

PUBLIC NOTICE  
REQUEST FOR PROPOSALS

Town of Yorktown  
Town Attorney/General Municipal Legal Services

NOTICE IS HEREBY GIVEN that the Town of Yorktown will be accepting sealed requests for proposals for TOWN ATTORNEY/GENERAL MUNICIPAL LEGAL SERVICES within said municipality.

All completed proposals must be received by the Town Clerk of the Town of Yorktown at the Office of the Town Clerk, Town Hall, 363 Underhill Avenue, Yorktown Heights, New York, 10598 no later than 11:00 a.m. on February 12, 2024. All completed proposals must be labeled “RFP: Yorktown Town Attorney/General Municipal Legal Services.”

Specifications and standard proposals may be obtained at the Office of the Town Clerk at said Town Hall or on the Town’s website, [www.yorktownny.org](http://www.yorktownny.org) under “Bids and RFPs.”

The proposer assumes the risk of any delay in the mail or in the handling of mail by the employees of the Town of Yorktown. Whether sent by mail or means of personal delivery, the proposer assumes the responsibility for having proposal in on the day, time, and place specified above.

The Town of Yorktown reserves the right to waive any informalities in the proposals, to reject any or all proposals and reserves the right to accept that proposal which it deems most favorable to the interests of the Town of Yorktown.

If mailed, sealed proposals must be addressed in care of the Town Clerk at the above address.

DIANA L. QUAST, TOWN CLERK  
TOWN OF YORKTOWN  
MASTER MUNICIPAL CLERK