTIMATED QUANTITY:**

CARBON HEATHER (5)

**SIZES:**

5 L-XL

1 XXL

**PRICE:** \_\_\_\_\_ ADULT M-X-LARGE

\_\_\_\_\_ ADULT XX-LARGE

**DEPARTMENT: BUILDINGS**



**Bid No. B-1**

**SHIRT:** ADIDAS CLIMALITE A121 6.2 OZ 100%POLYESTER POLO

**EMBROIDER:** "TOWN OF YORKTOWN" LEFT CHEST

**PRODUCT COLOR (S) AND ESTIMATED QUANTITY:**

VARYING COLORS (12)

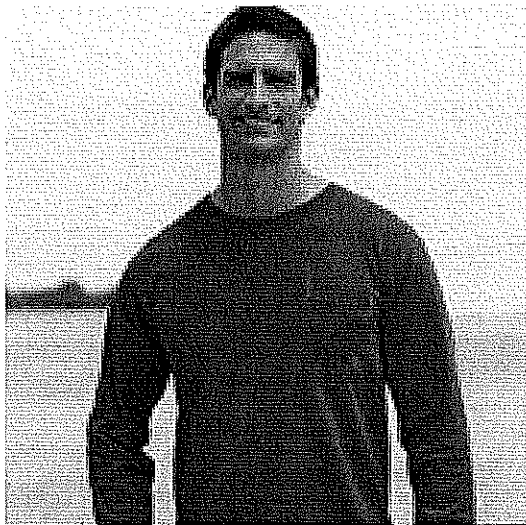
**SIZES:**

10 AS-XL

2 XXL

**PRICE:** \_\_\_\_\_ ADULT M-X-LARGE

\_\_\_\_\_ ADULT XX-LARGE



**Bid No. B-2**

**SHIRT:** GILDEN DRY BLEND 50/50 LONG SLEEVE SHIRT with POCKET

**IMPRINT:** "TOWN OF YORKTOWN" ON LEFT CHEST

**PRODUCT COLOR (S) WITH ESTIMATED QUANTITY:**

VARYING COLORS (12)

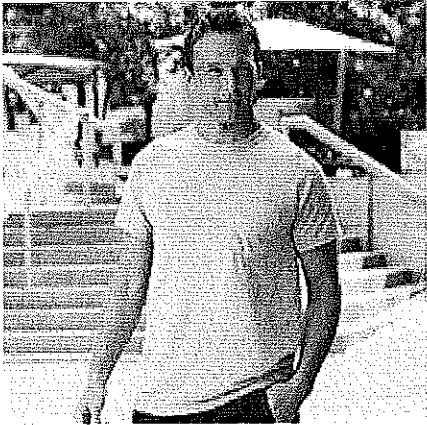
**SIZES:**

10 AS-XL

2 XXL

**PRICE:** \_\_\_\_\_ ADULT SMALL-X-LARGE

\_\_\_\_\_ ADULT XX-LARGE



**Bid No. B-3**

**SHIRT:** GILDAN DRY BLEND 50/50 T-SHIRT with POCKET

**IMPRINT:** "TOWN OF YORKTOWN" ON LEFT CHEST

**PRODUCT COLOR (S) WITH ESTIMATED QUANTITY:**

VARYING COLORS (12)

**SIZES:**

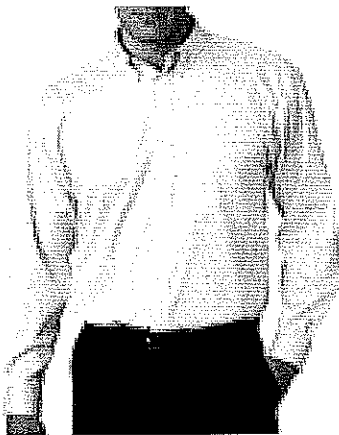
10 AS-XL

2 XXL

**PRICE:** \_\_\_\_\_ ADULT SMALL-X-LARGE

\_\_\_\_\_ ADULT XX-LARGE

**DEPARTMENT:            PLANNING**



**Bid No. PL-1**

**SHIRT:** ULTRA CLUB 8380 & 8381 MEN'S/WOMEN'S NON IRON PINPOINT

**EMBROIDER:** "TOWN OF YORKTOWN PLANNING DEPARTMENT" LEFT CHEST

**PRODUCT COLOR (S) AND ESTIMATED QUANTITY:**

VARYING COLORS (2)

**SIZES:**

2 M-XL

**PRICE:** \_\_\_\_\_ ADULT MEDIUM-X-LARGE (MEN)

\_\_\_\_\_ ADULT MEDIUM-LARGE (LADIES)



**Bid No. PL-2**

**SHIRT:** ADIDAS CLIMALITE A121 6.2 OZ 100%POLYESTER POLO

**EMBROIDER:** "TOWN OF YORKTOWN PLANNING DEPARTMENT" LEFT CHEST

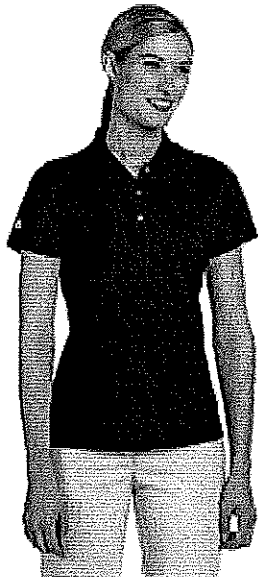
**PRODUCT COLOR (S) AND ESTIMATED QUANTITY:**

VARYING COLORS (2)

**SIZES:**

2 L-XL

**PRICE:** \_\_\_\_\_ ADULT MEDIUM-X-LARGE



**Bid No. PL-3**

**SHIRT:** LADIES ADIDAS CLIMALITE A131 5.1 OZ. 100% POLYESTER POLO

**EMBROIDER:** "TOWN OF YORKTOWN PLANNING DEPARTMENT" LEFT CHEST

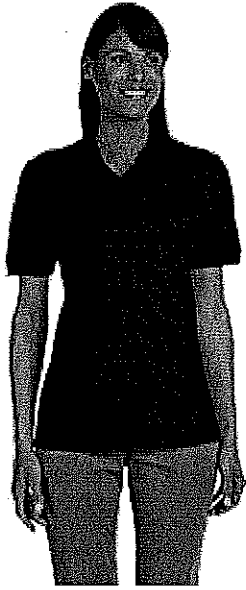
**PRODUCT COLOR (S) AND ESTIMATED QUANTITY:**

VARYING COLORS (2)

**SIZES:**

2 M-XL

**PRICE:** \_\_\_\_\_ ADULT MEDIUM-X-LARGE (LADIES)



**Bid No. PL-4**

**SHIRT:** GILDAN G380L LADIES 100% 6.5 OZ. COTTON PIQUE POLO

**IMPRINT:** "TOWN OF YORKTOWN PLANNING DEPARTMENT"- LEFT CHEST

**PRODUCT COLOR (S) WITH ESTIMATED QUANTITY:**

VARYING COLOR (2)

**SIZES:**

2 M-XL

**PRICE:** \_\_\_\_\_ AM-XL (LADIES)



**Bid No. PL-5**

**SHIRT:** ULTRA CLUB 8921, ADULT ADVENTURE ALL-WEATHER JACKET

**EMBROIDER:** "TOWN OF YORKTOWN PLANNING DEPARTMENT" LEFT CHEST

**PRODUCT COLOR (S) AND ESTIMATED QUANTITY:**

VARYING COLORS (2)

**SIZES:**

2 M-XL

**PRICE:** \_\_\_\_\_ ADULT MEDIUM-X-LARGE

**DEPARTMENT: SEWER**

**Bid No. S-1**

**SHIRT:** ADIDAS CLIMALITE A121 6.2 OZ 100%POLYESTER POLO

**EMBROIDER:** "TOWN OF YORKTOWN" LEFT CHEST

**PRODUCT COLOR (S) AND ESTIMATED QUANTITY:**

GRAY (20)

**SIZES:**

20 M-XXXL



**PRICE:** \_\_\_\_\_ ADULT M-X-LARGE

\_\_\_\_\_ ADULT XX-LARGE \_\_\_\_\_ XXXLARGE

**Bid No. S-2**

**SHIRT:** 6.0 OZ 100% COTTON T-SHIRT

**IMPRINT:** "TOWN OF YORKTOWN" ON LEFT CHEST

**PRODUCT COLOR (S) WITH ESTIMATED QUANTITY:**

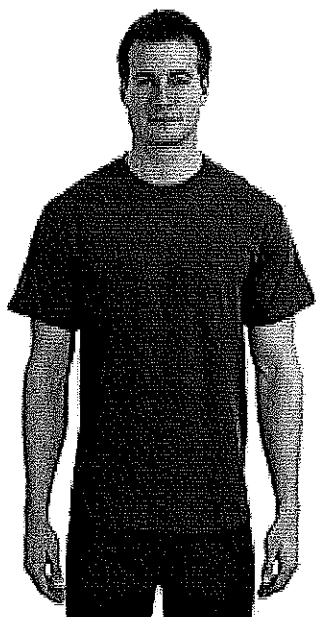
GRAY (30)

**SIZES:**

20 AS-XL

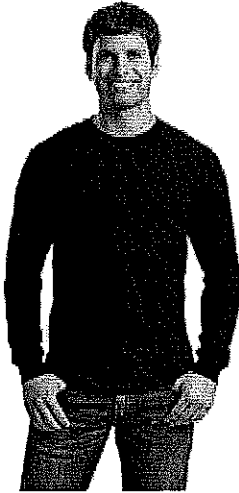
5 XXL

5 XXXL



**PRICE:** \_\_\_\_\_ ADULT SMALL-X-LARGE

\_\_\_\_\_ XX-LARGE \_\_\_\_\_ XXXLARGE



**Bid No. S-3**

**SHIRT:** 6.0 OZ.100% COTTON LONG SLEEVE SHIRT

**IMPRINT:** "TOWN OF YORKTOWN" ON LEFT CHEST

**PRODUCT COLOR (S) WITH ESTIMATED QUANTITY:**

GRAY (30)

**SIZES:**

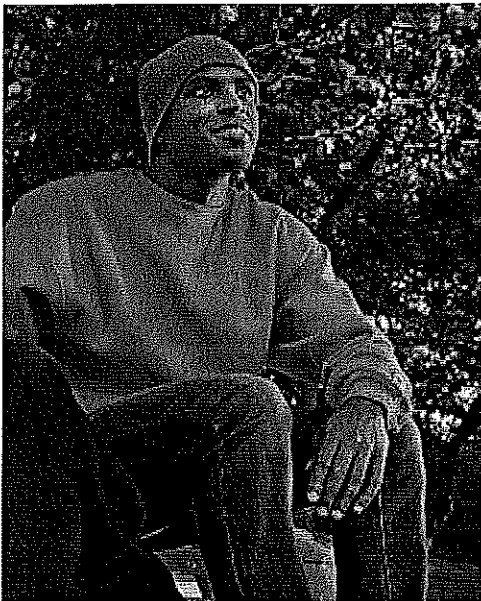
20 AS-XL

5 XXL

5 XXXL

**PRICE:** \_\_\_\_\_ ADULT SMALL-X-LARGE

\_\_\_\_\_ ADULT XX-LARGE \_\_\_\_\_ XXX-LARGE



**Bid No. S-4**

**SWEATSHIRT:** CHAMPION S1049- 12 OZ 82/18 -REVERSE WEAVE CREW NECK

**EMBROIDER:** "TOWN OF YORKTOWN" -LEFT CHEST

**PRODUCT COLOR (S) AND ESTIMATED QUANTITY:**

BLACK (26)

**SIZES:**

15 AM-XL

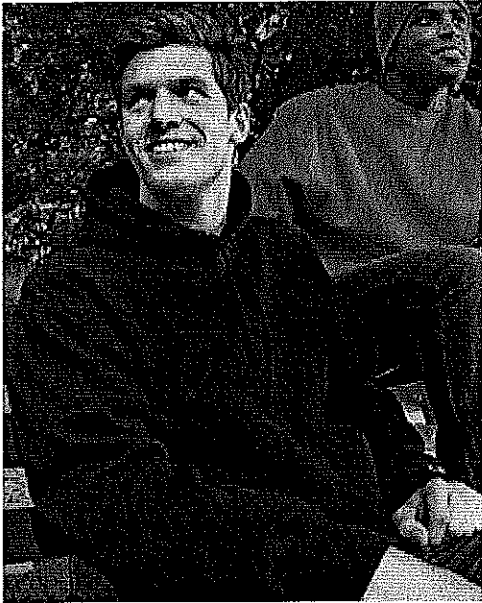
5 XXL

5 XXXL

1 XXXXL

**PRICE:** \_\_\_\_\_ AM-XL \_\_\_\_\_ XXL

\_\_\_\_\_ XXXL \_\_\_\_\_ XXXX (4)-LARGE



**Bid No. S-5**

**SWEATSHIRT:** CHAMPION S1051 12 OZ. 82/18 REVERSE WEAVE HOODIE

**EMBROIDER:** "TOWN OF YORKTOWN" – LEFT CHEST

**PRODUCT COLOR (S) AND ESTIMATED QUANTITY:**

BLACK (30)

**SIZES:**

15 AM-XL

5 XXL

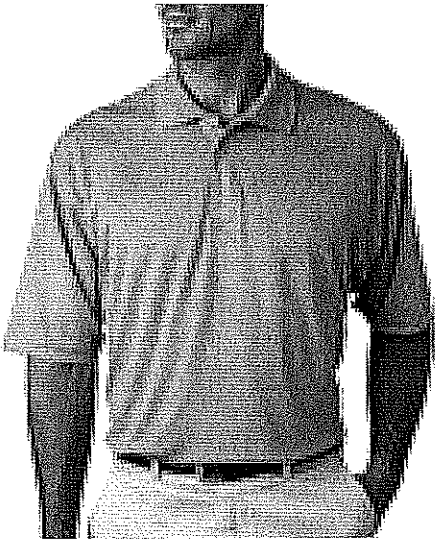
5 XXXL

5 XXXXL

**PRICE:** \_\_\_\_\_ AM-XL \_\_\_\_\_ XXL

\_\_\_\_\_ XXXL \_\_\_\_\_ XXXX (4)-LARGE

**DEPARTMENT: WATER DEPARTMENT**



**Bid No: W-1**

**SHIRT:** ULTRA CLUB STYLE 8415 COOL & DRY SPORT PERFORMANCE ELITE POLO

**IMPRINT:** "TOWN OF YORKTOWN" – LEFT CHEST

**PRODUCT COLOR (S) WITH ESTIMATED QUANTITY:**

VARYING COLORS (12)

**SIZES:**

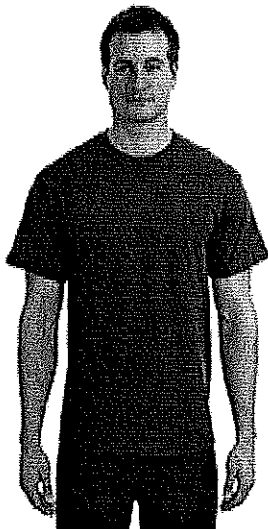
7 AS-XL

5 XXL

**PRICE:** \_\_\_\_\_ ADULT M-X-LARGE

\_\_\_\_\_ ADULT XX-LARGE





**Bid No. W-2**

**SHIRT:** 6.0 OZ 100% COTTON T-SHIRT

**IMPRINT:** "TOWN OF YORKTOWN" ON LEFT CHEST

**SHIRT:** 6.0 OZ 100% COTTON ADULT T-SHIRT

**IMPRINT:** "TOWN OF YORKTOWN" LEFT CHEST

**PRODUCT COLOR (S) WITH ESTIMATED QUANTITY:**

NAVY (50)

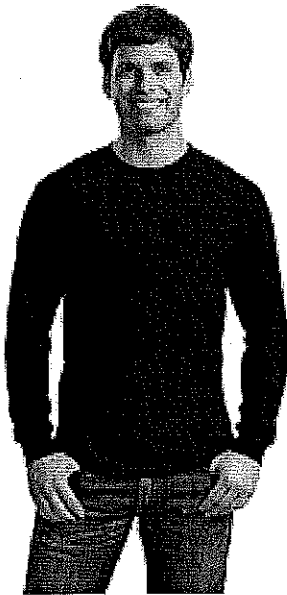
**SIZES:**

30 AS-XL

20 XXL

**PRICE:** \_\_\_\_\_ ADULT SMALL-X-LARGE

\_\_\_\_\_ ADULT XX-LARGE



**Bid No. W-3**

**SHIRT:** 6.0 OZ.100% COTTON LONG SLEEVE SHIRT

**IMPRINT:** "TOWN OF YORKTOWN" ON LEFT CHEST

**PRODUCT COLOR (S) WITH ESTIMATED QUANTITY:**

NAVY (40)

**SIZES:**

30 AS-XL

10 XXL

**PRICE:** \_\_\_\_\_ ADULT SMALL-X-LARGE

\_\_\_\_\_ ADULT XX-LARGE



**Bid No. W-4**

**SHIRT:** SAFETY T-SHIRT WITH REFLECTIVE STRIPING

**IMPRINT:** NONE

**PRODUCT COLOR (S) AND ESTIMATED QUANTITY:**

FLOURESCENT YELLOW/GRAY OR SILVER REFLECTIVE (30)

**SIZES:**

20 AM-XL

5 XXL

**PRICE:** \_\_\_\_\_ ADULT M-XL

\_\_\_\_\_ ADULT-XX-LARGE

**DEPARTMENT:            LIBRARY**

**Bid No. LIB-1**

**SHIRT:** 6.0 OZ 100% COTTON T-SHIRT

**IMPRINT:** "TOWN OF YORKTOWN" ON LEFT CHEST

**SHIRT:** 6.0 OZ 100% COTTON ADULT T-SHIRT

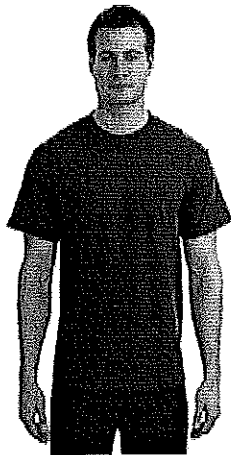
**IMPRINT:** "TOWN OF YORKTOWN" -LEFT CHEST

**PRODUCT COLOR (S) WITH ESTIMATED QUANTITY:**

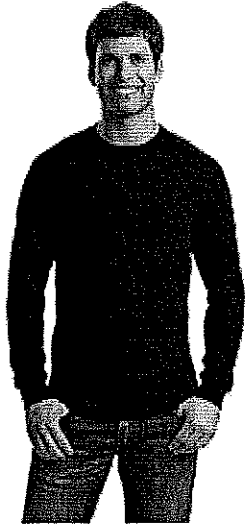
NAVY (5)

**SIZES:**

5 LARGE



**PRICE:** \_\_\_\_\_ ADULT LARGE



**Bid No. LIB-2**

**SHIRT: 6.0 OZ.100% COTTON LONG SLEEVE SHIRT**

**IMPRINT: "TOWN OF YORKTOWN" - LEFT CHEST**

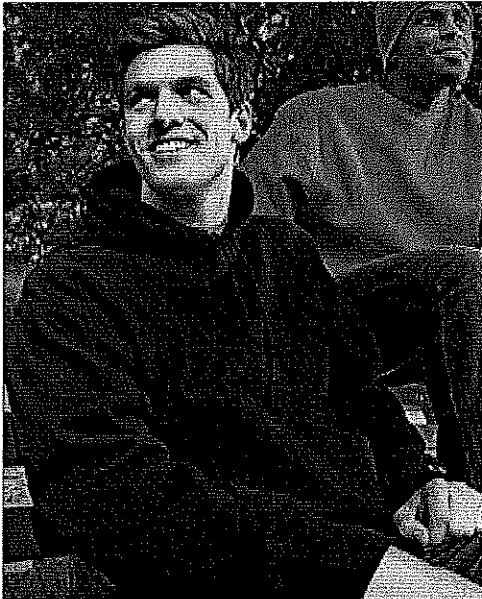
**PRODUCT COLOR (S) WITH ESTIMATED QUANTITY:**

NAVY (5)

**SIZES:**

5 LARGE

**PRICE: \_\_\_\_\_ ADULT LARGE**



**Bid No. LIB-3**

**SWEATSHIRT: CHAMPION S1051 12 OZ. 82/18 REVERSE WEAVE HOODIE**

**EMBROIDER: "TOWN OF YORKTOWN"**

**PRODUCT COLOR (S) AND ESTIMATED QUANTITY:**

NAVY (1)

**SIZES:**

1 LARGE

**PRICE: \_\_\_\_\_ ADULT LARGE**

NON-COLLUSIVE BIDDING CERTIFICATION

Made pursuant to Section 103-d of the General Municipal Law of the State of New York.

By submission of this bid, Bidder and each person signing on behalf of Bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of his or her knowledge and belief:

1. The prices in this bid have been arrived at independently without collusion, consultation, communication, or agreement for the purpose of restricting competition, as to any matter relating to such prices with any other Bidder or with any competitor;
2. Unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by Bidder and will not knowingly be disclosed by Bidder prior to opening, directly or indirectly, to any other bidder or to any competitor; and
3. No attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit a bid for the purpose of restricting competition.

A bid shall not be considered for award nor shall any award be made where (1) (2) and (3) above, have not been complied with; provided, however, that if in any case Bidder cannot make the foregoing certification, Bidder shall so state and shall furnish with the bid a signed statement which sets forth in detail the reasons therefore. Where (1) (2) and (3) above have not been complied with, the bid shall not be considered for award nor shall any award be made unless the head of the purchasing unit of the political subdivision, public department, agency or official thereof to which the bid is made, or his designee, determines that such disclosure was not made for the purpose of restricting competition.

Dated: \_\_\_\_\_

Bidder: \_\_\_\_\_  
(Legal name of person, firm or corporation)

By: \_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Please Print Name)

\_\_\_\_\_  
(Title)

State of New York )  
County of \_\_\_\_\_)ss.:

On the \_\_\_\_ day of \_\_\_\_\_ in the year 200\_\_ before me, the undersigned, personally appeared \_\_\_\_\_, personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

\_\_\_\_\_  
(Notary Public)